



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	Stear clear project. Early intervention / prevention - children aged 10-17 to prevent knife crime.	GRANT AMOUNT REQUESTED	£ 250—
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Contact Details

Q1 Name of organisation making application:
..... WEST MERCIA POLICE

Name of contact for this application

Title: PC First Name: Rebecca Surname: McLean

Position held in the organisation: Police Constable - lead for Stear clear Shropshire

Contact Address, including full postcode:
..... Shrewsbury Police station

..... Clive Road, Marknash, Shrewsbury

..... Shropshire

..... Postcode: SY2 5RW

Contact Telephone Number: 01300 2001

Email address:

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category

Registered Charity () Charity Registration Number
Voluntary Organisation: ()
Company Limited by Guarantee: () Company Number
Other – Please specify. Public Service

Q3 When was your organisation established?

.....1.1.1967.....

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

West Merca Police cover 5 divisions, each has a Street Clear program. These are individually managed on each division. They aim to prevent children aged 10-17 from getting 'into' knife crime.

Q5 If you are a subsidiary of a larger organisation, please state which one.

West Merca Police

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy.

Q7 What is your primary source of funding?

Public sector funding

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

Monthly workshops with guest speakers.
Refreshments provided and possibly
a congratulatory gift per completing
the workshop.

ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

There is a national initiative on the use
The initiative was rolled out by
Telford division around 2-3 years ago
and has proved successful.

iii. How many people from the Parish of Shrewsbury do you expect to benefit from your project or activity?

20-30
per month.

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

The hope will be that everyone will
benefit. There will be guest speakers
from various local organisations
who can engage with the attendees
and give them other options instead
of feeling the need to carry a knife

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i. What kind of insurance does your organisation have?

The site is Shrewsbury Town in the Community - they will have full insurance

ii. Do the leaders have the relevant qualifications and/or experience?

Yes

iii. What policies does your organisation have in place (i.e Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

All of the above

Funding of your project

Q11 Previous Applications - Not for this project.

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £...250..... and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Drink refreshments	£ 250 -
	£
	£
	£
	£
Total	£ 250 -
Project Income Please list how the project shall be funded - NO FUNDING - ALL VOLUNTEERS	
	£
	£
	£
	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

The project may not be able to provide drinks during the event. The workshops will go ahead but may be cut short or

grant attendees consent outlined

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

As work about the project gets out I would be hopeful that more partner agencies will get on board. I may also get shares donated in the future once I have a former audience.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 0
Less Total Expenditure	£ 0
Surplus / Loss	£ 0
Savings (Reserves, Cash, Investments)	£ 0

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Sort Code: .. Account Number:

Bank/building society name: .. ~~West Mercia~~ ..

Bank/building society address... ..

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Who are the signatories and what position do they hold in your organisation?

1 Name Position

2 Name Position

3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

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Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of West Mercia Police(insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the

basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Supervisor

Title First Name: Surname:

Organisation address:

.....
.....
.....

Postcode:


Telephone:

Signed:  Date: 6/7/21

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed:  Date: 6/7/21

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Riggs Hall
The Library
Castle Gates
Shrewsbury
SY1 2AS**

Telephone: 01743 281010

Fax: 01743 281051

Email: Helen.ball@shrewsburytowncouncil.gov.uk