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Tuesday 21<sup>st</sup> March 2023

## **Invitation to Tender for Refurbishment of Kynaston Road Infant Play Area, Shrewsbury**

### **Child Age Range 2yrs -6yrs**

Tenders are invited for the refurbishment of an existing play area on a recreation ground adjacent to an established housing estate, as detailed in the specification below. Please refer to the 'site information' section of this tender for the background information for the site.

All prices to be net, excluding VAT.

**A map of the location is available on request.**

Please register your intention to submit a tender by sending an email to [stuart.farmer@shrewsburytowncouncil.gov.uk](mailto:stuart.farmer@shrewsburytowncouncil.gov.uk), to include all contact details. This will enable us to inform you of any alterations or additions to the specification.

Companies must be registered with the API (Association of Play Industries) to tender for this contract. Please supply copies of current certificates for accreditations for the above membership plus details of any other relevant accreditations, i.e. Construction Line, CHAS.

**All interested companies will be required to complete the Tenderer Questionnaire. Failure to complete all necessary paperwork will result in your tender being excluded from the process.**

A timescale for commencing this project will be agreed between Shrewsbury Town Council and the chosen contractor following the award of the contract ideally this install will not take place during school holidays unless this is agreed between the two parties. School holiday timetable can be found at <https://shropshire.gov.uk/schools-and-education/schools-and-term-dates/term-time-and-holiday-dates/>

The objectives of this scheme are to

1. Replace all existing play equipment and make good the safety surface.
2. Install a modern, high quality play facility that will be an asset to the local area
3. Provide a safe and welcoming environment for young people in the area

Full details of the contract are outlined below

## **1.0 Site Information**

### **Kynaston Road Infant Play Area**

Address: Kynaston Road, Shrewsbury, SY1 3JR

IMPORTANT: A site visit is essential to assess access, gain detailed measurements and location of nearby properties.

The existing play area attracts anti-social behaviour, mainly problems with graffiti and fire damage. Designs should take these issues in to account to avoid additional maintenance costs in the future.

## **2.0 General Scope of Contract**

### **2.1 Safety Standards**

All equipment and surfacing will need to comply with BS EN1176 and EN1177.

### **2.2 Budget**

As a guide, we are looking to spend a maximum of £50,000 on this project.

### **2.3 Preparation and Groundworks**

Considerable care must be taken not to inconvenience nearby residents or block roadways and footpaths whilst works are taking place.

All existing play equipment to be removed.

All existing equipment, excess materials, spoil and surfacing from excavations must be disposed of at a licensed recycling centre at the contractor's cost.

The contractor must provide skips when required and secure all skips behind heras security fencing when unattended to avoid fly tipping.

Please include a price within the quotation for any necessary grass, tarmac and kerb reinstatement works that may be required following completion of works.

Ownership, liability and responsibility for insurance of the play area and installation works will lie with the contractor until a satisfactory RoSPA Post Installation Report has been accepted by Shrewsbury Town Council. This will be confirmed in writing on the day of the handover of the site and signed by the Council Officer and the contractor.

Storage of new play equipment, machinery and equipment, etc. will be the responsibility of the Contractor.

### **2.4 Design, Supply and Installation**

Supply and install new play equipment and safety surfacing as required, suitable for children **aged from 2 years of age up to 6 years of age**. You will be required to show how your chosen play equipment accommodates this age range.

The design of the play area must include equipment which complies with the full identified age range.

The play area layout should encourage younger children to play at a distance from the equipment aimed at children at the older end of the age range.

The successful tenderer will need to show the **inclusive** play value of their design and how it addresses the requirement for resistance to issues relating to anti-social behaviour and low maintenance.

The following list of play equipment is an essential requirement:

**Swings – Anti-wrap, Infant, 2 Cradle seats**

**Multi-play unit for juniors up to the age of 6 years with chute slide.**

**Spring Riders, Seesaws or Spinners**

**Replacement of rubber safety surfaces**

(This list is not exhaustive, and Shrewsbury Town Council will welcome your thoughts and ideas to increase the play value of the site)

All equipment must be designed for extra strength and vandal resistance including fire resistance and pre-treated for rust proofing (where applicable) with a minimum 5-year guarantee. No enclosed tunnels, roofs, tube/plastic slides or equipment attached to the fencing. Steel is expected but Shrewsbury Town Council are open to new innovative ideas for construction.

## **2.5 Surfacing**

Rubber Safety surfacing to be black in colour to aid any future repairs.

## **2.6 Furniture**

Supply and install one green, bench seat with backrest and armrests. To comply with European Safety Standards

## **3.0 Heras Fencing**

The play area must be contained within security fencing – heras temporary security fencing or similar, supplied by the Contractor, whilst work is in progress and heras temporary security fencing should remain in place until a satisfactory RoSPA Post Installation Inspection and Report has been completed and submitted to the Town Council.

## **4.0 Reinstatements**

The Contractor will be responsible for reinstatement of any damage caused to the interior and exterior of the play area or the surrounding open space, pathways, fencing, kerbing, signs, street furniture and

private land/property resulting from installation works or deliveries. Carry out all reinstatement works in accordance with good landscape practices.

## **5.0 Rospa Post-Installation Report**

Supply a RoSPA Post Installation Report – any failures/problems to be rectified at Contractor's own cost.

(See Payment)

### **5.1 Health and Safety Requirements**

The successful contractor will need to show the following.

- A copy of your certificate of public liability insurance must also be submitted along with your submission.
- A copy of your companies Health and Safety policy must be submitted along with your submission. (where it applies)
- A copy of your companies API (Association of Play Industries) certification.

A project co-ordinator or single point of contact must be nominated by the successful tenderer whom should be readily contactable to deal with any queries and problems that may arise. This point of contact must be available from the date the contract is awarded until satisfactory completion of the project.

## **6.0 Guarantees and Warranties**

Please provide details of your own and manufacturer guarantees and warranties on equipment, safety surfacing and installation works.

## **7.0 Timescales for installation**

Timescales for installation are to be agreed between the preferred contractor and the Town Council. Within your submission, please provide an outline of your timescales for delivery of this project.

## **8.0 Payment**

Payment for the completed play area refurbishment works will be made to the Contractor on satisfactory completion of works and following receipt by the Town Council of a satisfactory RoSPA Post Installation Report. This report should be commissioned, paid for and supplied to Shrewsbury Town Council by the Contractor.

## **9.0 Evaluation and awarding of contract**

The contract will be awarded to the company that complies with all written requirements, has satisfactory references and offers the best value for money. Guarantees/Warranties and aftersales

service will also be assessed. We may require further information from tenderers after submission of tenders.

Submissions should include clear, to scale plans and drawings, maximum size A2, as well as photographs, full dimensions, and minimum use zone area m2 requirements for all equipment and furniture.

Please exclude any company names or identifying logos from the presentation drawing and scale plan. If they are arriving in a separate package to the main tender submission, please use an identifying peelable label or attach a compliment slip or business card.

## 9.1 Evaluation of Tender

### Price 40%

- Value for money

### Play Value 30%

- Items of Play Equipment
- Number of Activities
- Number of Possible Participants

### Climate Change 10%

- Carbon Cost of Project
- Companies Carbon Policy

### Guarantees and Warrantees 10%

- Length of Guarantees
- Length of overall guarantees

### Design of proposed installation 10%

- Please us scale diagrams
- Breakdown of individual pieces of equipment

If you wish to submit a tender for these works please submit your tender, using the address label provided clearly marked **"KYNASTON ROAD INFANT PLAY AREA"** and return it to Shrewsbury Town Council no later than **1pm on Friday 5<sup>th</sup> May 2023**

## 10.0 Timetable for Tendering

Invitation to tender: Tuesday 14<sup>th</sup> March 2023

Closing date for tenders: Friday 5<sup>th</sup> May 2023

Award of Contract: Friday 26<sup>th</sup> May 2023

If you have any queries, please contact Stuart Farmer on 01743 257648 or email [stuart.farmer@shrewsburytowncouncil.gov.uk](mailto:stuart.farmer@shrewsburytowncouncil.gov.uk)

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Farmer', with a long horizontal flourish extending to the right.

Stuart Farmer

Projects Manager

Submit the following

- Tenderer Questionnaire
- Cost Submission Form
- Copies of Requested Forms
- Case Studies of Previous Projects
- Unbranded Scale Images of Your Proposal
- Scale Drawings
- Breakdown of Individual Items of Equipment
- A Play Value Score of Proposal

## Quotation Breakdown

To be included with your tender

Preliminaries	£
Cost of Safety Surfacing	£
Cost of Play Equipment	£
Installation of Equipment	£
RoSPA Inspection	£
Reinstatement	£
Contingencies	£
Project Total	£