



SHREWSBURY TOWN COUNCIL

HEALTH AND SAFETY POLICY STATEMENT

The management of Shrewsbury Town Council recognises that it has a legal duty of care towards protecting the Health and Safety of its employees and others who may be affected by the Council's activities, and that managing Health and Safety is a business critical function.

In order to discharge its responsibilities management will:

- Provide an organisational structure that defines the responsibilities for Health and Safety
- Regularly monitor performance and revise policies and procedures to pursue a programme of continuous improvement
- Provide adequate resources to control the Health and Safety risks
- Encourage staff to identify and report hazards so that we can all contribute towards improving safety
- Communicate and consult with our employees on matters affecting their Health and Safety
- Maintain our premises and provide and maintain safe plant and equipment
- Provide information, instruction and supervision for employees
- Provide adequate training and ensure that all employees are competent to do their tasks
- Carry out and regularly review risk assessments to identify proportionate and pragmatic solutions to reducing risk
- Update the annual risk assessment
- Eliminate risk through selection and design of buildings, facilities, equipment and processes. Where risks cannot be eliminated they will be minimised by the use of physical controls or, as a last resort, through systems of work and personal protection
- Engage contractors able to demonstrate due regard to Health and Safety
- Bring this Policy Statement to the attention of all employees

This Health and Safety Policy will be reviewed annually and revised as necessary. Any changes to the Policy will be brought to the attention of all employees.

Approved by Personnel Committee	7 December 2023
Adopted by Council	29 January 2024
Review Date	January 2026