



SHREWSBURY TOWN COUNCIL COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	a concert in November remembering, recognising and raising awareness of the migration crisis. also, a celebration of the arrival of new cultures to Shropshire and a week of supporting exhibitions and workshops.	GRANT AMOUNT REQUESTED	£2000
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Contact Details

Q1 Name of organisation making application:Shropshire Supports Refugees

Name of contact for this application

Title : Mrs First Name: Amanda Surname: Jones

Position held in the organisation:

Director.....

Contact Address, including full postcode:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Contact Telephone Number: [REDACTED]

Email address: [REDACTED]

About your organisation

Q2 What type of organisation are you?

Tick () relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: ()

Not For Profit CIC Company Limited by Guarantee: (X) Company Number

Other – Please specify: ...number arriving next week.....

Q3 When was your organisation established?

...august 2016.....but officially a not for profit CIC as of this month

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

...Shropshire Supports Refugees Has been supporting the refugees who have come to live in Shropshire since last august. I was originally asked to set up a welcome group for the refugees coming to live in Shrewsbury, and I jumped at the chance to help.

I held clothes collections, toys for the children, and household goods. We held fund raisers and bought the families Tv's kitchen appliances and various items that they requested.

I organised a xmas party to welcome all the refugees in the county and their supporting staff and volunteers, and provided all the families with welcome to Shropshire hampers full of local goods.

The face book group has been a central point for any Shropshire residents to channel help, items, and support towards the Syrian refugees, and likewise, the refugees have used it to request specific things and ask for assistance.

There are 552 people in the Facebook group, approx. 30 active volunteers who visit the families regularly to help them learn and practice English, and another 15 soon.

I was very proud to receive a Mayors award for the work we have done with the refugees, and I've got used to being on the radio since it began!

The group evidence of the generous spirit of Shrewsbury residents, and how kindness often just needs coordinating in order to be actualised.

For the organisation to continue and to be able to apply for grants, it has very recently been turned into a Not for profit Community Interest Company. The future will involve fund raising through events and applying for grants, to continue to support the refugees here emotionally, and practically with education, integration, and awareness raising activities which will involve engaging our two communities and bringing them together and a whole host of other supportive activities such as training courses for the adults, and activities and groups through the school holidays for the children

Q5 If you are a subsidiary of a larger organisation, please state which one.

...I am not a part of Refugee Action, but we do work closely with them, and I also liaise with Laura fisher from the Housing Department at Shropshire Council who oversees the resettlement programme in Shropshire

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy: Yes, a memorandum of association

yes. see attached

Q7 What is your primary source of funding?

Up until now, it has all been through public donations from people who live in Shropshire and fund-raising events. Now that It is a CIC, we will be able to apply for grants from various sources, the council hopefully, being one. I will continue to put on fund and awareness raising events which will hopefully bring in some money

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i) Try to be specific about what you will do and how you will do it.

After great success with 3 big fundraisers in 2016 I have a number of events and activities planned for the rest of the year, they will be funded by donations, fundraisers and hopefully this grant.

The key event I would like this grant to help with is to assist with concert I am holding a to raise awareness in November. The aim of the concert is to get local artists and musicians, poets and performers to create a piece of work based on the migrant crisis, and as a flip side, celebrating the arrival of new cultures to our town.

I have enough artists who are keen to get involved, and some very helpful contacts willing to assist me to put it on.

It will include a week-long exhibition of local art based on the subject and potentially some workshops. Im in discussions with Flix in the sticks and Arts Alive to put on some independent films on throughout the week about the crisis in Syria.

There is a strong feeling amongst the arts world that the media has gone quiet on reporting the reality for the 65 million displaced humans around the world. They are keen and so am I, to shine a light on the issue, and to Shrewsbury residents on how they can help refugees.

It will be a very clear message that many people in Shrewsbury care and want to assist during this crisis. I will need money for this event to cover costs to include the following:

venues and hire costs, artists, musicians, films, production, exhibition and workshops and a concert as a finale. As you can appreciate this will incur considerable costs exceeding £4000 and match funding in my fundraisers prior to this event will need to exceed £2000 to ensure it can go ahead. My work is voluntary and is not included in this costing.

There are other projects that I will be instigating throughout the year, but this obviously comes down to funding. These are as follows

a) I am putting on a xmas party again which will incur costs too. Last time there were 200 people there, and I paid for it through a fundraiser. This yr. it will be bigger and better, and very much carry a message of 'Thank you' to Refugee Action for coming to the county and doing such a good job of resettling the families.

b) 1 activity session a week for refugee children and their families

The summer holidays are coming, and the families here in Shrewsbury would be very grateful for a weekly event that entertains the children. I plan to organise a weekly activity, maybe a picnic and sports in the quarry, Art and crafts in a venue somewhere central, a trip to a children's attraction in the county like Park Hall, or Attingham park. A music and dance based activity would be nice, and I have a lot of other ideas. I also have a lot of offers from organisations and individuals who are qualified and experienced in all these areas. Venues are keen to participate and use their own grant and pots of money to encourage integration and cultural awareness.

c) English lessons and English practice for the adults I support 3 off shoot groups that have arisen from my group- a craft group for Syrian and British women, an English class to be held in the

evenings to compliment the lessons they are getting already, but im hoping to hold these through the holidays when all others stop.

These require money for materials and refreshments, the bike project runs without money at the moment, and hopefully that will continue to be the case.

All my activities will be open to British families too, and will have qualified English teachers working on them. A vital continuation of their English practice through the summer holidays.

ii) Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

...The need for the group and the coordinating and networking became evident the minute people new there were Syrians coming to Shrewsbury.

I was inundated with offers of goods, thing, money and hands on help.

My role has been to coordinate all these offers, which continue to come in, and also liaise with the families on a regular basis to ask them how they are getting on and what they need. I realised there were things that they wanted or needed that I could source for them through the group.

English practice, neighbourly help, lifts to places, someone to accompany them, show them around, introduce them to friends.

The people of Shrewsbury need a group like this because it's very people led and one day (December 2017) Refugee action will be gone. It's the community coming together and welcoming these unfortunate people. Its Shrewsbury showing its generous caring and concerned about people from anywhere who need help. It's a group of people to be proud of, and when we feel we

have done everything we can to give them a leg up and showed them the best of Shrewsbury, the group will close down or change shape, and the refugees can go about their business living happy, successful lives in our beautiful county.

I would like Shropshire Supports Refugees to be a source of education and support for both the Syrian and British people of Shrewsbury, channelling voluntary support and nurturing independence and success in our Refugee friends. All my activities and events are inclusive refugees or asylum seekers who are in Shrewsbury and Shropshire from any area of the world.

I will be seeking continued funding from as many sources as possible. This is because I have a wide and varied programme of events planned, and I can no longer do all this for no money and with no time set aside to concentrate on it.

If I am to be able to continue to support the refugees into the future, I need to be able to focus on the projects with the respect they are due, do things formally and correctly, and potentially create a part time role out of it.

iii) How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

At the moment, there are 5 families consisting of 13 adults and 9 children and approx. 12 young unaccompanied teenagers who I hope to continue to offer support to.

There are another 4 families in other parts of the county who ask for my help, and a number in other parts of the county who's needs seem to be being looked after very well, but all events that I put on, I include all refugees in the county and that is over 100.

At the last event I helped organise, 30 refugees from Newtown joined us!

There are 552 Shrewsbury and Shropshire residents in my group.
Approx. 30 active Shrewsbury based volunteers, with another 15 to come soon.
if I include people who help with events and collections there would be at least 150 active volunteers in my group.

All of these have said that they would not have known how to help without my coordination.

The combination our councils approach, of my work and refugee actions work, the good will of the public make this one of the most successful transitions I know of, so many people in Shrewsbury will benefit from a healthy and happy integration of a new sector of society. Already the arrival of these people has brought together all the churches, spiritual groups and the mosque

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

...The success of my projects will be measured by the attendance from all sectors of society.

I will raise as much awareness of my fundraisers as I can through local media and good promotions. Any promotions material will mention all funding providers and contributors.

As I said, the 13 adults. 9 children and approx. 12 teenagers in the town will directly benefit from my activities, but on a much wider scale, hundreds or thousands of people who find out about our activities will be heart warmed and enthused when they see what a big difference Shrewsbury people can make to their lives.

I intend to take educational tours of the schools, and assist the Syrians to attend and take part in awareness raising arts projects such as one that is coming to the Shrewsbury Folk Festival and help and assist them to attend the many events that take place in our town.

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

What kind of insurance does your organisation have?

- I will have public liability insurance as of next week.
- All of my activities at the moment include all of the families with their children, so they will be primarily responsible for them.

- any health and safety notices will be delivered on the day through a translator, and they will be kept informed of any potential dangers as we go along.
- every activity and project will be different, and as a formal CIC, I will be doing risk assessments before hand
- Do the leaders have the relevant qualifications and/or experience?

Yes.

- What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

.....

As this is such a new organisation, these things are not in place yet. As I build the funds in the company and get time to sit down and do it, they will all be done officially and correctly.

I will send you a copy of them when I have them

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Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £2000..... and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
venue and equipment hire for workshops and finale concert	1780
musician, artist, poets, and cost of workshops and production of finale awareness concert	2800
transportation for Syrians and refreshments for activities	240
materials for activities, and entrance fees or leader's costs for the activity	530
marketing, PR, administration & translator fees	1300
Total	£4580
Project Income Please list how the project shall be funded	
Monastery Grants from the resettlement team Boat trip fundraising	£ 500
community fund raising Syrian Resettlement fund	£ 580.
event fundraising Ticker Sales	£ 1500
	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£2000

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

I try and seek other funding / grants or sponsorship. Worst case scenario will reduce the other activities that I listed above and cut costs where I can to make it work. Additional fundraising is difficult when the local community has already been incredibly supportive.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council

This is a integration programme so when the Syrian families have been integrated into our community and society properly after their horrendous ordeal, then funding will no longer be required. I will always be support to these families but they will very much be self-sufficient when they have all the things we take for granted like employment, transport, friends, support, language knowledge, training and education

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£
Less Total Expenditure	£
Surplus / Loss	£
Savings (Reserves, Cash, Investments)	£

the work that has been done has been voluntary to date so the company that has been set up does not have annual accounts as of yet

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: Shropshire Supports Refugees.

Bank/building society name: [REDACTED]

Bank/building society address.....Details to follow

The signatories and what position do they hold in your organisation?

- 1 Name [REDACTED]
Position Director Shropshire Supports Refugees.
- 2 Name [REDACTED]
Position [REDACTED]
- 3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

.....I realise this is not the standard format of a grant application, and I appreciate your patience.

These are extremely early days for my organisation as a formal body, but we have been busy working hard at it for the past yr. as a grass roots informal voluntary body.

It has been Shrewsbury residents showing what can be done when we all come

together. We have achieved a lot, and the Syrian families are very grateful. Applying for this grant is going to help us keep the support flowing for another year. By the end of that, hopefully the refugees in the county will feel that Shrewsbury was a supportive and nurturing environment and a welcoming town to come and live in. They are looking forward to being able to contribute to our society and be self-sufficient

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Shropshire Supports Refugees

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: **Chairman** [REDACTED]

Title First Name [REDACTED] Surname [REDACTED]

Organisation address:

[REDACTED]

[REDACTED]

[REDACTED]

..... Postcode:

.....

Telephone:

Signed: [Redacted] Date: [Redacted]

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [Redacted] Date: [Redacted]

Checklist

- Have you answered every question?
- Have all signatures been completed?
- Have you included a copy of your constitution?
- Have you included a copy of your most recent audited accounts? N/A
- Please state any supporting documents you are submitting:

• Overview of The concert / festival
• Summary of the last 4/5 activities