



**SHREWSBURY TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE  
5 OCTOBER 2020**

Agenda No

**7**

**Responsible Officer: Andy Watkin – RFO**

**2021/22 Budget**

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**Purpose of Report**

To inform members on the procedure and dates for setting the 2021/22 budget

**Background**

Council has to set its 2021/22 budget and be agreed by the end of January 2021. The precept request to Shropshire Council has the same deadlines.

The F&GP committee sets the budget and recommends it to Full Council to accept, during the preceding months a series of meetings and committees discuss various elements, assumptions and factors in arriving at draft and final budget.

**Timetable**

- *5<sup>th</sup> October 2020 – F&GP*  
Following meeting Head of Resources email all councillors to request any changes to current service delivery and ideas for inclusion in next years budget.
- *WC 16<sup>th</sup> November – SMT*  
Meeting to consider budget and operational factors to be considered in budget
- *7<sup>th</sup> December 2020 – F&GP*  
Set budget principles and assumptions and look at forecasted outturn on 20/21 budget  
Consider impact of Covid19 on future budget  
Consider submissions from councillors  
Set fees and charges
- *WC 14<sup>th</sup> December – SMT & Group leaders*  
Meeting to consider draft budget to be submitted to F&GP
- *11<sup>th</sup> January 2021 – F&GP*  
Review and recommend 2020/21 budget to Full Council
- *25<sup>th</sup> January 2021 – Full Council*  
Approve the budget and submit precept request to Shropshire Council

**RECOMMENDATIONS:**

- (i) That the Report be noted and dates made in diary**