



# SHREWSBURY TOWN COUNCIL COMMUNITY GRANTS FUND APPLICATION

24 OCT 2019

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Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

<b>PROJECT</b> (In no more than 25 words)	<b>Concert.</b> <b>Requiem for Humanity, a new work by Helen Ostafew.</b> <b>Dvorak's Mass in C</b>	<b>GRANT AMOUNT REQUESTED</b>	<b>£3,312</b>
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## Contact Details

Q1 Name of organisation making application:

**SHREWSBURY CHORAL SOCIETY**

Name of contact for this application

Title : Miss First Name: Thelma Foster

Position held in the organisation:

Chairman

Contact Address, including full postcode:

Contact Telephone Number:

Email address:

## About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: YES Charity Registration Number 501644

**Q3 When was your organisation established?**

1941

**Q4 Briefly describe your organisation.**

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Shrewsbury Choral Society has approximately 65 members. We rehearse weekly with a professional conductor and accompanist and perform 4 concerts each year. These concerts take place in either Shrewsbury Abbey, St. Chad's Church, St. Alkmund's Church or Trinity Church Meole Brace. Members pay a subscription each year and the choir pays the conductor and accompanist each week together with the hire of the rehearsal venue. It is an open access choir to meet the needs of local people.

**Q5 If you are a subsidiary of a larger organisation, please state which one.**

N/A

**Q6 Does your organisation have an agreed Constitution or Memorandum of Association?**

Please state which and attach a copy: YES ATTACHED

**Q7 What is your primary source of funding?**

Our primary source of funding is our subscriptions that members pay. £128 per year.

We sell tickets for our concerts and do some fundraising.

### **Details of the project or activity you are planning**

**Q8 Describe the projects/activity you plan to use this grant for.**

i) Try to be specific about what you will do and how you will do it.

The concert is on Saturday April 4<sup>th</sup>, 2020 in St. Chad's Church, Shrewsbury.

The concert includes an orchestral work, a choral work and a piano concerto all composed by Beethoven.

The choir will be accompanied by a professional orchestra drawn from players local to Shrewsbury.

The Piano Concerto will be played by a young pianist from The Royal Northern College of Music.

ii) Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continuing need.

The Project will meet the needs of the people in Shrewsbury in two ways:

a) Choir members—the concert gives focus for singers to improve and enjoy the experience of singing. Good for both health and well-being. We are an open access choir and recruit younger members through our workshops.

- b) Audience members—Access to high quality performance of classical music. It is 50+ miles to nearest big city performances. We employ professional orchestras and soloists.

iii) How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

300

**Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?**

The success of this project will be measured by the amount of people attending and the feedback from them will help us with our future planning.

### **Health & Safety**

**Q10 What, if any, special safety issues are related to your project/activity?**

Please provide the following information –

i) What kind of insurance does your organisation have?

We are fully insured for our own and Public Liability through “Making Music.”

ii) Do the leaders have the relevant qualifications and/or experience?

Our Music Director Dr Martin Cook is a professional musician.

iii) What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

We only work with children if accompanied by parents.

Choir members who are vulnerable have special seating arrangements within the choir and are welcome to join us as part of the community.

We are an open access choir that embraces equality of opportunity.

Health and safety of the audience is covered by the venues used.

We are fully insured through Making Music.

## Funding of your project

### Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
	N/A	

### Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £2000 and provide a detailed breakdown as to how you have reached this figure

<b>Project Expenditure</b> Please list all items of expenditure for your project	Amount of Project
Music Director and Accompanist	£520
St. Chad's Hire	£610
Programmes, tickets and posters	£242
Soloists	£1250
Orchestra	£3890
<b>Total</b>	£6512
<b>Project Income</b> Please list how the project shall be funded	
Ticket sales: approx	£3000
Fundraising	£100
Concert refreshment sales	£100
	£
	£

*£1k  
fundy?*

<b>What is the difference?</b>	
This should be the same as the amount of Grant you are applying for	£3312

**Q13 Covering a Shortfall**

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

The project involves booking professional performers and any shortfall will have to be covered from funds set aside for the following concerts.

**Q14 Sustainability**

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council

We do tailor our programme within financial limits. We perform one major performance per year with smaller events that balance the cost of the larger. We continually organize fund raising events with members and friends.

**Your Accounts**

**Q15 Please provide the following details from your most recent annual accounts**

<b>Total Income</b>	<b>£23,392</b>
<b>Less Total Expenditure</b>	<b>£26,092</b>
<b>Surplus / Loss</b>	<b>£2,700</b>
<b>Savings (Reserves, Cash, Investments)</b>	<b>£374</b>

*Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.*

**You need to include these documents with this application.**

## Account Details

### Q16 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Bank/building society name:

Bank/building society address:

Who are the signatories and what position do they hold in your organisation?

1	Name	Position Chairman
2	Name	Position Treasurer
3	Name	Position Secretary

## Any Other Information

### Q17 Any other information which you consider to be relevant to your application.

We are a completely self-funding choir producing high quality performances due to the quality of our leaders; Musical Director and Accompanist. We are able to hire International Professionals to perform at our concerts. We have no help with funding our choir; we pay all our own costs including music hire, advertising, rehearsal venues as well as fees for our professional MD and accompanist each week. Last year we performed Elgar's The Kingdom, which was expensive, but a great way for us to give the choir members confidence and expertise.

**Declarations**

**Q18 Declaration**

Please give details of a senior member of your organisation.  
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of SHREWSBURY CHORAL SOCIETY .(insert name of organisation):*

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.*

*I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation: TREASURER

Title Mrs Vanessa Brodie

Organisation address:

Telephone: /

Signed:

^  
Date: ..... 15/10/19 .....

**Q19 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

*I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed: .....

.....Date: 21-10-19.....

**Checklist**

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:



**Please return your completed application form to:**

**Town Clerk  
Shrewsbury Town Council  
Riggs Hall  
The Library  
Castle Gates  
Shrewsbury  
SY1 2AS**

**Telephone: 01743 281010**

**Fax: 01743 281051**

**Email: [Helen.ball@shrewsburytowncouncil.gov.uk](mailto:Helen.ball@shrewsburytowncouncil.gov.uk)**