



## SHREWSBURY TOWN COUNCIL COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

<b>PROJECT</b> (In no more than 25 words)	21' aims to raise awareness for individuals living with learning difficulties in and around the Shropshire area.	<b>GRANT AMOUNT REQUESTED</b>	<b>£750</b>
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### Contact Details

**Q1** Name of organisation making application: .....Meta4 Dance

Company.....

Name of contact for this application

Title : Mr.... First Name: ...Charlie.....Surname: ...Dunne.....

Position held in the organisation:

.....Director.....Contact Address, including full

postcode:

.....Postcode: ..... .....

Contact Telephone Number: ..... .....

Email address:

### About your organisation

**Q2** What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: ( ) Charity Registration Number .....

Voluntary Organisation: ( )

Company Limited by Guarantee: ( \* ) Company Number ...**11673949**

...

Other – Please specify: .....

**Q3 When was your organisation established?**

.....13 November 2018.....

**Q4 Briefly describe your organisation.**

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Meta4 dance is a physical theatre and contemporary dance company run by directors

Charlie Dunne and Lily Horgan. We are primarily a dance based company, and although

having only been formally incorporated in 2018 we have worked as a company for 2

years. We aim to develop our practice to deliver dance, health and wellbeing

workshops/clubs to those with learning disabilities.

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**Q5 If you are a subsidiary of a larger organisation, please state which one.**

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**Q6 Does your organisation have an agreed Constitution or Memorandum of Association?**

Please state which and attach a copy: Yes please find attached

**Q7 What is your primary source of funding?**

Our funding comes from a variety of sources and runs on a project to project basis. For

the project that we are applying for, we have also applied to the following grants

providers; Sport England, Arts Council England, Big Lottery

We will also be raising money for the project ourselves through fundraising events.

(4/2/2019) – Fundraiser auction and performances including Derwen College – Morris

Hall, Shrewsbury.

## Details of the project or activity you are planning

**Q8 Describe the projects/activity you plan to use this grant for.**

i) Try to be specific about what you will do and how you will do it.

The project on a whole promotes movement and dance activities in order to support mental and physical health.

We will give workshops to learning disability schools, universities and residential homes in and around the Shropshire area over a 2 week period. This is to encourage engagement with the exit route club which we propose to set up in Shrewsbury. The workshops will not only encourage participation, but provide much needed opportunity to access opportunities to express themselves and gain professional credence from working with a professional dance company. The workshops will be high energy, pushing participants to achieve things they previously would have not thought possible in a supporting understanding and equal environment.

ii) Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

"21" offers an opportunity to experience creative expression, professional credence, and social recognition, designed specifically for persons living with learning difficulties. After conducting extensive interviews with groups and individuals living with learning difficulties in Shropshire - engaging both the individuals as well as carers - we have concluded that the majority of participants expressed a clear sense of abandonment. Young people with learning difficulties struggle to find esteemed employment, and are often offered 'work experience' or low level apprenticeship roles instead of long-term and secure employment. Despite the vast abundance of well-run charities and groups

dedicating hard work and earning very little recognition for their efforts, there aren't sufficiently available active approaches to combat this grievance.

Recognising the correlation between this and the rising cases of poor mental health among those living with learning difficulties, "21" strives to establish a strong support network of peers, as well as a warm and welcoming environment.

We aim for this project/club to run one night every week with a seasonal performance in a venue around Shropshire.

iii) How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

350
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**Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?**

...We will be measuring confidence levels using WemWeb's survey tool, we will be surveying participants before attending any sessions and 12 weeks after sessions to show how they have progressed. We will be putting this evidence into a video case study along with feedback from teachers and showing this with yourselves and local partners.

**Health & Safety**

**Q10 What, if any, special safety issues are related to your project/activity?**

Please provide the following information –

i) What kind of insurance does your organisation have? Public Liability and dance teacher insurance

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ii) Do the leaders have the relevant qualifications and/or experience?

Yes, all teachers have BA (hons) contemporary dance from Trinity Laban

Conservatoire of Music and Dance.

As well as relevant DBS certificates.

The company has also developed this project through a pilot project so experience working in the field is evident.

iii) What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

Health and safety , Child protection Policy, Safeguarding, working with vulnerable adults, Anti- discrimination, Accessibility, Data protection, Sexual Harassment, Disciplinary action

### Funding of your project

#### Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

**Q12 Project Funding**

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £.....750 and provide a detailed breakdown as to how you have reached this figure

<b>Project Expenditure</b> Please list all items of expenditure for your project	<b>Amount of Project</b>
Coach fees @ £40 per hr. 2hrs per day for 5 days	£400
Travel	£200
Admin cost @ equity minimum	£966
Equipment (bose speaker)	£150
Preparation cost @ equity rate x 2 people	£483
<b>Total</b>	<b>£2199</b>
<b>Project Income</b> Please list how the project shall be funded	
<b>Sport England</b>	£1199
<b>Meta4 Dance Fundraising</b>	£250
	£
	£
<b>What is the difference?</b> This should be the same as the amount of Grant you are applying for	£750

**Q13 Covering a Shortfall**

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

.....Meta4 Dance will cover the shortfall through fundraising projects and company reserves.

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**Q14 Sustainability**

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council

...Following initial set up of the project, the club will become self sustaining through weekly fees for participants to cover studio hire and teaching costs. The outreach section that we are requesting funds for, is designed to incentivise participants around the Shropshire area into the weekly club which we will create.

**Your Accounts**

**Q15 Please provide the following details from your most recent annual accounts**

<b>Total Income (projected)</b>	<b>£25,971.30</b>
<b>Less Total Expenditure (projected)</b>	<b>£25,381.57</b>
<b>Surplus / Loss (projected)</b>	<b>£589.73</b>
<b>Savings (Reserves, Cash, Investments)</b>	<b>£8,000</b>

*Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.*

**You need to include these documents with this application.**

**Account Details**

**Q16 Please give us your bank or building society account details**

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: .....

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Bank/building society name: ... ..

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Bank/building society address.....

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Who are the signatories and what position do they hold in your organisation?

1 Name ... .. Position ...Director.....

2 Name ..... . Position .....Director.....

3 Name ..... Position .....

**Any Other Information**

**Q17 Any other information which you consider to be relevant to your application.**

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**Declarations**

**Q18 Declaration**

Please give details of a senior member of your organisation.  
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of ...Meta4 dance Company.....(insert name of organisation):*

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.*

*I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation: .....Director

.....

Title Mr.... First Name: ...Ben..... Surname: ...White.....

Organisation address:

.....  
..... Postcode: .....  
.....

Telephone: .....

Signed: ..... Date: ...20/01/2019.....

**Q19 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

*I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed: ..... Date: .....20/01/2019.....

### Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:

**Please return your completed application form to:**