



SHREWSBURY TOWN COUNCIL COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	SYT 25	GRANT AMOUNT REQUESTED	£800.00
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Contact Details

Q1 Name of organisation making application: SYT Ltd
Name of contact for this application
Title : **Ms .** First Name: **Maggie** Surname: **Love**

Position held in the organisation:

Artistic Director

Contact Address, including full postcode:

██████████
██████████
██████████

Contact Telephone Number: ██████████

Email address: ██████████

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number
Voluntary Organisation: ()

Company Limited by Guarantee: (✓) Company Number 7989408
Other – Please specify:

Q3 When was your organisation established?

Shrewsbury Youth Theatre (SYT) was established in 1993 –

making this year our **25th year**

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.
If you are a new organisation, describe the services/activities you plan to provide.

SYT has developed a reputation for focussing on high quality drama workshops and engaging and innovative productions, predominantly of classical plays. It is the only Youth Theatre in the county to offer this opportunity.

SYT supports young people from all backgrounds in high quality drama and performing tuition. Over the years, SYT has developed a reputation for focussing on high quality drama workshops, producing engaging and innovative annual productions, predominantly of classical plays at Theatre Severn in Shrewsbury. It is the only Youth Theatre in the County to offer this opportunity.

SYT is managed by a student committee, elected annually, to determine policy, select repertoire, source funding, assist in the promotion and marketing of productions.

SYT comprises two groups – Juniors (7–13 years) and Seniors (14–25 years). Students pay fees for each term and some members receive discounts if they come from financially challenged backgrounds or if there is more than one family member attending. There are currently 32 senior members and 24 Juniors paying a fee each term.

SYT also supports the local community by performing at events such as Britain In Bloom, Bookfest, Kids Festival, and Cartoon Festival. There are opportunities for young people to engage in discussions and conferences on themes that directly affect them. Many of our members have been part of Young Peoples Arts Consortium, Local Youth Council and at National Youth Parliament events. SYT helps young people connect further across their communities through performance practice

Q5 If you are a subsidiary of a larger organisation, please state which one.

N/A

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

SYT Ltd - Arts and Mem - On File

Q7 What is your primary source of funding?

Over the years SYT has received funding from Arts Council , Local Government Support, Private sponsorship and LJC Grant funding. We also benefit from donations from local community pots in supermarkets. We have occasionally received funding from local charity schemes.

We have been fortunate to find regular funding from a few local businesses to support our annual production in the Walker Theatre with the senior group, giving them a professionally led experience.

SYT 25 is special year for lots of young people from the past, present and future in our local community. 25 years to celebrate. Preparing for the exhibition will give the young people involved a new experience to add to their skills and achievements.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i) Try to be specific about what you will do and how you will do it.

SYT would like to celebrate its 25th year with an exhibition and a documentary film of the work of Shropshire Youth Theatre.

The project will be curated by a sub-committee of current students to celebrate the 25th anniversary of the formation of our youth theatre.

SYT25 the exhibition, will comprise of photographs, documentation and costumes from our archives, as well as memories and anecdotes from SYT alumni over the

course of our 25 year history. We will also be hosting a celebratory launch event for the exhibition, featuring performances and talks by current and graduated students. The exhibition will run throughout July at The Hive Gallery in Shrewsbury and will be on display to members of the public.

SYT25 Documentary film.

The film will include interviews with the founder of the Youth Theatre, quotes from members from the 25 years, some workshop examples. Students will devise a jingle to turn this documentary into a short film for legacy online status.

ii) Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

After a few conversations with the founder of SYT who left in 2004, followed by discussions with past and present students it was felt this milestone was worth a celebration.

There must be a few thousand local families with connections over 25 years. Part of this celebration to have a better idea of just how many students have benefitted from their time with SYT and to record a legacy piece of film.

iii) How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

500 in Theatre Severn

5,000+ at Children's Festivals

How many will be connected to the 25 year celebration?

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

The HIVE will monitor the footfall to the exhibition.

We can monitor numbers that sign up to the various social media platforms.

The online presence may run into 1,000's

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

i) What kind of insurance does your organisation have?

Event and Performance Insurance with NODA

ii) Do the leaders have the relevant qualifications and/or experience?

Maggie Love – ASISTD dance teacher since 1976

Lisa Morris – First Class BA Hons Degree in Theatre, MA in Practicing Theatre and Performance

iii) What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

- DBS – Chaperone licence = Maggie and Lisa
- Child Protection Policy
- Risk assessments produced for each event

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
2016	Shakespeare Day	£1000
2013	The Recruiting Officer	£900

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £800.00 and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Print of 20 10x8 photos £1.50 each	£30
SYT 25 Artwork design	£200
Banners Design and print x 2	£250
Large Images 5 x £50	£250

Frames & Hangings 25 20 x £5 & 5 x £7	£170
Photocopying estimated	£150
Documentary Film - record the current and past students of SYT.	£3,000
Technical support - Fee	£150
Venue Hire for launch Friday 3 hours & Sat 5 hours x £25	£200
Total	£4,400
IN Kind	
Exhibition Artist fee's 2 days @£250p/d	£500
Cake	£50
Hire of plasma	£150
Total	£700
Please list how the project shall be funded	
Income	
Crowd Funding	£300
ACE	£3,000
Private Funding	£300
Total	£3,600
Shortfall	£800
What is the difference? This should be the same as the amount of Grant you are applying for	£800

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

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Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council

We are aware that the generosity of Council support over the years has enabled the group to support a high standard of education and production experience for the students. This project aims to create a legacy documentary film piece that will both celebrate SYT and engage with our local community.

SYT has found regular support for its productions and some of those funders are contributing to SYT 25.

If the funding offer was reduced the exhibition elements would be compromised.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 11,425
Less Total Expenditure	£ 9,824
Surplus / Loss	£ 1601
Savings (Reserves, Cash, Investments)	£ 0

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: Shrewsbury Youth Theatre

Bank/building society name: Lloyds

Bank/building society address [REDACTED]

Who are the signatories and what position do they hold in your organisation?

- 1 Name [REDACTED] Position [REDACTED]
- 2 Name [REDACTED] Position [REDACTED]
- 3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

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Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of **SYT Ltd**(insert name of organisation):*

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Director

Title Mrs First Name: Lisa Surname: Morris

Organisation address:

[REDACTED]
[REDACTED]
[REDACTED]

Telephone: [REDACTED]

[REDACTED]

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: *M. Love*

Date: 21/01/18

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting: