

**SHREWSBURY TOWN COUNCIL
GRIEVANCE COMMITTEE
MEETING HELD VIA TEAMS
ON 25 SEPTEMBER 2020**

PRESENT

Councillors – Burgess, Halliday, Dean, Moseley (Chair)

IN ATTENDANCE – Amanda Spencer (Deputy Town Clerk)

APOLOGIES – Councillor Vasmer

01/20 DECLARATIONS OF INTEREST

Councillor Moseley informed the committee that she is mentioned in some material made available in the Freedom of Information request but this does not relate directly to the complaint made and it was therefore agreed that this did not constitute a conflict of interest.

02/20 EXCLUSION OF THE PUBLIC

RESOLVED:

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public be excluded from the meeting on the grounds that the following items being considered involve the disclosure of confidential information.

03/20 GRIEVANCE FROM A MEMBER OF THE PUBLIC

The committee considered a grievance raised by a member of the public about how their three-part request for information under the Freedom of Information Act had been handled by the Town Council. The committee considered all of the relevant information and it was agreed that there was unreasonable delay to the response as it this was sent outside of the 20 working day period laid down by the Freedom of Information Act. The complainant did receive the information albeit outside of this timeframe.

RESOLVED:

That a letter of apology be sent to the complainant outlining the reasons for the delay.