



**SHREWSBURY TOWN COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
10 FEBRUARY 2020**

Agenda No

11

Responsible Officer: Helen Ball - Town Clerk

Risk Management

Purpose of Report

1. To inform members of the process for determining any risks associated with the operational functions of the council

Recommendations

- 1. That the existing Risk Management Strategy be re-affirmed**
- 2. That the existing Counter-Fraud & Corruption Strategy be re-affirmed**
- 3. That members note the updating of all Risk Assessments**

Report

As not only part of the Accounts & Audit Regulations, but also Health & Safety At Work Legislation, the Town Council is required to maintain an effective programme of risk management and ensure that all policies and procedures in place are subject to regular review.

Over the last couple of years the Town Council has developed a comprehensive Risk Management Strategy outlining the processes taken to manage the various aspects of risk.

The generic Risk Assessment of the Town Council has been reviewed using the LCRS package as have all specific Risk Assessments relating to individual tasks/projects.

As part of the Audit process, members are required to consider all measures to ensure the prevention of fraud/corruption.

To support Officers in the discharge of its Health & Safety obligations, the Town Council contracts the services of Ellis Whittam, specialists in supporting Parish & Town Councils on Health & Safety Regime. The appointed adviser has been extremely helpful in assisting the Council in reviewing its policies, procedures and documentation. In a similar way to our Internal Audit function, the Health & Safety Adviser reviews specific services/areas of work on an annual basis.