Officer: Amanda Spencer – Deputy Town Clerk

Coronavirus Risk Assessments

Purpose of report

To inform members on the current position of risk assessments specifically relating to COVID-19.

Background

As both an employer and a provider of services to the public, Shrewsbury Town Council must take reasonable steps during the current COVID-19 pandemic to protect people from coronavirus. As part of this responsibility we have undertaken a number of COVID-19 risk assessments which must:

- Identify what work activity or situations might cause transmission of the virus
- Think about who could be at risk
- Decide how likely it is that someone could be exposed
- Act to remove the activity or situation, or if this isn't possible, control the risk.

Risk Assessments

Specific risk assessments have been created or are in the process of being created for the following assets:

- Weeping Cross Depot
- Home working
- The Grange Community Centre
- Ditherington and Castlefields Community Centres
- Play areas
- Public toilets
- Parks and open space
- Council meetings
- Market Hall
- Sunday market/car boots
- Riggs Hall offices
- Fisheries

Risks are being assessed and documentation created by officers responsible for each area. However we have engaged the services of a Health and Safety Officer at Ellis Whittam, who we retain to offer us specialist HR, employment law and health and safety advice, to advise and sign off each individual risk assessment once it is completed.

Risk assessments are subject to continual review as the situation regarding COVID-19 changes.

Publication

Once each risk assessment is completed and approved it is published on the Shrewsbury Town Council website at https://www.shrewsburytowncouncil.gov.uk/coronavirus-information so that both members of staff and the public have easy access to this information.

RECOMMENDATIONS:

(i)   That the Report be noted.