



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

| | | | |
|--|--|-------------------------------|-------------|
| PROJECT (In no more than 25 words) | Represent Shrewsbury in Normandy in honour of the joint commemorations of the 80th Anniversary of the Dieppe Raids and the D-Day Landings. | GRANT AMOUNT REQUESTED | £450 |
|--|--|-------------------------------|-------------|

Contact Details

Q1 Name of organisation making application: Shropshire Brass Ensemble

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Name of contact for this application

Title : Mr First Name: Steve Surname: Pritchard-Jones.....

Position held in the organisation: Conductor

Contact Address, including full postcode:

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.....

..... Postcode:

Contact Telephone Number:

Email address:

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number 1071526.....
Voluntary Organisation: ()
Company Limited by Guarantee: () Company Number
Other – Please specify:

Q3 When was your organisation established? 2020

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

Shropshire Brass Ensemble was founded in 2020 by local musician Steve Pritchard-Jones who is also the conductor of Shrewsbury Brass Band. The ensemble consists of between 6 & 12 musicians depending on the occasion. The ensemble was formed perform music to a high standard to raise funds for local charities.

Q5 If you are a subsidiary of a larger organisation, please state which one.

Shrewsbury Brass Band

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

Q7 What is your primary source of funding?

At this present point in time, our rehearsal space is provided free of charge by Shrewsbury United Reformed Church and all the repertoire for small brass ensemble is either arranged or purchased by the musical director. Due to the pandemic performance opportunities have been limited but we have performed for free on 3 occasions to raise funds for local good causes.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

- i. Try to be specific about what you will do and how you will do it.

In August 2022 they have been invited to represent the town of Shrewsbury to perform in Normandy in honour of the joint commemorations of the 80th Anniversary of the Dieppe Raids and the D-Day Landings. The official joint hosts are the Juno Beach Museum and Mayors' of Bernieres sur Mer and Courseulle sur Mer. The tour will consist of civic events, formal and informal concerts at venues including, Juno Beach Museum, D-Day Landing site of the 2nd Canadian Armoured Regiment at Bernieres Sur Mer, Bernieres Town Hall, Courseulle sur Mer, Pegasus Bridge Museum and Aromanche Town Hall. Aromanche salle du fete/museum and Gold Beach, the site of the famous floating Mulberry Harbour.

The accommodation costs are being funded by the musicians but and we are trying to raise funds mainly to cover the cost of a 15 seater mini-bus for the week and the cost of the English Channel crossing.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

This is a one off seven day project and the need has been identified by the rising costs of travel.

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity? Ensemble members = 7

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

Safe arrival at venue

Good quality performances

Make the town or Shrewsbury proud

Pay our respects to the Heroes of the raids and D Day landings on behalf of Shrewsbury residents

Positive press coverage

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information —

i. What kind of insurance does your organisation have? Public Liability under Shrewsbury Brass Band.

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ii. Do the leaders have the relevant qualifications and/or experience?

Shropshire Brass Ensemble is an adult ensemble but all members of involved in either education of the church so therefore have the relevant training and DBS certification.

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

Health & Safety Safeguarding Equal Opportunities

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

| Year | Project Description | Award £ |
|------|---------------------|---------|
| | | |
| | | |
| | | |

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £300 provide a detailed breakdown as to how you have reached this figure

| Project Expenditure Please list all items of expenditure for your project | Amount of Project |
|---|-------------------|
| Hire of Minibus | £1000 |
| Ferry Crossing | £1200 |
| Music | £120 |
| Accommodation 6 nights | £2500 |
| Fuel | £200 |
| Total | £5,020 |
| Project Income Please list how the project shall be funded | |
| Members | £2900 |
| Personal donations / Crowd Funding | £1200 |
| Concert income | £470 |
| | |
| | £4570 |
| What is the difference? This should be the same as the amount of Grant you are applying for | £450 |

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

The shortfall will be covered by the musical director.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

Concert income

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

The Shropshire Brass Ensemble doesn't have annual accounts to present because it's a new group.

| | |
|---------------------------------------|---|
| Total Income | £ |
| Less Total Expenditure | £ |
| Surplus / Loss | £ |
| Savings (Reserves, Cash, Investments) | £ |

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Sort Code: Account Number: £

Bank/building society name: TSB.....

Bank/building society address TSB Church Stretton Branch

Who are the signatories and what position do they hold in your organisation?

- | | | |
|---|------|---------------------|
| 1 | Name | Position Treasurer |
| 2 | Name | Position Chair |
| 3 | Name | Position Past Chair |

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

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Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Shropshire Brass Ensemble (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the

basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: CHAIR

Title MR First Name: AF Surname:

Organisation address:

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..... Postcode:

Telephone:

Signed: / Date: 27/1/2022

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q18

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: Date: 27/01/22