

**SHREWSBURY TOWN COUNCIL
JOINT CONSULTATIVE COMMITTEE
MEETING HELD AT DARWIN CENTRE MANAGEMENT SUITE & VIA MICROSOFT TEAMS
ON 6 APRIL 2022**

PRESENT

Councillors Mosley (Chairman) & Mrs Moseley
Staff M Cox, M Harris, R Jones, M Preece & M Pugh

IN ATTENDANCE

Helen Ball (Town Clerk), Amanda Spencer (Deputy Town Clerk), Andy Watkin (Responsible Financial Officer); Ash Silverstone (Unison Representative)

APOLOGIES

Sam Warburton (GMB Representative); Councillors Dean, Vasmer & Wagner; Gary Farmer (Head of Operations)

The Meeting was deemed to be inquorate due to the non-attendance of Councillors to meet the requirements of a Quorum as defined in the Terms of Reference

GENERAL DISCUSSION

Council Visioning Exercise

No further work had been done on developing a format for a Visioning Exercise due to workloads of both the Town Clerk & Deputy Town Clerk. Once end of year duties had been dealt with, they would look at the format.

Review of Staff Mileage, Allowances & Pool Cars

The Deputy Town Clerk is beginning a review of the staff mileage, allowances, and parking requirements in light of office move and the use of pool cars. Staff and Unions will be consulted ahead of any presentation to the Personnel Committee.

Policies

The Deputy Town Clerk has circulated the first tranche of policies to all staff; comments have been received and these are where relevant being fed into the latest versions. These will then be circulated to Unions ahead of any ratification by the relevant Committee and ultimately Council.

Health & Safety Audit

Various actions had now been carried out to address some of the areas flagged up following the last Health & Safety Audit. These includes:

- Dealing with the noise issues in the Splashpark Plant Room

- Issues raised at the Depot
- Portable Appliance Testing
- Stress and Violence Policy best practice was being sought
- Quarry Working Group will relive any Quarry related issues

Council Rewards Scheme

The Deputy Town Clerk reported on her work with VIVUP to establish a Rewards Scheme similar to Shropshire Councils. The basic platform was free and included many discounts for high street names as well as lots of welfare documents. There would also be a Cycle to Work Salary Sacrifice Scheme. An additional service allowing access to 24/7 Counselling for staff was also to be purchased at a cost of £1000 a year; this was cheaper than the current scheme. The Platform will be launched shortly and all staff will be notified.

Next Meeting Date

13th July 2022