

**SHREWSBURY TOWN COUNCIL
COMMUNITIES & ENVIRONMENT COMMITTEE
WEDNESDAY 11th JUNE 2025**

Officer: Andy Watkin – Head of Resources (RFO)

Grants

Purpose of Report

The disbursement of the Council's Grants Fund was previously considered by the Finance and General Purposes Committee. Following changes to the Council committee structure applications are now considered by Communities & Environment Committee with the establishment of a Grants Sub-Committee to improve the process.

This report sets out the meeting schedule and criteria for considering grant funding applications.

Grants Sub Committee

As agreed on 12th May 2025, the Grants Sub-Committee has three members for the year; these being Bernie Bentick (Chair), Emma Micklewright (Vice Chair) and Alan Mosley.

The Grants Sub Committee will meet 2 weeks before the standing committee to allow sufficient time for recommendations to be included on the Communities & Environment agenda. This meeting will be serviced by the RFO & Finance Officer.

Timetabling

Previously community grants were considered every 6 months in February and July, and due to the time gap typically in excess of 10 applications were considered at each meeting.

This committee meets 6 times per year so a third submission date would mean applications could be considered every 4 months in April, August and December decreasing waiting time for applications to be heard and monies distributed sooner.

Timetabling for this year shall be as follows

Deadline for Submission	Consideration by Grants Sub-Committee	Ratification by Community & Environment Committee
16th July 2025	23rd July 2025	6th August 2025
17th September 2025	24th September 2025	8th October 2025
12th November 2025	19th November 2025	3rd December 2025

Criteria and amounts

The budget set for 2025/26 is £40,000 and proposed allocation is Community Grants Fund £23,000 and Local Councillor Grants Fund £17,000 split £1,000 per 17 wards of Shrewsbury. Previously this amount was £750 but has been unchanged for 10 years and eroded by inflation and thus increased by £250.

Guidelines for both the Community Grants Fund and the Councillor Grant Fund are appended to this report.

Recommendations

- (i) That the report be noted;**
- (ii) That the timetabling for the consideration of grants as recommended be approved;**
- (iii) That the guidelines for the Community Grant Fund and the Councillor Grant Funds be approved;**
- (iv) That the £40,000 grant funding allocation be apportioned as follows - £23,000 Community Grant Fund and £17,000 Local Councillor Grant Fund**