

**SHREWSBURY TOWN COUNCIL
JOINT CONSULTATIVE COMMITTEE
MEETING HELD AT SHREWSBURY LIBRARY
ON 16 OCTOBER 2019**

PRESENT

Councillors – A Mosley ((Vice-Chairman), P Adams, Mrs P Moseley & A Phillips
Staff – S Farmer (Chairman), M Bowen, R Jones, M Pugh (substituting for K Price),

IN ATTENDANCE

Helen Ball (Town Clerk), Gary Farmer (Operations Manager) & Andy Watkin (Responsible Financial Officer); Laura Hoskison (Unison)

APOLOGIES

Councillor D Vasmer, Kevin Price, Mark Preece & Matt Wilcoxon

01/19 DECLARATIONS OF INTEREST

All twin-hatted members declared a personal interest in Shropshire Council should any matters relating to the Town Council's relationship with Shropshire Council arise.

Councillor Phillips declared an interest in the Quarry Pool, given he was a shareholder of Serco the contracted managers for the site.

02/19 MINUTES OF THE LAST MEETING

The minutes of the Joint Consultative Committee meeting held on 10 April 2019 were submitted as circulated and read

It was AGREED that:

The minutes of the Joint Consultative Committee meeting held on 10 April 2019 be signed as a true and accurate record

03/19 JOB EVALUATION

Councillor Mosley reported on a number of meetings the Group Leaders had convened with the Town Clerk to progress the Job Evaluation Process, the appointment of a Deputy Town Clerk and any structural changes as a result of recruitment. The Group Leaders were now in a position to report back to the Personnel Committee on 23rd October with recommendations and subject to ratification by Full Council on 4th November, the Council will be in a position to

write formally to all staff thereafter. The process has also looked at developing a Job Evaluation Policy and amended Local Conventions so that there will never be a need to undertake a wholesale job evaluation process as has had to be done. These would be shared with Union Representatives.

04/19 ITEMS RAISED BY STAFF REPRESENTATIVES

4.1 Riggs Hall Future

Office staff asked for an update on the future accommodation needs. Councillor Mosley advised that he did not see Riggs Hall as the Council's long-term home and other options were in the mix including keeping abreast of any movements in property in the town centre, potential redevelopment of the Quarry depot and considering any buildings surplus to requirement once Shropshire Council had reviewed its long-term capital needs. The needs for accommodation that could accommodate meeting room space was also heightened by the increasing difficulty in booking meeting room space as the university continues to expand..

Riggs Hall staff also made reference to evidence of bat activity in the eaves of Riggs Hall. The Office Manager had raised this with the Library Users Group. The Town Clerk would also raise this with the Head of Estates during their monthly catch-up meetings.

4.2 Quarry Depot

The Operations Manager reported that Carroll & Williams had been commissioned to undertake a structural review of the whole of the Quarry depot site. The Greenhouse was in a precarious condition and now posed health & safety risks to staff who were required to rod the toilet drains. Other parts of the site were also causing structural concerns. Councillor Mosley reiterated the Councillors wish to demolish the greenhouse.

4.3 Quarry Pool

Staff requested an update on the development of the Quarry Pool. The Town Clerk reported on the development of an officer working group at which she had been invited to be part. She had met with the consultants who are developing a Business Plan for the pool and a meeting of the group had been convened for 4th November.

4.4 Assets Tour by Councillors

A number of staff have raised concern that they felt Councillors were not necessarily aware of the work undertaken on various site, particularly those where different teams had a role and that provision was made for Councillors to tour these site. Members welcomed the suggested and asked that site tours should commence with the Quarry in the Spring.

5/19 MEETING DATES

Meeting dates had been diarised for:

29th January 2019

8th April 2019