



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT <small>(In no more than 25 words)</small>	Concert performance of Mendelsohn's Elijah by Shrewsbury Festival Chorus	GRANT AMOUNT REQUESTED	£2000
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Contact Details

Q1 Name of organisation making application:

Shrewsbury Cantata Choir.....

Name of contact for this application

Title : Mr.....First Name: Roger.....Surname: Terry.....

Position held in the organisation:.....Treasurer.....

Contact Address, including full postcode:

.....

Postcode:

Contact Telephone Number:

Email address

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (Y) Charity Registration Number 1119506.

Voluntary Organisation: ()

Company Limited by Guarantee: () Company Number

Other – Please specify:

Q3 When was your organisation established?

1st September 1987.....

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

We are a medium-sized amateur choir of around 65 members led and inspired by our talented and committed Musical Director, . . . We achieve a high standard of singing, combining highly-focused performances with a sense of fun and enjoyment. We are inclusive and community-based.

We have a subscription fee of £35 per term which is waived or reduced for young people and those of restricted means. We provide music to the community in the form of three major concerts each year together with Christmas concerts and occasional other events, such as carol singing at hospitals or Severn Hospice.

For this project we are collaborating with Shrewsbury Choral choir, led by their distinguished conductor

Q5 If you are a subsidiary of a larger organisation, please state which one.

We are not a subsidiary.....

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

We have a constitution, and will include a copy with this application.

Q7 What is your primary source of funding?

Members' subscription. Including gift aid claimed on these. We also receive ticket income from concert performances, which seldom covers the cost of the performances.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

The Musical Directors and Trustees of Shrewsbury Cantata Choir and Shrewsbury Choral wish to promote a grand musical event for Shrewsbury in June 2023. Each Shrewsbury Choir can, and does, promote high quality concerts each year. But by collaborating as the

Shrewsbury Festival Chorus we can provide something truly spectacular, with top quality soloists, a large chorus and full orchestra. The performance planned, of Mendelsohn's oratorio "Elijah" is an ideal piece for this collaboration. We hope to broaden the concert event by including a separate lecture and discussion on the life and times of Elijah the biblical prophet, and smaller recitals.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

Shrewsbury Cantata Choir, together with our partner Shrewsbury Choral, are central to the musical life of Shrewsbury. Our audiences tell us that they relish the performance of large-scale musical works in Shrewsbury but we cannot normally meet this need without collaboration and some external funding.

The project will benefit the people of Shrewsbury in the following ways:

- Supporting and contributing to the economic and social life of the town, by encouraging inflow into Shrewsbury for the event, supporting local musicians and Shrewsbury Abbey (our venue) and promoting collaboration between local musicians.
- Encouraging and promoting the economic and commercial vitality of the town. Local venues and groups can only prosper if they are able to promote events of exceptional quality which command the support of the community. This event will do this.
- Preserving the unique identity of Shrewsbury and promoting its heritage. The rich musical life of Shrewsbury sets it apart from other large towns, notably Telford, but has to be nurtured.
- Creating a socially inclusive and caring community. Participation in music in general and choirs in particular is proven to improve individual well-being through enhancing social contact and a feeling of self-worth.

The project will run from now until the planned performance in Shrewsbury Abbey on 24th June 2023.

We do not seek continuation funding for the project.

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

We anticipate an audience of at least 250 people for the performance, at least 100 local singers in the chorus, and an orchestra of around 40. The majority of these will be Shrewsbury residents.

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

We will judge the success of the project as follows:

- by the size of audience which attends;
- by the quality of the performance as judged by audience reaction and reviews;
- by the uplifting experience of chorus and orchestra in performing the work, judged by their comments.

We will take steps to record and report on all of these.

Many people from the parish of Shrewsbury will benefit indirectly from the project, in addition to those who benefit directly. There will be custom for public houses, restaurants and possibly hotels from audience and performers. The fees which we will pay for the hire of the Abbey contribute to the upkeep of this fine building. The fees which we pay to the United Reformed Church and to the Abbey (not included in the project budget) also contribute to these establishments

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

- i. What kind of insurance does your organisation have?

We have public liability and employer liability insurance.

- ii. Do the leaders have the relevant qualifications and/or experience?

Yes.

Our musical director is a school head of music with extensive choral and orchestral conducting skills and contacts in the choral music community. Our trustees are local professionals or retired professionals, some of who serve as trustees of other charities.

- iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

We do not normally work with children or vulnerable adults so have not found it necessary to develop policies in this area or get our people CRB checked.

Our membership is open to all and our constitution requires that “No individual shall be excluded from membership of the Society or de-barred from any official capacity on the Committee on the grounds of sex, race, colour, age, religion, sexual orientation, disability or political affiliation.”

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Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
2013	Silver Jubilee Community Concert	£1500

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested: £2000.

... and provide a detailed breakdown as to how you have reached this figure

I have copied our project budget below.

Elijah Budget after meeting of 5/12/22, amended 25/1/23		
Expenses		£
Audience size	250	
Hire / copying of music		
singers	Chorale can provide vocal and orchestral scores for "cost of petrol"	40
orchestral scores		0
Tickets & programmes		
tickets - assume we print 30% more than expected audience	produced in house @ 1p	3
programmes - assume we print for 65% of target audience	20 pages A4 monochrome @ 50p	81
Publicity	Flyers and posters	
PR		65
posters, handbills	2 sets of flyers etc.	235
other advertising	My Shrewsbury	150
Hire of venues / staging / lighting		
Abbey + their staging	cost £780 minus heating	680
extra staging hire + transport	staging free from Marches choir, pay for transport.	300
Extra hire for rehearsal	Choral hire abbey for rehearsals anyway so no extra cost	0
Soloists' fees	1@ 450, 1@ 300, 2@ 150, etc.	1350
Director's fee		400
Orchestra / organist fees	Caroline estimates - £5890	5890

Wine etc for soloists, director	10 at £7	70
Artists' expenses		100
Total expenses		9365
Income		
Ticket & programme sales		
Tickets	£15	3750
Programmes - 50% of audience buy one	£1.50	188
Refreshment Profit	£1 per audience member	250
Grant income	Caroline	1000
	Fiona	250
Contribution from Cantata and Choral choirs		1927
Total income		7365
Total loss		2000

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

In this event we will consider whether to go ahead. We have some small ability to increase the contribution made to the project from the funds of the collaborating choirs.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

We are already self-funding, but occasionally reach out to donors and grant bodies when, as in this case, we wish to promote a particularly exciting project.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£16,590
£Less Total Expenditure	£18,931
Surplus / Loss	£-2,341
Savings (Reserves, Cash, Investments)	£9,867

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Sort Code: Account Number:

Bank/building society name:

Bank/building society address.....

Who are the signatories and what position do they hold in your organisation?

- | | | |
|---|------------|--------------------------|
| 1 | Name | Position Treasurer..... |
| 2 | Name | Position Chair..... |
| 3 | Name | Position Secretary |

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

We hope that the Town Council will agree that our project will burnish the reputation of the Town and provide benefits to its residents far exceeding the monetary value of the grant we are applying for.

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of **Shrewsbury Cantata Choir***

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Chair.....

Title First Name:, Surname:

Organisation address:

Our rehearsal location is:

Shrewsbury United Reformed Church, Coleham Head, Shrewsbury SY3 7BJ.

Our registered address with the Charity Commission is that of our secretary.

Signed

Date: 26 January 2023.....

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed:

Date: 26 January 2023.

Checklist

1. Have you answered every question? Y
2. Have all signatures been completed? Y
3. Have you included a copy of your constitution? Y
4. Have you included a copy of your most recent audited accounts? Y
5. Please state any supporting documents you are submitting: None

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Riggs Hall
The Library
Castle Gates
Shrewsbury
SY1 2AS**

Telephone: 01743 281010

Email: Helen.ball@shrewsburytowncouncil.gov.uk

Included with this application as separate files:
Shrewsbury Cantata Choir Constitution.
Shrewsbury Cantata Choir accounts for FY 2021-22