

COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	Shining a light on one of Shrewsbury's heritage landmarks.	GRANT AMOUNT REQUESTED	£1,450
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Contact Details

Q1 Name of organisation making application:
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CHAD WITH ST MARY, SHREWSBURY

Name of contact for this application

Title: **Mr** First Name: **Nick** Surname: **Paterson**

Position held in the organisation: **PCC Member & Utilities Manager**

Contact Address, including full postcode:

[REDACTED]

Postcode: [REDACTED]

Contact Telephone Number: [REDACTED]

Email address: [REDACTED]

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (✓) Charity Registration Number **1132443**
Voluntary Organisation: ()
Company Limited by Guarantee: () Company Number
Other – Please specify:

Q3 When was your organisation established?

**St Chad's Church was consecrated on 19th August 1792.
The Charity was registered on 04 November 2009 having previously
Excepted Registration.**

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.
If you are a new organisation, describe the services/activities you plan to provide.

The Charity's objectives are to minister to the religious and pastoral needs of the parish and visitors and to act as the civic Church to the town of Shrewsbury, when asked to do so.

On a day to day basis, the Church provides regular services and outreach activities both within the local community and beyond.

What the charity does:

Religious Activities, Arts/culture/heritage/science,

Environment/conservation/heritage

Human Rights/religious Or Racial Harmony/equality Or Diversity

Other Charitable Purposes

Who the charity helps:

Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

The General Public/mankind

How the charity helps:

Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/ advice/information, Other Charitable Activities.

The Church has an Electoral Roll of 106 members; Sunday Services have a total congregation of c 150, with the Crib Service attracting around 900 people.

Concert numbers range from 100 to 1,000.

Q5 If you are a subsidiary of a larger organisation, please state which one.

The Church of England

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES

General functions of council.

(1) It shall be the duty of the minister and the parochial church council to consult together on matters of general concern and importance to the parish.

(2) The functions of parochial church councils shall include—

(a) co-operation with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;

(b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;

(c) making known and putting into effect any provision made by the diocesan synod or the deanery synod, but without prejudice to the powers of the council on any particular matter;

(d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;

(e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod;

(f) appointing sidesmen (who are also known as assistants to the churchwardens).]

(2A) A person is eligible for appointment under subsection (2)(f) only if the person's name is on the church electoral roll of the parish.]

(3) In the exercise of its functions the parochial church council shall take into consideration any expression of opinion by any parochial church meeting.]

Council to be a body corporate.

(1) Every council shall be a body corporate by the name of the parochial church council of the parish for which it is appointed and shall have perpetual succession.

(2) Any act of the council may be signified by an instrument executed pursuant to a resolution of the council and under the hands or if an instrument under seal is required under the hands and seals of the chairman presiding and two other members of the council present at the meeting at which such resolution is passed.

An instrument which is signed pursuant to a resolution of the council by two members of the council (whether or not they were present at the meeting at which the resolution was passed) and expressed (in whatever form of words) to be signed on behalf of the council, shall have the same effect as if executed under hands, or under hands and seals, as provided for in subsection (2).

(4) A document executed by the council which makes it clear on its face that it is intended to be a deed has effect, upon delivery, as a deed; and it shall be presumed, unless a contrary intention is proved, to be delivered upon its being so executed.

(5) In favour of a person who in good faith acquires an interest in property for valuable consideration, a document shall be deemed to have been duly executed by the council if it purports to be signed in accordance with subsection (3).

Q7 What is your primary source of funding?

- Donations
- Christian stewardship
- Legacies
- Concert income
- Room Hire

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

- i. Try to be specific about what you will do and how you will do it.

Switch on the existing floodlights.

We have had to switch these off due to the cost – some £1,500 p.a. in electricity at a time when the Church needs to raised in excess of £300,000 to fund the cost of a new roof.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

For the past 25 years the floodlights on the roof and in The Quarry have been an illuminating feature of one of Shrewsbury's historic landmarks.

Comments since the floodlights were switched off have led to this application.

We have applied to Shropshire County Council, Shrewsbury Town Council and Shrewsbury BID – unsuccessfully.

***In respect of the continuation funding* this application is also for a like sum annually in order to ensure that St Chad's is floodlit – for the benefit of both the people of Shrewsbury and tourists to the town.**

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

Shrewsbury has an estimated 6.2 million visitors a year, so assuming 25% will see the floodlit Church plus Shrewsbury residents, say

1.5 million

iv. Please indicate which of the key pillars of the Council's Vision are met and how:

Pillars	Met	How
Building Resilient Communities For Shrewsbury		
Supporting Shrewsbury Residents To Live Active And Healthy Lives Through The Provision Of Quality Services		
Preserving Shrewsbury's Heritage	✓	The illumination of St Chad's Church which has been an iconic feature of the Shrewsbury skyline for over 200 years, will highlight the richness of one of Shrewsbury's most historic buildings while the Church itself will continue to offer religious and secular facilities for the people of Shrewsbury and those who visit the town.
Creating A Greener And Better-connected Shrewsbury		
Maintaining A Sustainable, Resilient And Efficient Organisation		
Taking Positive Action To Tackle Climate Change		

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

Partially answered in Q8 iiii and iv and comments in our Visitors' Book.

Q10 What, if any, special safety issues are related to your project/activity?

None

Please provide the following information:

i. What kind of insurance does your organisation have?

Ecclesiastical Parish Plus Policy – Buildings & Contents, Employers' and Public Liability.

ii. Do the leaders have the relevant qualifications and/or experience?

Yes

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies.*

- **Bullying and harassment policy and procedures**
- **Complaints handling**
- **Complaints policy and procedures**
- **Conflicting interests**
- **Financial reserves policy and procedures**
- **Internal charity financial controls policy and procedures**
- **Internal risk management policy and procedures**
- **Investment**
- **Paying staff**
- **Risk management**
- **Safeguarding policy and procedures – *this includes ensuring that all those who, under Church of England regulations, are required to have Basic or Enhanced have these and that they are renewed as necessary.***
- **Safeguarding vulnerable beneficiaries**
- **Serious incident reporting policy and procedures**
- **Trustee conflicts of interest policy and procedures**
- **Trustee expenses policy and procedures**
- **Volunteer management**

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
	Not applicable	

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested **£1,450** and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
The Quarry floodlights: 7 hours per day x 365 days	£300.00
The floodlights on the Church roof: 5 x 7 hours x 365 days	£1,148.47
	£
	£
	£
Total	£1,448.47
Project Income Please list how the project shall be funded	
The Church has no funds available to cover the cost of switching on the floodlights.	£0.00
	£
	£
	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£1,448.47

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

The floodlights will be switched on for a reduced number of hours dictated by the funding.

The shortfall in funding will not apply for that reason.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

For the past 24 years, the Church has funded the cost of the floodlighting; it is unable to do so at present due to the urgent need to carry out essential repairs to the roof (at a cost of c £300,000).

Once these repairs have been completed and any loans have been repaid, then the Church will, once again, fund the cost of the floodlighting.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£214,000
Less Total Expenditure	£232,010
Surplus / Loss	(£18,010)
Savings (Reserves, Cash, Investments)	£927,905

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Sort Code:

Account Number:

Bank/building society name:

Bank/building society address:

Who are the signatories and what position do they hold in your organisation?

1 Name Position **Hon. Treasurer**

2 Name Position **Bookkeeper**

3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

The response to any statistical questions is our best guestimate.

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.

For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of **The PCC of St Chad's Church Shrewsbury***

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: **Church Warden & Hon. Treasurer**

Title: [REDACTED]

First Name: [REDACTED]

Surname: [REDACTED]

Organisation address:

Postcode:

Telephone:

Email address:

Signed: [REDACTED]

Date: **09 November 2025**

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [REDACTED]

Date: **09 November 2025**

Checklist

1. Have you answered every question? ☒
2. Have all signatures been completed? ☒
3. Have you included a copy of your constitution? ☒
 - **No, a single Church of England church does not have its own constitution, but the entire Church of England is governed by a set of laws and rules, and each parish is governed by the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. These laws and rules provide the framework for church governance at local, diocesan, and national levels, and the General Synod is the Church's legislative body.**
Parish and local level
 - **Governing documents: Each parish is governed by the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.**
 - **Local authority: The Parochial Church Council (PCC) is the governing body for each parish, and it is these two pieces of legislation that form the basis of its authority and function.**
4. Have you included a copy of your most recent audited accounts? ☒
5. Please state any supporting documents you are submitting: ☒
 - **Trustees Report and Unaudited Financial Statement for the Financial Year 2024**

Please return your completed application form to:

Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD

Telephone: 01743 281010
Email: Helen.ball@shrewsburytowncouncil.gov.uk