



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	Mummas Community Care Services	GRANT AMOUNT REQUESTED	£1600
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Contact Details

Q1 Name of organisation making application: MUMMAS EMPORIUM

Name of contact for this application

Title: MISS First Name: DONNA Surname: MORGAN

Position held in the organisation: [REDACTED]

Contact Address, including full postcode: [REDACTED]

Postcode: [REDACTED]

Contact Telephone Number: [REDACTED]

Email address: [REDACTED]

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: ()

Company Limited by Guarantee: (✓) Company Number 14649593

Other – Please specify:

Q3 When was your organisation established?

28.02.2023

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Members

10 Staff and Volunteers

15 Existing Clients

Average 15-30 members of the public daily

No Fees.

What We Do

Our business aims to maximise positivity, independence, and participation within the community for individuals with varying mental health diagnosis. To promote life skills within a safe environment offering a sense of purpose to individuals who may not otherwise be able to access the community

The Hub/Tea Room aims to offer an area for clients and the public to attend together or individually.

Supporting customers to maximise their control, access activities, live independently for as long as possible and participate as an equal with in society.

Our main objectives are: -

To manage and maintain independence within the community

Promote Self-care and Social acceptance

Provide safe community network

Provide safe environment to develop essential life skills

Offering work experience and training for those finding it difficult to get back into work.

We hope to develop workshops in the future that will focus around living skills, crafts and social development.

By offering these facilities we aim to help individuals maximise the opportunity to build friendships around like-minded individuals within an environment where they will not be taken advantage of, access activities, live independently by promoting life skills within a safe environment, offering a sense of purpose and participate as an equal with in society with view to reduce hospitalisation as much as possible.

Services

Alongside our hub, we collect items of household furniture, and accessories, some bought and some donated. We take these items and sort through, passing on essentials for the home to individuals that need it most for very little cost. We have also donated essentials for free to the most vulnerable.

We offer a safe place to talk, and source advice with trained staff should you need – this is open to everyone who attends at no cost.

Plans going forward

Set up Workshops to build knowledge and life skills

Provide independent Counselling

Develop outreach programme to delivering needed essentials such as a hot meal and drink to those in need for no charge.

Provide more:-

- Assessment advice
- Consultation for mental health concerns
- Social Activities
- Employment, education, volunteering and training support
- Financial and benefit advice and support
- Alternate mental health services enable access to information and online support.

Q5 If you are a subsidiary of a larger organisation, please state which one.

N/A

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy: N/A

Q7 What is your primary source of funding?

Selling refreshments and curiosities within our tea-room alongside running raffles and independent fund raisers.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

- i. Try to be specific about what you will do and how you will do it.
 - Craft Workshops – to include fabric printing, bird box building, basic cooking skills, Art therapy.
 - Days out – museums, beaches, garden centres, local history tours, boating days, fishing, local allotments, animal rescue centres
 - Treats/experiences – Polar Express – Christmas treats – Birthday Events and meals out
 - Community Meets – On site and around the town. We plan to meet, walk and talk, involve a social activity like games or crafting.

Please state how you have identified this need and how the project will benefit the

people of Shrewsbury, together with the estimated time span. If you are seeking

continuation funding for this project, please provide evidence for this continued need.

Since working with vulnerable adults, we have found that personal anxieties and mental struggles make going out very difficult indeed. Many of our clients have no friends or family and only see us.

To help build them a social network we wanted to get them in a place where they feel safe and understood – to then build independence and confidence.

Additionally, they have a very limited social calendar, so we wanted to be able to offer extra activities that they can attend with or without 1:1 support knowing that they will be surrounded by a team that understands them and their needs.

Many of our clients are on benefits, have no savings and no means to increase their income so are unable to participate in extra activities. We would like to be able to cover this for them.

Our service addresses a need for vital community support within our local area. There are limited services within our area that offer a safe environment for individuals with varying diagnosis to work on living skills, take on voluntary work, be part of a safe community, unless they are admitted to hospital or attending NHS funded therapeutic support.

Our hub will give a sense of purpose, and skills to those individuals who otherwise would have no access. Mental Health is an area that is only growing, and will not disappear, so our support will be ongoing for as long as we are.

Areas we want to address:-

- Promoting equality and addressing inequalities
- Community Mental Health Service have long played a crucial yet under recognised role in the delivery of mental health care
- Helping service users establish a revitalised purpose and identity
- The importance of the community and meeting those needs.
- Addressing inequalities in mental health care
- When initial support is lacking individuals' health can deteriorate – making them more likely to require enhanced support further down the line. This adds pressure to the existing services that are already stretched suffering from current high demand.
- Lack of local service capacity

iiii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

1000 (18-64yr olds) at least.

iv. Please indicate which of the key pillars of the Council's Vision are met and how:

Pillars	Met	How
Building Resilient Communities For Shrewsbury	Y	Spread understanding of mental health living within our community – aim to develop more acceptance and mixing of individuals within our community
Supporting Shrewsbury Residents To Live Active And Healthy Lives Through The Provision Of Quality Services	Y	Getting individuals out and about within the town and surrounding areas – providing more opportunities for people to get involved in. – keep them out of hospital, independent and in their homes.
Preserving Shrewsbury's Heritage		
Creating A Greener And Better-connected Shrewsbury	Y	Promoting nature by building bird boxes, feeders, hedgehog and owl houses - with a view to install them in local parks such as the Quarry, Showground while foraging for crafts to recycle
Maintaining A Sustainable, Resilient And Efficient Organisation	Y	Offering work experience, training, paid employment and life skills within the community.
Taking Positive Action To Tackle Climate Change		

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

We will manage and analyse our project with clear objectives, goals and feedback (precise measurable goals) SMART

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

- i. What kind of insurance does your organisation have?

PUBLIC LIABILITY

- ii. Do the leaders have the relevant qualifications and/or experience?

YES

After working within the sector for over 10 years we have a combined knowledge and grounded understanding of what is needed and what is missing for individuals to make the most of their life experiences.

A large section of our careers has been spent working with children SEMH who are within the care system and vulnerable adults suffering various mental health issues, learning disabilities, ADHD and autism.

Mental health,

First Aid Mental Health,

Suicide awareness training.

Team leading. Medications administration & safe disposal training.

10 years' experience in mental health and support

5 years' experience in supervisory and managerial roles supporting vulnerable Adults with Mental Health.

Reflective Therapeutic Intervention

Child Sexual Exploitation

Understanding harmful Behaviour

Working with Self Harm

Health & Safety

Emergency First Aid at Work

Attachment Theory

Autism Spectrum Disorder

Level 3 Diploma (QCF) Residential Childcare

Key Skills in Communication

Level 3 (QCF) Human Resources

Therapy and Psychological Health

- iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies.*

Aggression & Violence
Code of Conduct
Complaints
Disciplinary Procedure
Whistleblowing
Equal Opportunities
Expectant Mother
GDPR
Grievance & Disputes
Health & Safety
Safeguarding Adults

Infection Control
Non-Crisis Intervention
Incident Management

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £1600.00 and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
CRAFTS GLUE, ACCESSORIES, BATTERY LIGHTS.	£60.00
PRINTING MACHINE & ACCESSORIES MACHINE – 210.00 PRINTER – 259.00 PAPER – 23.00 TSHIRTS – 37.98 MUGS – 36.00 CAPS – 42.00 BAGS – 20.00	£630
GAMES TUMBLE TOWER – 30.00 CONNECT 4 – 80.00 CATCH – 17.00 ARCHERY – 30.00	£160
OUTINGS THE DANA - £17.50 EACH, BLIST HILL - YEARLY TICKET X 2 £96.00, IRONWORKS £10.00 ,HOO FARM - YEARLY TICKET X 2 £120.00, SABRINA – YEARLY TICKET X 2 £85.00 NATIONAL TRUST – TBC	£400

TRAVEL – AVERAGE OF 200MILES TOWARDS CLIENTS TRAVEL TO EVENTS BEACH DAY, CARDINGMILL VALLEY, ATTINGHAM PARK, COSFORD,	£150
STAFF/SUPPORT/REFRESHMENTS TEA/COFFEE/WATER/ CRISPS, FRUIT AND SNACKS FOR CLIENTS	£200
Total	£1600
Project Income Please list how the project shall be funded	
CRAFTS	£60
PRINTING MACHINE & ACCESORIES	£630
GAMES	£160
OUTINGS	£400
TRAVEL	£150
STAFF/SUPPORT/REFRESHMENTS	£200
What is the difference? This should be the same as the amount of Grant you are applying for	£1600

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

We will continue to raise funds through our own go fund me pages' alongside holding raffles, and selling our stock.

Should there be a shortfall we would have to rely on the general public more and delay our plans and events accordingly.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

Create wider understanding, larger footfall and work to enable more donations from the public – while additionally charging a very small fee to our clients

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 5623.00
Less Total Expenditure	-£13297.00
Surplus / Loss	-£7674.00
Savings (Reserves, Cash, Investments)	£0.00

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: [REDACTED]

Sort Code: [REDACTED] Account Number: [REDACTED]

Bank/building society name: [REDACTED]

Bank/building society address

[REDACTED]

[REDACTED]

Who are the signatories and what position do they hold in your organisation?

- | | | |
|---|-----------------|---------------------------|
| 1 | Name [REDACTED] | Position - Director |
| 2 | Name [REDACTED] | Position - Office Manager |
| 3 | Name | Position |

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

...Up until now we have 100% funded this independently. We have grown and now know there are so many more individuals we could help with what we can offer, unfortunately, we have now reached a point where our personal investment has all been used to create what we now have – We just need some help now to give a little more while reaching a larger volume of the public.

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.

For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Mummas Emporium:

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Director

Title: [REDACTED]

First Name: [REDACTED]

Surname: [REDACTED]

Organisation address:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Telephone: [REDACTED]

Signed: [REDACTED] Date: 11.07.25

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [REDACTED] Date: 11.07.25.

Checklist

1. Have you answered every question? ☐
2. Have all signatures been completed? ☐
3. Have you included a copy of your constitution? ☐
4. Have you included a copy of your most recent audited accounts? ☐
5. Please state any supporting documents you are submitting: ☐

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD**

Telephone: 01743 281010
Email: Helen.ball@shrewsburytowncouncil.gov.uk