

COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	A community, disability theatre production that will engage and teach disabled people from the community of Shrewsbury and raise awareness of Autism through performing arts.	GRANT AMOUNT REQUESTED	£1,231.60
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Contact Details

Q1 Name of organisation making application:

The Group the Musical

Name of contact for this application

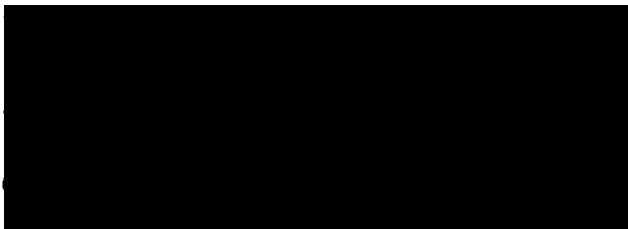
Title: Mr

First Name: Dan

Surname: Woodvine

Position held in the organisation:

Contact Address, including full postcode:



Email address:



About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (✓) Charity Registration Number 1206698
Voluntary Organisation: ()
Company Limited by Guarantee: () Company Number
Other – Please specify:

Q3 When was your organisation established?

2024

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

We are a community theatre and educational organisation, with registered charity status in England and Wales, which caters for the needs of several adults with Autism and other disabilities in the community of Shrewsbury. There is not a mandatory subscription fee for any service users. Our services are delivered by our sympathetic and experienced team of specialists overseen by our board of trustees. The provision which we offer is otherwise unavailable by statutory means.

Q5 If you are a subsidiary of a larger organisation, please state which one.

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Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

Constitution

Q7 What is your primary source of funding?

We currently rely on small donations from good will or public performances. However, we are seeking to grow and develop streams of revenue and possibly sponsorship.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

- i. Try to be specific about what you will do and how you will do it.

We will work towards our community theatre producing a new musical that gives people with disability the opportunity to develop skills and social skills through performing arts, and raises awareness of Autism and disability through music, drama and story.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

A number of adults with Autism and other disabilities and their families or carers have expressed a need for theatre academy that is suitable to the specific, and sometimes complex, needs. Other organisations proved less suitable and sometimes too overwhelming for them. Special Educational Needs and Disability (SEND) teachers and other professionals have also expressed a need to be made aware of the lives and characteristics of people with Autism and disabilities through acting and learn ways to support and accommodate such individuals.

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

60

- iv. Please indicate which of the key pillars of the Council's Vision are met and how:

Pillars	Met	How
Building Resilient Communities For Shrewsbury	✓	Specialist learning on dealing with social situations and even challenges effectively through participation in and viewing of performing arts.
Supporting Shrewsbury Residents To Live Active And Healthy Lives Through The Provision Of Quality Services	✓	Operating a theatre for disabled people to engage and interact with others and learn new skills in a way that is suitable for their needs.
Preserving Shrewsbury's Heritage		

Creating A Greener And Better-connected Shrewsbury		
Maintaining A Sustainable, Resilient And Efficient Organisation		
Taking Positive Action To Tackle Climate Change		

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

We will monitor, assess and review our service users' individual progress and learning on a continuous basis to determine which new performance and social skills they have acquired and benefits they have gained. We will also offer professionals and other stakeholders the opportunity to provide short feedback on what they have learnt and how they feel they can improve their own practice and dealings with people with Autism and disabilities based on their observations of our work and performance.

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

- i. What kind of insurance does your organisation have?

We have public liability insurance suitable to the nature of the activities we carry out, services we provide and the needs of our service users. This is also at suitable limit of indemnity.

- ii. Do the leaders have the relevant qualifications and/or experience?

All leaders hold relevant qualifications and have a range of other qualifications and have substantial professional experience including that which is relevant to teaching, teaching performing arts, working with people with disabilities and Autism.

- iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies.*

We have full necessary policies in operation on Child and Adult Protection and Safeguarding, Health and Safety (and risk assessments). This are produced in line with relevant guidance and legislation and monitored and amended as necessary. All people who work with us have undergone a criminal disclosure prior to their engagement working with us and we expect this to be updated every three years.

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £1,000 and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Premises, including Hire of venue and technical staff for rehearsal and performance	£650
Technical support for performance	£200
Interlude refreshments	£120
Costume/Printing of customised T-shirts	£150
Website and domain	£110
Programme printing and promotional material	£250
Annual Insurance Premium and Health and Safety	£89.60
Personnel costs and DBS Disclosure checks	£27.00
Accommodation for rehearsals	£520
Rehearsal refreshments	£60
Printing for auditions, rehearsals and scripts	£95
Sundries	£100
Total	£2,371.60
Project Income Please list how the project shall be funded	
Ticket Sales (£8 x 40)	£320
Interlude refreshment sales	£100
Charity contribution	£200
Gifted rehearsal space	£520
TOTAL	£1,140
What is the difference? This should be the same as the amount of Grant you are applying for	£1,231.60

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

Any offer falling below the amount requested would certainly not prevent us from carrying out this service and activity and would still greatly aid us in proceeding. In a shortfall we would, however, pursue commercial sponsorship or need to raise funds from other means such as donations or grants from alternative sources and bodies.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

We have worked on business development plans over a timescale of several years to ensure we can grow sufficiently and can gain revenue streams to engage, support and retain service users from the town area. We have also worked to build successful relationships with commercial organisations who may provide support and sponsorship for our organisation and its service users.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£360
Less Total Expenditure	£382
Surplus / Loss	£10
Savings (Reserves, Cash, Investments)	£12

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

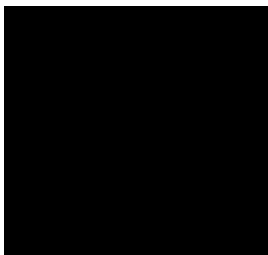
Account name:

Sort Code:

Account Number:

Bank/building society name: [REDACTED]

Bank/building society address



Who are the signatories and what position do they hold in your organisation?

1	Name	[REDACTED]	Position	Trustee
2	Name	[REDACTED]	Position	Music Specialist

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

The organisation can offer an outstanding service on a very low budget and offer exceptional value for money. We have an ethos of ensuring expenditure goes towards the wellbeing of our service users and fulfilment of community benefit. All our existing service users and other stakeholders have clearly benefitted greatly by accessing our service and, therefore, we hope to be able to sustain our service and this project longer term. So far we have had to rely greatly on smaller cash donations which have been invaluable in obtaining the necessary resources, although we hope to be able to continue to grow and build on the our successful foundations. Our service users have consistently thrived and gained greatly in confidence from participation, and we hope for this to continue.

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.

For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of The Group the Musical

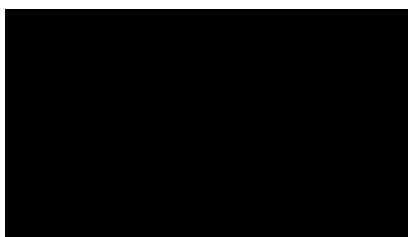
That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Chair of the Board of Trustees

Title: [REDACTED] First Name: [REDACTED] Surname: [REDACTED]

Organisation address:



Signed: [REDACTED]

Date: 10/07/2025

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [REDACTED] Date: 10/07/2025

Checklist

1. Have you answered every question? ☒
 2. Have all signatures been completed? ☒
 3. Have you included a copy of your constitution? ☒
 4. Have you included a copy of your most recent audited accounts? ☒
 5. Please state any supporting documents you are submitting: ☒
- Constitution
- Accounts from 2024/2025 Annual Return

Please return your completed application form to:

Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD

Telephone: 01743 281010
Email: Helen.ball@shrewsburytowncouncil.gov.uk