

**SHREWSBURY TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
MONDAY 15TH SEPTEMBER 2025**

Officer: Andy Watkin -Head of Resources (RFO)

Budgeting timetable for 2026/27

Purpose of Report

To inform members on the procedure and dates for setting the 2026/27 budget

Background

The Council has to agree and set its 2026/27 budget by no later than the end of January 2026. The precept request to Shropshire Council has the same deadlines.

The P&R committee sets the budget and recommends it to Full Council to accept. During the preceding months a series of meetings and committees discuss various elements, such as inflationary pressures, wage increases, general assumptions on expenditure also looking at income streams and changes to services. This allows the Band D rate and the precept to be calculated in arriving at draft and final budgets.

Timetable

- *15th September 2025 – P&R*
Following meeting, Head of Resources to email all councillors and committee chairs to request any changes to current service delivery and ideas for inclusion in next year's budget for further discussion in conjunction with the visioning objectives and Shropshire Council issues.
- *WC 13th October 2025– SMT & Leader*
Provisional date to discuss any developments and implications in advance of next P&R committee.
- *WC 10th November 2025– SMT*
Meeting to consider budget and operational and management factors to be considered for inclusion in budget.
- *8th December 2025– P&R*
Set budget principles and assumptions and look at forecasted outturn for 25/26.
Consider impact of inflation on future budget and pay settlement.
Consider Committee Chair submissions.
Consider submissions from individual councillors.
Set fees and charges.
- *WC 15th December 2025 – SMT & Leader*
Meeting to consider draft budget to be submitted to P&R

- *12th January 2026 – P&R*
Review and recommend 2026/27 budget to Full Council
- *26th January 2026 – Full Council*
Approve the budget and submit precept request to Shropshire Council

RECOMMENDATIONS:

- (i) That the Report be noted, and date made in diary with provision for 1 additional date to consider any ongoing developments in mid-October.