



Shrewsbury

Town Council

COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	A Field in the local community that offers a sense of belonging & nurture for all that visit ... young & old.	GRANT AMOUNT REQUESTED	£ 2,700
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Contact Details

Q1 Name of organisation making application:

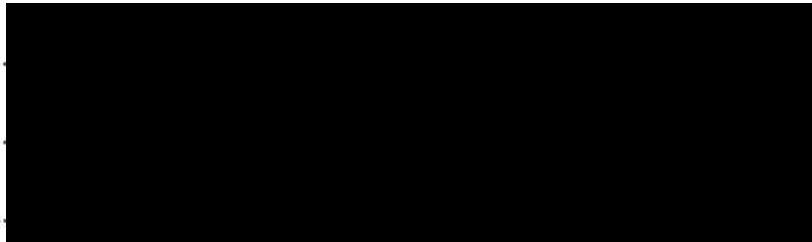
The Field

Name of contact for this application

Title: Mrs First Name: Shirley Surname: Corfield

Position held in the organisation: Partner.

Contact Address, including full postcode:



Postcode: ..

Contact Telephone Number: ..

Email address: ..

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: ()

Company Limited by Guarantee: () Company Number

Other – Please specify: Partnership - Sole Trader

Q3 When was your organisation established?

2026 New Business Venture

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

An exciting opportunity has come up to give us the privilege of offering holistic learning, free based play & support for children & young people, as well as adults. We would love to have the opportunity to provide a range of activities including early years holiday clubs, after school care, weekend craft/play sessions (cont. over)

Q5 If you are a subsidiary of a larger organisation, please state which one.

n/a

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

We are in the process of applying to be a member of the Forest School Association. With this membership we will be affiliated with their Forest School policies & procedures.

Q4 (cont)

We would also like to offer adult/children wellbeing/nurture care (Reiki, meditation work etc) All sessions & experiences held in the natural outdoor environment - proven to increase mental health, & wellbeing & emotional regulation.

Q7 What is your primary source of funding?

Parental funding initially
Craft sessions & community well-being
activities ~ funded by participants.
Our outlay & maintenance are kept
minimal due to the nature of the project &
gifted land to use.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

- * Early Years Holiday Club/Care.
- * After school/preschool sessions for ^{working} parents.
- * Craft sessions ~ weekends.
- * Community well being events - involving
- * the local community leaders & participants.

ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

I am a recently retired Preschool Manager
of an Ofsted rated Outstanding setting,
within this time, I have worked with Outstanding
staff & it became obvious that my colleague
Vicky shared the vision & ethos of outdoor
provision. In fact, she modelled
outstanding leadership for children &

iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

adults to fully benefit
from being outdoors.
We needed to start a fully
emersive experience for our community
as it does not exist at present.

Families to
start, with
endless possibi-
-lities.

(cont over)

It is within the town centre area & there is currently not a Forest School holiday provision available for 3-5 years olds locally.

The land freely offered to us is vast & perfect, currently not used.

We would also love to offer outdoor community events in the future. Our plan would be to open & offer holiday care this year in July & August 2026.

iv. Please indicate which of the key pillars of the Council's Vision are met and how:

Pillars	Met	How
Building Resilient Communities For Shrewsbury	✓	By providing opportunities for community to use, enjoy, respect our local outdoor environment.
Supporting Shrewsbury Residents To Live Active And Healthy Lives Through The Provision Of Quality Services	✓	By supporting & encouraging outdoor, creativity & well-being.
Preserving Shrewsbury's Heritage	✓	The Field & Brook are celebrated as a historic part/place in our town centre.
Creating A Greener And Better-connected Shrewsbury	✓	To have a totally outdoors & immersive experience in Shrewsbury.
Maintaining A Sustainable, Resilient And Efficient Organisation	✓ *	We have over 80 years experience of providing and maintaining this kind of provision.
Taking Positive Action To Tackle Climate Change	✓	The provision will be completely outdoors & not energy reliant.

* I also have a leadership Degree.

* Vicky is Forest School leadership trained.

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

We were & still are constantly asked for this provision outside of term time.

We have a strong reflect & revise ethos enabling organic growth of the provision.

The variety of groups that could benefit from this provision are endless + not available at present; SEND, SEMH children/young people, home schooling education groups, early years holiday club/care, craft sessions, forest school sessions + community gatherings.

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

i. What kind of insurance does your organisation have?

Relevant Public Liability Insurance.
Detailed Risk Assessments.

ii. Do the leaders have the relevant qualifications and/or experience?

Early Years leadership BA Hons Degree.
Forest School leadership.

N.N.E.B (Diploma in Nursery Nursing).
Level 3 Early Years Practitioner.
Safeguarding Paediatric First Aid, Food Hygiene

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? You may be required to submit copies of your policies.

All staff - Enhanced DBS checked.
All relevant Forest School policies & procedures (Forest School Association)
Safeguard/child Protection / DSL - training & policies + procedures.
Risk Assessments.

Funding of your project

Q11 Previous Applications

n/a.

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £ 2,700 and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Shelter/Beutent.	£1,200
Equipment & first Aid, fencing	£ 250
Log Burner/Fire Guard	£ 500.
Toilet & kid size tools.	£ 500
Shed + Storage.	£ 250
Total	£ 2,700
Project Income Please list how the project shall be funded	
Parents Fees (Alday - 3-5yrs)	£ 60 per session
Craft / weekend (2hrs)	£ 20 per session
Home Ed Groups.	£ 12 per session
	£ (+ £6 sibling)
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

It will delay the start of our project and we will not be able to offer on our activities.

We also need to secure a small area with fencing for safety.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

We aim to have a soft opening & to gradually offer more sessions/activities to be able to increase our income.

We aim to grow organically.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

n/a.

Total Income	£
Less Total Expenditure	£
Surplus / Loss	£
Savings (Reserves, Cash, Investments)	£

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: [REDACTED]

Sort Code: [REDACTED] Account Number: [REDACTED]

Bank/building society name: [REDACTED]

Bank/building society address: [REDACTED]

Who are the signatories and what position do they hold in your organisation?

1 Name [REDACTED] Position Partner

2 Name [REDACTED] Position Partner

3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

I have had a telephone
conversation with Kate Houlday
to explain what our project is
about & she was very supportive.

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:



Please return your completed application form to:

Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD

Telephone: 01743 281010

Email: Helen.ball@shrewsburytowncouncil.gov.uk

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.

For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of The Field (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Partner

Title: [redacted] First Name: [redacted] Surname: [redacted]

Organisation address: [redacted]

[redacted]

[redacted] Postcode: [redacted]

Telephone: [redacted]

Signed: [redacted] Date: 10/3/20

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [redacted] Date: 6/3/20