



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	SYA's All Together Outdoor Space	GRANT AMOUNT REQUESTED	£1,290
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Contact Details

Q1 Name of organisation making application:

Shropshire Youth Association (SYA)

Name of contact for this application

Title: **Mrs**

First Name: **Claire**

Surname: **Purcell**

Position held in the organisation: [REDACTED]

Contact Address, including full postcode:

[REDACTED]

[REDACTED]

[REDACTED]

Postcode: [REDACTED]

Contact Telephone Number: [REDACTED]

Email address: [REDACTED]

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (✓) Charity Registration Number 1172685

Voluntary Organisation: ()

Company Limited by Guarantee: () Company Number

Other – Please specify:

Q3 When was your organisation established?

1987 (Registered as a CIO in 2017)

Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Based in Shropshire, SYA has been providing services for young people for over 35 years. These services are delivered to over 4,000 young people, aged 11-18, serving as many as 3,000 through affiliated clubs every week.

This is achieved through a collection of youth groups, clubs and activities.

Youth clubs are typically free of charge but in some cases a small donation of £1 per session is asked only from those who can afford it.

Our term time weekly clubs offer an array of physical and sports activity such as tag archery and rugby, tennis, dodgeball, Just Dance, Sumo football and termly trips to locations like climbing walls, bowling and ice skating.

In order to help ease the increasing problem presented by food poverty, a weekly food based activity is always offered where young people are encouraged to learn how to cook healthy foods.

SYA also works with schools and external agencies to give young people extra opportunities such as Health Champions, Young Leaders, UK Youth Parliament, early intervention mental health sessions and specialist groups for young people with SEND needs and those who are part of the LGBTQAI+ Community.

SYA aims for young people to have access to quality, affordable and appropriate provisions and ultimately wants young people to feel valued, seen and heard.

Q5 If you are a subsidiary of a larger organisation, please state which one.

N/A

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy: **Constitution**

Q7 What is your primary source of funding?

SYA is commissioned by Shropshire Council and Tier 2 town and parish councils across Shropshire. £295,578 of income in 2022/23 was received from 20 government contracts and £1,500 from 1 government grant, allowing us to run our clubs with the legal staffing requirements.

Additional funding is raised through fundraising activities, other local grant funding, events and legacy income. This money is utilised to grow our provisions and to purchase items over and above to give the young people the best possible experience.

Details of the project or activity you are planning.

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

SYA is currently in the process of building a much needed new headquarters following a gratefully received large grant from the Government's Youth Investment Fund.

The headquarters will house the admin team, training facilities but more importantly a space for the young people to call their own.

The building will be given to us completely empty with an outdoor area which we intend to adapt into an inclusive and useable space for its new occupants.

At the existing site, we have always had an outside space dedicated for use by young people to grow, learn about plants and connect with nature. We would like to continue this valuable experience when we move back in and are asking for your financial support to allow us to rebuild the area which has been lost to the groundworks.

We would like to install raised planters that are built in a way that allows people using a wheelchair to access them.

We will need plants, bulbs, seeds and soil to fill the planters and tools to help with this. Foods grown from the planters such as apples, tomatoes and herbs can all be used as part of our food provision giving the young people an insightful experience as to where healthy food comes from and to equip them with skills needed to continue this in later life.

Flowers planted will educate young people on the benefits of insects within our environment as well as providing pit stops, shelter and food for these insects that pass through the area.

This project will be especially valuable to our All Together Now group for young people with SEND needs as access will be easier for those needing mobility aids.

We have found many young people who attend our clubs enjoy seeing things grow, harvesting produce and using the produce for cooking. They find it rewarding being part of group activities which they may not have access to otherwise.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

Past experience has shown this is a rewarding activity for our young people.

As part of our regular youth club provision, we have learned that gardening and harvesting produce can offer many physical and emotional benefits. It promotes life skills like responsibility and teamwork, improves environmental and sustainability awareness while encouraging a healthy lifestyle through physical activity and access to freshly grown food. The initiative also provides entrepreneurial opportunities, enhances artistic expression, and offers therapeutic benefits, making it a holistic approach to youth development and community well-being.

This project will benefit local residents for as long as it is allowed to continue. Young people who attend the club will develop lifelong skills around gardening and producing their own food and we hope will foster a love of cooking with fresh fruit and vegetables that they have grown.

Shropshire Council have granted us a least of 99 years upon return to the new building so we hope we can provide this service for many years to come.

We currently have 12 young people attending our All Together Now group and almost 70 young people attending the other groups on offer. Our work with the HAF project sees around 30 young people attending the Lodge during school holidays so we envisage numbers of over 100 attending regularly.

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

112

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

SYA Youth workers provide termly reports of activities, successes, and concerns around their allocated youth clubs. These reports include information on what has been done to increase / improve physical and emotional health, notes on common areas of concern to young people such as bullying, physical and mental health concerns and family issues. Case studies and variation to service are also reported on.

We know attending our clubs positively impacts the family unit as a whole so by multiplying our number of attendees by the average family size of 2.4, we predict that the number of local residents to benefit will be as many as 269.

We can share this information with you if this is necessary after 12 months.

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

i. What kind of insurance does your organisation have?

Employers Liability

Public Liability

Product Liability

ii. Do the leaders have the relevant qualifications and/or experience?

Yes – this is essential for working with children.

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies.*

DBS Checks

Anti-bullying

Child Protection

Code of Conducts for all Adults Involved with SYA

Complaints

Conflict of Interest

Data Protection

Disciplinary

Domestic Abuse

Drug and Alcohol

E Safety

Equality and Diversity

Ethical Wall

Financial

Fire Safety

First Aid

Governance

Grievance

Health and Safety

Recruitment

Redundancy

Reserves

Risk Assessment

Safe Recruitment – Adult Vetting

Safeguarding

Session Plan

Social Media

SYA Green

Whistleblowing.

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
	N/A	

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £1,290 and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Veg Trug Large Planters x 4	£796
500L Compost	£85
Assorted allotment seeds	£40
Assorted flower seeds	£10
Apple Tree Planter x 2	£170
Bramley Apple tree and eating apple tree	£65
Hand tools x 14	£98
Gardening Gloves x 10	£26
Total	£1,290
Project Income Please list how the project shall be funded	
The project will be carried out during club time so will not incur extra staffing or product cost.	£0
	£
	£

	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£1,290

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

We can use less planters and tools and look to add them another time.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

We have allowed for high quality planters and tools as we expect them to last for a very long time. Seeds can be harvested from what we grow to be used for plants in the following years. We also will be asking for support from a local allotment project who we know will provide us with expert advice on how to make the project as productive and sustainable as possible.

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£584,572
Less Total Expenditure	£583,520
Surplus / Loss	£1,052
Savings (Reserves, Cash, Investments)	£200,000

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: [redacted].....

Sort Code: [redacted]..... Account Number: [redacted].....

Bank/building society name: [redacted].....

Bank/building society address.....

[redacted]

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Who are the signatories and what position do they hold in your organisation?

1 Name [redacted]..... Position CEO.....

2 Name [redacted]..... Position Chair of Trustees.....

3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

I am attaching a copy of our most recent annual accounts

Declarations

Q18 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of SYA (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:

Title: [REDACTED] First Name: [REDACTED] Surname: [REDACTED]

Organisation address:

[REDACTED]
.....
.....
..... Postcode: [REDACTED]

Telephone: [REDACTED]

Signed: [REDACTED] Date: 26/01/2024

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: [REDACTED] Date: 24/01/2024.....

Checklist

1. Have you answered every question? x
2. Have all signatures been completed? x
3. Have you included a copy of your constitution? x
4. Have you included a copy of your most recent audited accounts? x
5. Please state any supporting documents you are submitting: x

Constitution

Most recent Accounts.

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD**

Telephone: 01743 281010
Email: Helen.ball@shrewsburytowncouncil.gov.uk