



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	Shropshire Youth Theatre's Senior production of Animal Farm, to be performed at Theatre Severn in March 2023	GRANT AMOUNT REQUESTED	£ 1000
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Contact Details

Q1 Name of organisation making application: Shropshire Youth Theatre (SYT)
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Name of contact for this application

Title : Mrs First Name: Lisa Surname: Morris
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Position held in the organisation: Artistic Director
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Contact Address, including full postcode:

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.....
.....

.....Postcode:

Contact Telephone Number:

Email address:

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

- Registered Charity: () Charity Registration Number
- Voluntary Organisation: ()
- Company Limited by Guarantee: (X) Company Number 7989408
- Other – Please specify:

Q3 When was your organisation established?

1993

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

Shropshire Youth Theatre is a youth drama organisation led by professional practitioners. We work predominantly with classical play text and adaptations from classical literature. Our organisation is led by student committee, who are elected annually at our AGM and are responsible for all decision making relating to choice of projects, funding and marketing. SYT is divided into 3 groups; Beginners aged 6-8 (12 members), Juniors aged 9-12 (24 members) and Seniors aged 13+ (30 members) As well as performance opportunities we encourage students to join our organisation to learn about costume design, make up, lighting, stage management and music production. Students pay a termly fee, with no extra charged to audition or take part in production so as to give everyone an equal opportunity to engage with our work.

Q5 If you are a subsidiary of a larger organisation, please state which one.

Not applicable

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy: Constitution

Q7 What is your primary source of funding?

We are primarily funded via student fees and applications to local community grants, including supermarket community grants.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

This grant will go towards the production and rehearsal costs for our 2023 production of ~~Animal Farm~~. In particular, the grant will support the costuming of our large cast for 2023 (currently at 33 students) and will enable us to build on the success we had with our 2022 production of ~~The Tempest~~. The grant will be used to ensure that the production reaches the high standards that SYT prides itself on. It will specifically support those students who are working on in the costume and make up department to continue their learning, but will also enable the entire ensemble to perform to the highest quality. Additionally, we intend to market this production specifically to local schools as Animal Farm is on the current curriculum, and this grant will enable local school children to access a quality production of this critical text.

ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

Animal Farm was deliberately chosen by the committee for its relevance to modern day audiences. Through its ability to timelessly tell an important fable, this piece of storytelling is uniquely able to connect to audience across a broad variety of themes. The project will benefit members as it is the first time we have chosen to stage Animal Farm. It will benefit local schools who will be able to access the play and accompanying workshops to the project. We will also be bale to provide DVD recordings of the play to local schools. It will benefit local theatre audiences in providing additional variety to Theatre Severn's programme. The project will begin rehearsal in September 2022 and will be performed in March 2023.

iii. How many people from the Parish of Shrewsbury do you expect to benefit from your project or activity?

1000+

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

Success of the project will be measured via ticket sales, audience feedback and member feedback, collected via digital survey. Collecting this digital feedback is a new venture for us as we strive to grow our organisation. We anticipate that this project will sell out at The Walker Theatre for two nights; (500 individuals) with a member cast and crew of approx. 30 students. Additionally, we anticipate selling 4 workshop sessions to schools benefitting approx. 140 students directly, and by supplying DVD copy of the play to local schools with the hope of providing a Q&A session with directors after Easter, the student population that benefits from our project could be well into the hundreds.

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i. What kind of insurance does your organisation have?

Public Liability Insurance

ii. Do the leaders have the relevant qualifications and/or experience?

Leaders are post-graduate degree level practitioners with professional experience in the field of performance and costume design. All are registered chaperones and have completed a child safeguarding course as part of this role. Leaders have been working with the organisation on multiple projects, with some being with the organisation since childhood and have years of teaching and training experience.

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, Working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies*

All our volunteers are DBS Checked and hold a safeguarding qualification.

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £¹⁰⁰⁰..... and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Theatre Severn Hire Costs	£ 3700
Marketing costs	£ 300
DVD distribution to local schools	£ 100
Costume/equipment costs	£ 1000
Rehearsal costs	£ 1750
Total	£ 6850
Project Income Please list how the project shall be funded	
Member fees (30 senior members @£80 per term - 2 terms)	£ 4800
Local cause funding/one-off donations	£ 650
4 x Schools workshop fees based on £100 per 1.5 hour lesson	£ 400
	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£ 1000

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

If there was a shortfall, we would need to look at raising alternative funds via other local organisations. With funds uncertain, we would almost certainly need to look at cuts to the production budget in the areas of costume. This would be drastically unfortunate as after ...COVID we have returned stronger than ever and wish to continue to build the profile of..... our organisation with quality productions. We would also have to consider the way that schools could help fund the project through workshop buy-in, and look at increasing the price of workshops, which we have deliberately kept reasonable. We would also have to look at charging for DVD distribution, something we really wanted to provide from the budget in order to extend the project reach as much as possible.

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Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

Growth of our organisation is a major part of our ongoing strategy. In particular, we wish to go through a significant digital rebrand, growing our social media accounts and developing our website. We also wish to improve our evaluation methods, and do more to record our impact in the community. This will enable us to apply for larger arts grants going forward. We also need to grow our younger groups, particularly our Beginners, with a recruitment drive in the summer, and we are increasingly being approached by more young adults (20+ years) looking for performance opportunities also. It is our ambition that in the future we could establish a 'young company' group for emerging young performers and practitioners to work together on projects, and this would serve the wider Shropshire area.

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Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 7001
Less Total Expenditure	£ 6685
Surplus / Loss	£ 316+
Savings (Reserves, Cash, Investments)	£ 300

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name:

Sort Code: Account Number:

Bank/building society name:

Bank/building society address.....

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Who are the signatories and what position do they hold in your organisation?

1 Name Position

2 Name Position

3 Name Position

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

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Declarations

Q18 Declaration

Please give details of a senior member of your organisation.

For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Shropshire Youth Theatre (SYT)(insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the

basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Director

Title First Name: Surname:

Organisation address:

.....
.....

..... Postcode:

Telephone:

Signed: Date: 30/06/2022

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: Date: 30/06/2022

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting: No additional documents

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Riggs Hall
The Library
Castle Gates
Shrewsbury
SY1 2AS**

Telephone: 01743 281010

Email: Helen.ball@shrewsburytowncouncil.gov.uk