

SHREWSBURY TOWN COUNCIL

MEETING OF THE COUNCIL HELD VIRTUALLY ON MICROSOFT TEAMS AT 6.00PM ON MONDAY 29 JUNE 2020

PRESENT

Councillors P Gillam (Mayor), Mrs G Burgess (Deputy Mayor), J Dean, N Green, Mrs H Fraser, Ms K Halliday, I Jones, Ms J Mackenzie, A Mosley, P Nutting, K Pardy, A Phillips, K Roberts, D Vasmer & Mrs R Wall.

IN ATTENDANCE

Helen Ball (Town Clerk), Amanda Spencer (Deputy Town Clerk), Gary Farmer (Operations Manager), Andy Watkin (Responsible Finance Officer), Ruth Jones (Office Manager) & Carol Pullen (Acting Committee Clerk).

15/20 WELCOME FROM THE MAYOR

The Mayor welcomed Councillors, Officers and members of the public tuning in to the Council's Virtual live-streamed meeting and ran through a few house rules. He also noted that the meeting was not being recorded and the Minutes would be published on the Town Council's website in the usual way.

16/20 APOLOGIES

RESOLVED:

That the apologies of Councillors P Adams & Mrs P Moseley be accepted

17/20 DECLARATIONS OF INTEREST

Shropshire Councillors	Twin hatted members declared personal interests in matters relating to the Town Council's relationship with Shropshire Council.
Councillor Mrs Gwen Burgess	Declared an interest in Item 14 as she has a business in the Town Centre.

18/20 MINUTES OF THE LAST MEETING

The minutes of the Town Council meeting held on 18 May 2020 were circulated as read.

Re Min 09/20 - The Mayor noted that his term of office was scheduled to complete in November 2020 and not November 2021

RESOLVED:

That upon the minutes of the Town Council meeting held on 18 May 2020 being changed to reflect the correct date for the Mayor's Office being completed, they be approved and signed as a correct record.

19/20 MATTERS ARISING

No matters were raised.

20/20 ANNOUNCEMENTS

20.1 MAYOR & DEPUTY MAYOR'S ENGAGEMENTS

There had been no Mayoral engagements.

20.2 ANNOUNCEMENTS FROM THE MAYOR AND TOWN CLERK

The Mayor reported that although the pandemic and the restrictions on social movement had of course had a huge effect on mayoral engagements and what the Mayor was normally able to do, he had still been striving, through social media, through interviews on BBC Radio Shropshire and the Shrewsbury Biscuit Podcast, to champion the town, to praise the amazing volunteers, and to promote the wonderful charities, local organisations and businesses.

With restrictions now beginning to be relaxed, he was having conversations with the Mayor's Secretary about what might be possible over the coming weeks in terms of real-life engagements as opposed to virtual ones and they were beginning to formulate a few ideas along these lines. They had been discussing with the Town Clerk the possibility of staging the Mayor's Awards over a series of sessions on Microsoft Teams in the Autumn.

21/20 PUBLIC QUESTIONS/COMMENTS

The Town Clerk reported that standing orders had been followed in seeking questions ahead of the meeting, but she had accepted questions up until 4pm on the day of this meeting and had received three questions.

Question 1

I welcome that the Town Council has sought the views of the public about how movement can be improved in the town via the Big Town Plan Map. At the time of writing this has nearly 500 comments from across the town. What is the timetable for the next steps the Council will be taking to use this crowdsourced knowledge?

Answered by Helen Ball, Town Clerk

The Town Clerk reported that the Town Council was part of the Shrewsbury Recovery Task Force which had been tasked with developing a COVID Recovery Plan for the Town. Working alongside partners in the Business Improvement District and Shropshire Council's Highways, Economic Growth & Public Health Teams having a platform for residents to feed in comments was important.

Since its launch 2 weeks ago 531 different respondents had made 1776 visits and left 2551 contributions, this broken down to 506 new comments and 2045 supporting comments.

Not only did the Town Council as lead partner have access to the back office of this map, so too did the Senior Highways Engineer who was leading on the COVID Plans for the Highway.

Town Council staff were currently working with the Commonplace Team to discuss the most efficient and meaningful way that information could be downloaded from the map that would help influence decision making. It was hoped this could be done in the next few weeks once officers had initiated the plans for the 4 July Lockdown Lightening measures.

It was hoped that this could be a longer term development tool rather than a short term reactionary tool to the COVID crisis. This would include using the data to support funding bids for walking & cycling, informing the capital programme and the Sites of Road Safety Concern Scheme that the Town Council feeds into but influencing development funding through the Place Plans and the Community Infrastructure Levy Funding.

Question 2

"Fossil fuel investments increasingly pose a financial risk to investors as a result of both Covid19 and the global transition to a more sustainable economic and environmental model. Renewables now consistently out-perform fossil fuels. Will Shrewsbury Town Council, as a contributing member of the Shropshire County Pension Fund, call on the Fund to swiftly divest from fossil fuels and re-invest to support a localised and green economy?"

Question 3

In 2019 Shrewsbury Town Council declared a climate emergency after recognising the need for robust and urgent action to stop the growing climate crisis. STC was one of the first town councils in the UK to take this step and I would like to applaud them for their action. However, I note that the Town Council continues to support the Shropshire County Pension Fund which has millions of pounds invested in polluting fossil fuel companies like BP and Shell.

Does the Town Council agree that the ongoing financial support of companies whose business models are preparing for a 5C world

<https://www.independent.co.uk/news/business/news/bp-shell-oil-global-warming-5-degree-paris-climate-agreement-fossil-fuels-temperature-rise-a8022511.html>) is

incompatible with the declaration of a climate emergency? If so, would the Town Council be happy to propose a motion calling on SCPF to fully divest all its fossil fuel holdings over the next three years? The Town Council would not be taking a leap into the dark on this issue. It would be following in the footsteps of many other UK institutions, including local authorities (eg. Swansea, Stroud, Reading and Derby); pensions funds (eg. the Environment Agency, Waltham Forest, South Yorkshire and Cardiff); half of all UK universities including Oxford University; churches; the British Medical Association; the Royal Colleges of GPs, Physicians and Emergency Medicine; the National Trust and Lloyds of London Insurance group.

Answered by Councillor Alan Mosley, Leader of the Council

Councillor Mosley reported that he was pleased these questions had arisen and it would obviously be subject to significant debate both locally and nationally in the future. The two questions related to the Town Council's involvement in the Pension Fund, of which it had been a member since its establishment in 2009. He was aware of the representations that were being made about the pension fund's investment portfolio and over the years there had seen a change in the environmental, social and governance model through investment and had been more proactive in investing in companies where the pension fund could influence a company's future direction. Council did not have a motion to put forward at this meeting but he pledged to present a motion at the next meeting of the Finance & General Purposes Committee to revisit the level of influence Council had over the pension fund and whether it wished to exercise that influence on making recommendations that the policy be changed. He committed to getting further information from the pension fund and this would be thoroughly discussed by members at the next meeting of the Finance & General Purposes Committee.

22/20 QUESTIONS FROM MEMBERS

None received.

23/20 FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the Finance & General Purposes Committee meeting held on 15 June 2020 were submitted as circulated and read.

In proposing the adoption of the Minutes Councillor Mosley reported on the excellent report into the end of year accounts and the thorough discussion that had taken place at the meeting.

RESOLVED:

That the minutes of the Finance & General Purposes Committee meeting held on 15 June 2020 be accepted and approved.

24/20 PERSONNEL COMMITTEE

The minutes of the Personnel Committee meeting held on 21 May 2020 were submitted as circulated and read.

RESOLVED

That the minutes of the Personnel Committee meeting held on 21 May 2020 be accepted and approved.

25/20 INTERNAL AUDITOR'S REPORT

Copies of the Internal Auditor's reports which covered two inspections, had been circulated ahead of the meeting. The RFO reported that there were no issues of concern or recommendations from either report and at the more recent inspection this had enabled the Internal Auditor to sign off the Internal Audit Report of the Annual Governance & Accountability Return.

In proposing the resolution, Councillor Mosley congratulated the RFO and his team in keeping the accounts in good order.

RESOLVED:

That the Auditor's Reports for the 2019/20 financial year be received and adopted.

26/20 END OF YEAR ACCOUNTS & SUPPORTING STATEMENTS

26.1 THE END OF YEAR ACCOUNTS

The Responsible Finance Officer had prepared the End of Year Accounts in accordance with the Accounts & Audit Regulations 2011, which had been discussed and approved by the F&GP committee.

The Responsible Finance Officer summarised the current position of the accounts and circulated the reports prior to the meeting, bringing members' attention to the fact there had been no changes to accounting policies, the significant events in the Governance Statement, the treatment of S106 money and CIL in the Income and Expenditure Account, the notes on Reserves and proceeds of Capital Receipts and the fact that the Council did not hold any trust funds, a box on the Annual Return.

RESOLVED:

- (i) That the Annual Report for the financial year 2019/20 be adopted.**
- (ii) That the Statement of Accounting Policies for the financial year 2019/20 be adopted.**

- (iii) That the Annual Governance Statement for the financial year 2019/20 be adopted.**
- (iv) That the Income & Expenditure Account for the financial year 2019/20 be adopted.**
- (v) That the Statement of Movement of Reserves for the financial year 2019/29 be adopted.**
- (vi) That the Balance Sheet as at 31 March 2020 be adopted.**

26.2 ANNUAL RETURN

Members approved the Annual Return for 2019/20 which would be signed off by the Mayor, Town Clerk & RFO and forwarded to the Town Council's External Auditor before 01 July. At this point the accounts and Annual Return would be made public.

RESOLVED:

That the following sections of the Annual Return for the financial year 2019/20 be adopted:

- (i) Section 1 – Annual Governance Report for 2019/20 and the Mayor & Town Clerk sign the appropriate page of the Return.**
- (ii) Section 2 – Annual Accounting Statements for 2019/20 and the Mayor and Responsible Financial Officer sign the appropriate page of the return.**

27/20 UPDATE ON COUNCIL ACTIVITY AND INVOLVEMENT IN THE RECOVERY PLAN

The Town Clerk's update report had been circulated to members ahead of the meeting. Since circulating the report, the Government had released guidelines for the re-opening of play areas on 4 July, which the Town Clerk wanted to draw to members' attention. Officers had reviewed these guidelines and felt they were onerous in places and yet vague in others and it was difficult to interpret how play facilities should be opened. Officers had spoken at length with the Council's insurers who had given some re-assurances that providing Covid risk assessments were carried out and reasonable measures were put in place then insurance cover would be maintained. In terms of the kind of activities that were being asked were frequent cleaning of the play areas but no frequency was specified, potential online booking of activities within play areas which officers considered was unrealistic, significant signage which officers were working on. A desktop exercise was being carried out to understand the density and square meterage of each play area to determine safe capacity. The consensus from the Local Council sector was that signage really needed to advocate common sense among users and it was incumbent on users to ensure that they and their children followed safe distancing and hygiene rules as set out by Government. Council would continue to endorse this through posters on site, social media and press statements.

The Council have 60 play grounds including play areas, MUGAs, BMX Tracks & Skateparks and the work required as a result of the guidelines make it impossible to open them all on 4 July

so it was planned to prioritise play areas, firstly opening the larger, newer ones that had higher footfall. These included the Quarry, Greenfields and Monkmoor and then continue with a phased re-opening of others during the following week.

The Town Clerk also asked members to bear in mind the huge stress that was being placed on staff, who were not only doing their day job but also responding to Covid risk and the associated implementation of that risk.

Members had a range of questions and comments.

Councillor Vasmer congratulated staff on all the work being done in very difficult circumstances and at great speed. In relation to the Town Centre he asked why High Street was only pedestrianised from 11 am onwards. He had also received comments that cyclists were not particularly happy with some of the changes that had been made and felt that their needs had not been considered and the changes within the town had made cycling around the town centre more difficult. As cycling was being encouraged he hoped that these comments could be fed back to the Recovery Task Force and asked that they review some of the things that had been done and consult with some of the users in the town.

Councillor Mrs Fraser commented on countryside areas that were getting far more use as more people walked more. There appeared to be much concern on social media about the amount of litter but she had found areas that she had visited were always spotless and she congratulated the teams who were addressing the litter issues quickly. She had received many positive comments about the wild flower verges planted around the town and there had been requests for something similar in the Quarry and she wondered if an area that could be considered for wild flower planting next year.

Councillor Dean congratulated staff on their hard work and considered the town centre flags and bunting were a great enhancement. He echoed Councillor Mrs Fraser's sentiments about the litter and was aware that certainly the Quarry and the river bank towards Shelton had suffered serious issues as well as anti-social and abusive behaviour and he wondered if any more could be done to address this. He reiterated Councillor Vasmer's views about cyclists and stressed it was important to encourage cycling and especially harness the enthusiasm of those new to cycling by making more provision for them. He also asked whether there was opportunity to introduce some busking into the town as a way of giving opportunity to local musicians who had not had a chance to play in front of an audience during lockdown.

Councillor Mosley congratulated the way in which Town Council staff in whatever role they played had dealt with and supported Shropshire Council and looked after the residents through the services that the Council provided in the town, well and beyond their line of duty. This came after the enormous effort that was put in only a few months previously during the flood crisis and he recommended that a letter of thanks and appreciation be sent to each member of staff congratulating them on the hard work and the endeavours they had put in over the last six months. He acknowledged and thanked the individuals and teams of volunteers who were not formally organised but who had taken it upon themselves to litter pick in order to help maintain green spaces. He agreed that cyclists were important for the town but stressed the need to ensure the safety of both pedestrians and cyclists in shared areas.

Councillor Parry reiterated the thanks to staff and acknowledged that both staff and volunteers were putting themselves at risk whilst carrying out these vital tasks. He expressed concern at the speed of the easing of lockdown measures, particularly the opening of pubs on 4 July and the other problems this could bring. He felt that he would have preferred the Council to wait a little longer before opening play areas but understood the criticism it would undoubtedly face by delaying.

Councillor Ms Mackenzie reported on the successful litter picks in the Quarry that she had been organising for her charity SHARE during the last month. These took place at 9.30 am on a Saturday morning and there had been a good response from volunteers and Councillors. She had noticed that the limited toilet facilities available in the Quarry had led to some anti-social behaviour around the toilets near Quarry Lodge and asked if there was an update on when these facilities may be re-opened. She felt that more littering, particularly around alcohol occurred during the evening and was aware the Park Warden finished work around tea time so she asked if consideration could be given to having warden cover during the evenings and weekends.

Councillor Phillips echoed the comments on the wonderful job being undertaken by not only staff but also the BID and business across the town. A huge effort had been put into the recovery of the town. He thought it would be interesting to examine the data from the geo sensing to establish how the town was performing against last year, against other towns and early in the morning prior to traffic restrictions compared to after 11am when the restrictions were in place. This analysis could help in making longer term decisions later in the year.

The Town Clerk gave updates to members' questions

High Street – there had been conversations with the business community to ensure they were serviced for both deliveries and refuse collections and the compromise had been 11am-6pm. However, consideration was now being given to whether the 6pm be reduced to 4pm dependent on the implications to footfall.

Cyclists – it had been a conscious decision to request that cyclists dismount in pedestrianised areas that were subject to the traffic regulation orders to avoid conflict with other users. There was currently a review underway and the Town Clerk and BID Manager had met with Ray Hughes, from WSP who was undertaking a cycling plan for Shrewsbury, which would include consideration of cycle lanes, cycle storage sites both temporary and future permanent sites. Representations in relation to Castle Street where the cycle lanes had been taken out had been fed back and these were being reviewed. Steve Brown from Shropshire Council was responsible for signing off the traffic regulation orders and he wanted them to be reviewed on a monthly basis and tweaked if necessary. The Town Clerk noted the comments and would ensure these were kept relevant at the Task Force meetings.

Litter – the Town Clerk reported that last week 28 number 1100 litre bulk bins had been emptied, when on an average summer weekend that would usually be about 6 so the volume of litter had increased greatly. She reported that waste was collected by Cartwrights who had an environmental policy of zero to landfill so all the waste was taken back to their own transfer station and to be split. There was increased anti social behaviour in many areas and the Police were aware of this and were carrying out extra patrols in some of the hot spots. The Youth Outreach Team were also going out and about and talking to the young people. There were many volunteer groups whom the Council were providing with

litter pickers, bags and PPE to enable them to undertake litter picking safely and they had and continued to do a fantastic job.

Busking – this was included in the future plans but currently the priority was about the logistics of getting the town centre back up and running but busking would come be considered later down the line.

Pubs – it had been referenced nationally that the Police were envisaging that 4 July would be similar to a New Year's Eve so as in other areas, here in Shrewsbury the Police were preparing for a busy weekend. Licensing were also onboard so there was likely to be much activity over the weekend.

Play areas – Throughout lockdown there had been instances of youngsters climbing over locked gates and damaging fences to get in to play, so the view had been taken that as the public were aware of the guidelines relating to play areas opening nationally on 4 July and it was better to open them and manage them as safely as possible.

The Task Force had been working on plans, should there be a resurgence of the virus and the need for a local lockdown.

Toilets – The Lower Quarry disabled toilets had already opened work was being done to enable the Upper Quarry and Abbey Foregate disabled toilets to open. The logistics of opening the Male and Female toilets were difficult because of the layout and the need for social distancing. Patrons using the Lower Quarry toilets had commented favourably and had been very patient about the need to queue so these were working relatively well. Butcher Row toilets were a cause for concern due to the levels of anti social behaviour in the past and it was anticipated that this would continue so the consensus of the Task Group was to keep them closed for the time being and monitor the situation. The Market Hall, Bus Station and shopping centre toilets were open.

The Town Clerk reported that 50% of businesses were now open, the majority of those were the independents and there was a general feeling of resilience among them. Many had changed their business models to provide a virtual as well as a physical High Street and they had been very confident in re-opening. In terms of geo sensing and the data coming from both the Council's geo sensing data and the BIDs footfall counters, showed the town was around 50% down on this time last year but overall capacity had increased to about 60% by the end of last weekend. Footfall was good based on comparison analysis for the whole of the Midlands and other similar sized market towns. This was put down to having a good comprehensive plan for re-opening the town and a good strong communications message. The Town Clerk was happy to provide members with the data if they wished. Footfall in the Market Hall was at about 60-70% capacity. Due to its size it had been necessary to reduce the number of people visiting at any one time to 50 to allow for social distancing but trade was generally good. In the Quarry the geo sensing had recorded current figures that were comparable in numbers to a normal Saturday last year when there was no event in the Quarry.

Councillor Nutting reported that regarding High Street he thought the decision had now been taken to change the closure from 11-6 to 11-4. He mentioned the beach at Shelton Ruff which often saw problems with littering when the weather was good but it had been much worse this year and he echoed his thanks to staff and volunteers who had helped with the litter picking in this and other areas.

The Operations Manager thanked community groups on behalf of the staff who, without the help of the many volunteers, would have been overwhelmed on a daily basis and they had really appreciated the help. He said that if there were residents or community groups who still wished to get involved then the Council could provide them with litter pickers, bags and PPE and would provide a collection point for the bagged litter. From the weekend as the lockdown rules eased, the Parks Warden would be on duty until 7.30pm so that might help to alleviate some of the littering problems.

RESOLVED:

- (i) **That the Town Clerk's report be noted.**
- (ii) **That a letter of thanks and appreciation to sent by the Group Leaders to all members of staff.**

28/20 EXECUTIVE DECISIONS

- (i) Details of Executive Decisions were circulated ahead of the meeting. The Town Clerk reported that these had been taken as part the Executive delegation given at the meeting on 16 March and had been reported in the format that was specified in the Transparency Regulations.

RESOLVED:

That the Executive Decisions as presented made in accordance with Minute 85.2 of Full Council of the 16 March 2020 be approved.

- (ii) Details of decisions taken following weekly meetings with the Group Leaders were circulated.

Councillor Mosley made reference to the Recovery Task Group and asked that members feed in to the Group Leaders in this respect and also to the Town Council's Recovery Working Group that meets weekly on recovery issues.

RESOLVED:

That the report on decisions taken as a result of meetings with the Group Leaders be approved.

- (iii) Prior to the meeting, the Schedule of Payments had been circulated. The RFO reported that there had been a number of payment runs since the last meeting and all suppliers had been paid in a timely fashion.

RESOLVED:

That the schedule of payments passed for payment for the period 11 May-19 June 2020 be approved.

- (iv) The Deputy Town Clerk appraised members on the planning applications. A system had been whereby the applications were extracted from the planning portal on a fortnightly basis. Together with the Planning Committee Clerk applications were considered and response made on any issues with a recommendation as to the comments the Council might wish to make. These were then sent to Councillors with a timescale for response, following which there was a conversation with the Chairman of the Planning Committee before the comments were uploaded onto the system. The full list of applications and decisions had been included with the meeting Agenda.

Councillor Nat Green the Chairman of the Planning Committee thanked members of staff who did a lot of background work to enable the process to go smoothly and he felt so far the exercise had been successful.

RESOLVED:

That the list of planning application comments made following receipt of recommendations by the members of the Planning Committee be accepted.

Decisions of the 25th May 2020:

1	20/01886/TPO	5 The Armoury, Windlass House, Wenlock Road, Shrewsbury, Shropshire, SY2 6PA	Fell 1no Oak protected by the Shrewsbury & Atcham Borough Council (Land at London Road, Shrewsbury) Tree Preservation Order 2006 (Ref: SA/435) .Conifer T2 - fell because of roots causing damage to Grade II listed designated heritage asset. Both T1 and T2 to be replaced with juvenile Oak Saplings.	25/05/2020	Objection	The Town Council objects to this application and Members are disappointed that two mature trees will be felled which will have a detrimental impact on the existing street scene for one of the major routes in to Shrewsbury. Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the need to fell such established trees and provide assistance with suitable replacements.
2	20/01882/TCA	1 Claremont Buildings , Claremont Bank , , Shrewsbury, Shropshire, SY1 1RJ	Crown reduce by 3m to previous pruning points leaving secondary furnishing growth of 1no Silver maple (T1) & crown reduce by 2m back from the garden to previous pruning points 1no Japanese Cherry (T2) within Shrewsbury Conservation Area	25/05/2020	No Objection	No Comment

3	20/01837/ADV	44-46 Castle Street, Shrewsbury, Shropshire, SY1 2BU	Installation of internal window display posters to front elevation facing the street	25/05/2020	No Objection	No Comment
4	20/01843/TCA	Vyrnwy Cottage Pig Trough, Shrewsbury, Shropshire, SY1 2ED	Re-pollard to historic cuts 1no Willow within Shrewsbury Conservation Area	25/05/2020	No Objection	No Comment
5	20/01848/FUL	6 Wyebourne Road, Shrewsbury, Shropshire, SY3 6AQ	Erection of rear/side two storey extension amendment to previously approved 19/05304/FUL	25/05/2020	No Objection	No Comment
6	20/01849/TCA	The Court House 11 Mount Street, Shrewsbury, Shropshire, SY3 8QJ	Fell 2no Leylandii Castlewellan within Shrewsbury Conservation Area	25/05/2020	No Objection	No Comment
7	20/01870/TCA	2 Sutton Road, Shrewsbury, Shropshire, SY2 6DD	Fell 1no Red Cherry Plum within Shrewsbury Conservation Area	25/05/2020	No Objection	No Comment

8	20/01871/TCA	31 Harlescott Crescent, Shrewsbury, Shropshire, SY1 3AU	Fell 1no Oak (T1 on site plan) within Harlescott Conservation Area	25/05/2020	Objection	<p>The Town Council objects to this application on the grounds that a mature tree within the Harlescott Conservation Area will be lost and will have a detrimental impact within the Harlescott Grange Recreation Ground which provides residents with visual green amenity. Conservation of trees in this area is extremely important in order to conserve vistas. Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the need to fell such an established tree and provide assistance with a suitable replacement. The Town Council has an interest in this application as it also forms part of the boundary between the applicant's property and The Kynaston Road playing field. It is situated between the security fence installed by the Town Council three years ago on Town Council land and the property boundary.</p>
9	20/01821/FUL	12 Stanhill Road, Shrewsbury, Shropshire, SY3 6AL	Erection of a single storey rear extension	25/05/2020	No Objection	No Comment

10	20/01822/FUL	6 The Mount, Shrewsbury, Shropshire, SY3 8PS	Erection of single storey extensions; alterations to include new brick arched wall to match existing and relocation of existing brick arch; replacement windows; replace window with door; insertion of door and infill window; formation of vehicular turning area and replacement gates	25/05/2020	Deferred	The Town Council is unable to make a comment on this application, and Members would like to see the comments from Shropshire Council's Conservation Officer before making a decision.
11	20/01823/LBC	6 The Mount, Shrewsbury, Shropshire, SY3 8PS	Erection of single storey extensions; alterations to include new brick arched wall to match existing and relocation of existing brick arch; replacement windows; replace window with door; insertion of door and infill window; formation of vehicular turning area and replacement gates affecting a Grade II Listed Building	25/05/2020	Deferred	The Town Council is unable to make a comment on this application, and Members would like to see the comments from Shropshire Council's Conservation Officer before making a decision.

12	20/01793/FUL	19 Copthorne Drive, Shrewsbury, Shropshire, SY3 8RY	Erection of single storey side and rear extensions and alterations to roof to include insertion of a dormer window and juliet balcony to provide additional living accommodation in the roofspace	25/05/2020	No Objection	Whilst the Town Council does not object to this planning application, Members have concerns that the full length doors in the dormer window at the rear of the property may provide privacy issues for neighbouring properties.
13	20/01854/TCA	39 North Street, Shrewsbury, Shropshire, SY1 2JJ	To remove 3 branches of 1no Aspen tree overhanging 38 North Street and balance (as per photographs) within Shrewsbury Conservation Area.	25/05/2020	No Objection	No Comment
14	20/01800/HHE	82 Longden Road, Shrewsbury, Shropshire, SY3 7HW	Erection of a rear single storey extension to semi detached dwelling, dimensions 4.0 metres beyond rear wall, 4.0 metres maximum height, 2.40 metres high to eaves	25/05/2020	No Objection	No Comment
15	20/01803/TCA	Fairleigh Station Road, Shrewsbury, Shropshire, SY3 9HD	Reduce by approx. 4m 2no Lawson Cypress within Meole Brace Conservation Area	25/05/2020	No Objection	No Comment

16	20/01674/FUL	100 Oakfield Road, Shrewsbury, Shropshire, SY3 8AN	Erection of single storey extension to side	25/05/2020	No Objection	No Comment
17	20/01696/FUL	5 Chaddeslode Gardens, Shrewsbury, Shropshire, SY2 6GG	Erection of single storey extension to rear	25/05/2020	No Objection	No Comment
18	20/01706/FUL	15 Broadhaven Close, Shrewsbury, Shropshire, SY1 3XF	Erection of first floor side extension and associated alterations	25/05/2020	No Objection	No Comment
19	20/01741/FUL	Proposed Dwelling NE Of 25 Hawthorn Road, Off The Hawthorns, Shrewsbury, Shropshire	Erection of single detached dwelling following the demolition of single garage; formation of parking area	25/05/2020	Objection	The Town Council objects to this planning application on the following grounds: Members feel that is an over-development of the site. Members also feel that this backland development in the Belle Vue Conservation Area neither preserves nor enhances the character or appearance of the area. This proposed development will harm the setting and context of existing properties, as well as the proposed dwelling, both of which will have reduced amenity value. Members feel that developing this land will have a detrimental impact on the character and appearance of the locality as well as impacting the neighbouring properties in terms of their rights to privacy.

20	20/01881/TPO	Prestfelde Preparatory School , London Road, Shrewsbury, SY2 6NZ	Fell 1no Blue Atlas Cedar protected by The Shrewsbury Borough Council (Prestfelde School) Tree Preservation Order 1969 (Ref: SA/51)	25/05/2020	Deferred	The Town Council is unable to make a comment on this application, and Members would like to see the comments from Shropshire Council's Tree Officer before making a decision.
	20/01531/FUL	103 Oakfield Road, Shrewsbury, Shropshire, SY3 8AN	Erection of part single/part two storey rear extension following demolition of garage and shed	25/05/2020	No Objection	Following a re-consultation on 25.05.20, members considered the amended plans and the Town Council raises no objections to this application.

Decisions of the 3rd June 2020

1	20/02072/TPO	81 Lambourn Drive, Shrewsbury, Shropshire, SY3 5NE	Fell 1no Silver Birch protected by the SABC (Land at and surrounding Bowbrook) TPO 2008 (Ref: SA/462)	03/06/2020	No Objection	Whilst the Town Council does not object to this planning application, Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the pruning and maintenance of an established tree.
2	20/01904/FUL	108 Portland Crescent, Shrewsbury, Shropshire, SY2 5NW	Replacement of flat roof over garage and front door with a 2 hip pitched roof	03/06/2020	No Objection	No Comment

3	20/01994/FUL	12 Well Meadow Gardens, Shrewsbury, Shropshire, SY3 8UP	Erection of single storey rear extension	03/06/2020	No Objection	No Comment
4	20/02051/TPO	55 Mytton Oak Road, Shrewsbury, Shropshire, SY3 8UQ	Cut back by 3m overhanging branches of 1no Oak protected by the Shrewsbury & Atcham Borough Council (Land at 53 Mytton Oak Road, Shrewsbury) TPO 2006 (Ref: SA/430)	03/06/2020	Objection	Whilst the Town Council raised no objection when this application was considered for a reduction by 1m of the overhanging branches earlier this year, Members have concerns that this new application will have a detrimental impact on the existing street scene. Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the pruning and maintenance of this established tree.
5	20/02054/TCA	Lane End 38 Longden Road, Shrewsbury, Shropshire, SY3 7HE	Fell 1no Oak & 1no Silver Birch within Shrewsbury Conservation Area	03/06/2020	Objection	The Town Council objects to this planning application. Members have concerns that this application will have a detrimental impact on the existing green vistas so close to the Rad Valley green corridor. Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the pruning and maintenance of two established trees within the Shrewsbury Conservation Area.

6	20/01946/FUL	Shrewsbury College Of Arts And Technology, London Road, Shrewsbury, Shropshire, SY2 6PR	Erection of steel portal framed building with ancillary storeroom to form Automotive Engineering Training Centre following demolition of existing demountable buildings and installation of new LPG tank (Re submission of application 20/00726/FUL with amended red line area to include alterations and additions)	03/06/2020	No Objection	No Comment
7	20/01976/FUL	Maesbrook Nursing Home Church Road, Shrewsbury, Shropshire, SY3 9HQ	Erection of building to provide occasional accommodation for visiting families with associated works	03/06/2020	No Objection	Whilst the Town Council welcomes the proposal to provide accommodation for visiting families at this Nursing Home where there is a need to provide suitable premises close by, Members request that conditions are established which ensures that the new building remains ancillary to the main property and cannot be sold as a separate residence.

8	20/01984/LBC	2 Belmont, Shrewsbury, Shropshire, SY1 1TE	Amendment to previous consent 19/04820/LBC to remove both ground floor rear windows and replace with bifold doors	03/06/2020	No Objection	No Comment
9	20/01989/FUL	13 Copthorne Gardens, Shrewsbury, SY3 8TQ	Erection of single storey front extension	03/06/2020	No Objection	No Comment
10	20/02002/TCA	16 Kennedy Road, Shrewsbury, Shropshire, SY3 7AB	Crown reduce by approx. 3m, with some branches up to 5m and removal of approx. 4 branches of 1no Eucalyptus within Shrewsbury Conservation Area	03/06/2020	Representation	Whilst the Town Council does not object to this planning application, Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the pruning and maintenance of two established trees within the Shrewsbury Conservation Area.
11	20/02009/TCA	92A Belle Vue Road, Shrewsbury, Shropshire, SY3 7NH	All round reduction of 50% of 1no Bay Tree (Laurus Nobilis) within Belle Vue Conservation Area	03/06/2020	No Objection	No Comment

12	20/02012/TCA	The Hollies 21 Sutton Road, Shrewsbury, Shropshire, SY2 6DL	Fell 1no Cotoneaster, 2no Cherry, 1no Ash & 2no Laurel within Shrewsbury Conservation Area (See also: 20/02034/TPO)	03/06/2020	Objection	The Town Council objects to this planning application on the grounds that the applicant wishes to fell a large number of trees in the Shrewsbury Conservation Area. Members feel that the removal of so many trees will have a detrimental impact on the street scene and respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations for this property. In addition, Members would wish to be assured that in light of Government Guidance on the treatment of Ash Trees, any removal and disposal will be dealt with in accordance with such guidelines.
13	20/02034/TPO	The Hollies 21 Sutton Road, Shrewsbury, Shropshire, SY2 6DL	Fell 9no Holly & 1no Acacia & reduce lowest limb reaching over drive and boundary by 3-4m of 1no Acacia protected by the Shrewsbury and Atcham Borough Council (The Hollies, Sutton Road) Tree Preservation Order 1991 (Ref: SA/231) (See also: 20/02012/TCA)	03/06/2020	Objection	The Town Council objects to this planning application on the grounds that the applicant wishes to fell a large number of trees in the Shrewsbury Conservation Area. Members feel that the removal of so many trees will have a detrimental impact on the street scene and respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations for this property. In addition, Members would wish to be assured that in light of Government Guidance on the treatment of Ash Trees, any removal and disposal will be dealt with in accordance with such guidelines.
14	20/01955/FUL	90 Crowmeole Lane, Shrewsbury, Shropshire, SY3 8AY	Erection of two storey and first floor extensions; rear oak framed veranda	03/06/2020	No Objection	No Comment

15	20/01958/VAR	Proposed Dwelling South Of 41 Torrin Drive, Shrewsbury, Shropshire,	Variation of condition number 2 (approved plans) attached to planning permission number 19/00962/FUL dated 26/04/2019 to allow for additional living accommodation in the roofspace	03/06/2020	Objection	The Town Council objects to this planning application as Members feel that this is an over-development of the site and are unhappy that revised plans have been submitted so soon after planning permission had been granted for this property.
16	20/01973/TCA	Alton Villa 41 Belle Vue Road, Shrewsbury, Shropshire, SY3 7LN	Fell 1no Leylandii within Belle Vue Conservation Area	03/06/2020	No Objection	No Comment
17	20/01967/TPO	Mistymorn 16 Kemps Eye Avenue, Shrewsbury, Shropshire, SY3 7QW	Reduce tips of endloaded branches by 2m, raise crown to 2m clearance above drive & remove clematis from 1no Pine protected by the Shrewsbury and Atcham Borough Council (Kemps Eye Avenue, Belle Vue) Tree Preservation Order 1989(Ref: SA/166)	03/06/2020	No Objection	No Comment

18	20/01968/TCA	2 West Hermitage, Shrewsbury, Shropshire, SY3 7JP	Reduce crown by 30% of 1no Leylandii within Belle Vue Conservation Area	03/06/2020	No Objection	No Comment
19	20/01908/VAR	11 Longden Road, Shrewsbury, Shropshire, SY3 7EY	Variation of Condition No. 2 (approved plans) attached to planning permission 18/03378/FUL dated 7 November 2018	03/06/2020	No Objection	No Comment
20	20/01923/TCA	19 Monkmoor Road, Shrewsbury, Shropshire, SY2 5AG	To reduce down to a 6 foot trunk 1no Sorbus Aucuparia (T1) within Shrewsbury Conservation Area.	03/06/2020	Representation	Whilst the Town Council does not object to this planning application, Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations on the pruning and maintenance of this established tree.
21	20/01939/TCA	4 Lexden Gardens Belle Vue Road, Shrewsbury, Shropshire, SY3 7NL	To fell 1no Nothofagus (T1) and 1no Silver Birch (T2) within Belle Vue Conservation Area.	03/06/2020	No Objection	No Comment
22	20/01760/FUL	7 Beaufort Ridge, Shrewsbury, Shropshire, SY3 8BQ	Erection of 3.1m high (max) Retaining wall facing the public highway	03/06/2020	Representation	Whilst the Town Council does not object to this application per se, Members feel that the proposals are out of character and overly intrusive within the existing street scene. Whilst the property is not in a Conservation Area, Members have concerns that the proposed wall will have a detrimental impact on one of the main arterial routes in to Shrewsbury

29/20 CLOSING REMARKS

The Mayor closed the meeting and thanked members of the public for logging in. He advised that all papers relating to the meeting could be found on the Council's website www.shrewsburytowncouncil.gov.uk and the draft minutes would be available on the website within the next month. Answers to the public questions would be available on the website within the next seven days. He thanked all Councillors and staff for attending this virtual meeting with particular thanks to Ruth Jones, Office Manager who continued to ensure Councillors were able to log in and take part in the meeting.