

SHREWSBURY TOWN COUNCIL

MEETING OF THE COUNCIL HELD VIRTUALLY ON MICROSOFT TEAMS AT 6.00PM ON MONDAY 18 MAY 2020

PRESENT

Councillors P Gillam (Mayor), Mrs G Burgess (Deputy Mayor), J Dean, N Green, Mrs H Fraser, Mrs K Halliday, I Jones, Ms J Mackenzie, A Mosley, Mrs P Moseley, P Nutting, K Pardy, A Phillips, K Roberts, D Vasmer & Mrs R Wall.

IN ATTENDANCE

Helen Ball (Town Clerk), Amanda Spencer (Deputy Town Clerk), Gary Farmer (Operations Manager), Andy Watkin (Responsible Finance Officer), Ruth Jones (Office Manager) & Carol Pullen (Acting Committee Clerk).

01/20 WELCOME FROM THE MAYOR

The Mayor welcomed Councillors, Officers and members of the public tuning in to the Council's first Virtual live-streamed meeting and ran through a few house rules. He also noted that the meeting was not being recorded and the Minutes would be published on the Town Council's website in the usual way.

Referring to Item 8 of the Agenda (Public Questions/Comments) the Mayor reported that no public questions were received prior to the meeting, in accordance with Standing Orders but a motion had been put forward to suspend Standing Orders to receive questions. The Council would endeavour to answer a maximum of six during this meeting with responses to those and any other questions posed being made available on the Town Council website within seven days of the meeting. Given the complexities of a Virtual meeting, the online Question & Answer function would be opened now to enable questions to be received and these would be considered later in the Agenda.

02/20 APOLOGIES

- (i) Apologies were received from Councillor P Adams.
- (ii) The Town Clerk outlined the provisions of S85 of the Local Government Act 1972 which stated that if a Councillor did not attend a meeting within a 6 month period, they could render themselves disqualified and the Council would be obliged to follow the rules on casual vacancies. Whilst it was not envisaged that virtual Council Meetings would be as frequent as traditional Council and Committee meetings, there may be a number of reasons Councillors might not be able to log onto virtual meetings. Therefore, members were asked to consider a motion which in effect provided a general acceptance as to reasons for absence for non-attendance and ensured that Councillors did not inadvertently become disqualified in these trying

times. This could be reviewed at the end of October depending on the extent of any lightening of lockdown measures that might mean the Council could begin to hold more traditional meetings.

RESOLVED:

- (i) That Councillor Adams apologies be accepted.
- (ii) That under Section 85 of the Local Government Act 1972, the reasons for the failure of any member of Shrewsbury Town Council to attend meetings of the authority be approved, and that the matter be reviewed before the end of October 2020.

03/20 DECLARATIONS OF INTEREST

Shropshire Councillors	Twin hatted members declared personal interests in matters relating to the Town Council's relationship with Shropshire Council.
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04/20 MINUTES OF THE LAST MEETING

The minutes of the Town Council meeting held on 16 March 2020 were circulated as read.

RESOLVED:

That the minutes of the Town Council meeting held on 16 March 2020 be approved and signed as a correct record.

05/20 MATTERS ARISING

There were no matters arising.

06/20 ANNOUNCEMENTS

06.1 Mayor & Deputy Mayor's Engagements - Details of the Mayor & Deputy Mayor's engagements from 1 March onwards were circulated to members.

RESOLVED:

That the Mayor and Deputy Mayor's schedule of engagements be noted.

06.2 Announcements from the Mayor and Town Clerk

The Mayor reported that understandably, all Mayoral activities had ceased on lockdown but he had been particularly disappointed not to be able to host his

Mayor's Awards Ceremony. He had been busy on social media and had written a couple of supportive open letters to the public and businesses. He had been delighted to take part in the Virtual VE Day commemorations and thanked staff involved in organising. The social media feedback had been lovely to read and it was wonderful that Radio Shropshire had used the Council's recordings for their Virtual VE Day Parade.

He had spoken with Councillor Burgess, the Deputy Mayor to consider a workable plan to allow him to conclude his Mayoral year and enable her to begin the role of Mayor later in the year and through next year.

07/20 PUBLIC QUESTIONS/COMMENTS

As the Mayor had mentioned in his opening welcome, no public questions had been received prior to the meeting so a motion was put forward to suspend standing orders so that questions could be put from Members of the Public.

RESOLVED:

- (i) That standing orders be suspended orders so that questions can be put from Members of the Public.**
- (ii) That item 05/20 Public Questions/Comments be moved ahead of item 13 on the Agenda.**

08/20 QUESTIONS FROM MEMBERS

None received.

09/20 LOCAL AUTHORITIES AND POLICE & CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY POLICE AND CRIME PANEL MEETINGS) (ENGLAND & WALES) REGULATIONS 2020

- (i) Members noted the enactment of regulations which temporarily removed the legal power for the council to hold public meetings in person during the Coronavirus Pandemic**
- (ii) The Town Clerk reported on the impact of those Regulations on Council business.**

On 23 March the Prime Minister announced a series of measures placing the country in lockdown. One of those measures restricted groupings of individuals outside a domestic household. At the Full Council meeting held on 16 March provisions had been put in place to ensure the business of Council could continue without the need for meetings.

On 4 April the above Regulations came into force allowing the following:

- Council Meetings to be held virtually rather than all councillors having to be present, subject to various conditions;
- Suspension of the Annual Meeting of Council

The above had a number of implications for Council

(i) Full Council Meetings

Council meetings could resume in a virtual format and Staff had been exploring the ability to present in Microsoft Teams, which enable it to operate virtual meetings that conform to the requirements in the Regulations.

RESOLVED:

That Full Council be convened on the following dates:

Monday 29 June 2020

Monday 14 September 2020

Monday 16 November 2020

Monday 25 January 2021

Monday 22 March 2021

(ii) Committee Meetings

During recent discussions with the Group Leaders it had been suggested that Council Meetings should be limited to meetings of Full Council. The Chairman of Finance & General Purpose Committee was however keen to convene meetings of F&GP. On discussions with the Chairmen of both Planning and Recreation & Leisure Committee, they would wish to follow suit. There would need to be further work to facilitate meaningful meetings, particularly Planning which involves switching between the Town Council's Website, the Planning Portal and Google Maps; Teams does not work well in toggling between such applications. Details of the proposed Meeting Schedule, which was due to be presented to Annual Council was circulated prior to the meeting.

RESOLVED:

That the Town Clerk & Deputy Town Clerk explore the logistics of holding Virtual Committee Meetings with the Chairmen of the Standing Committees and that the Town Clerk be given delegated authority to convene any Virtual Committee Meetings in conjunction with the relevant Committee Chairman in order for that Committee to discharge any functions.

(iii) Annual Council (Mayor Making)

The Regulations suspends the need for Annual Council in May 2020, deferring any future decisions to the Annual Meeting in May 2021. This in effect means:

- Councillor Phil Gillam continues as Mayor until 2021
- Councillor Burgess continues as Deputy Mayor until 2021
- Membership & Chairmen of Standing Committees as elected in May 2019 continue until 2021
- Membership on Outside Bodies as agreed in May 2019 continue until 2021
- Bank Signatories agreed in May 2019 continue until 2021
- Standing Orders & Financial Regulations would be next reviewed in May 2021

Discussions had taken place with the Mayor & Deputy Mayor regarding the Mayoralty and they had looked to potentially changing over in November 2020 with Councillor Burgess (subject to being re-elected in the May 2021 elections continuing as Mayor until May 2022).

Discussions with Group Leaders had suggested that there was a collective willingness to maintain the status quo on Committee Membership despite recent changes in political make-up of the parties. Committees worked well together.

RESOLVED:

- (i) That provision be made for election of a new Mayor in November 2020.**
- (ii) That existing Committee Membership & Chairmanship continue until May 2021.**
- (iii) That existing External Membership continue until May 2021.**
- (iv) That existing Bank Signatories continue until May 2021.**

**10/20 ACCOUNT AND AUDIT REGULATIONS (CORONAVIRUS) (AMENDMENT)
REGULATIONS 2020**

- (i) Members noted the enactment of regulations to change the publication date of end of year accounts in light of the Coronavirus Pandemic
- (ii) The Town Clerk reported on new regulations that were presented to Parliament on 7 April and came into force at the end of April and the impact of those Regulations on the business of Council.

The Regulation allows for the extension of key dates for audit, namely:

- (i) Publication date for final audited accounts by 30 November 2020 (from 30 September)
- (ii) Requirement for public inspection period to include first 10 days of July has been removed to any time before the first working day of September
- (iii) Draft Accounts to be approved by 31 August 2020 (from 30 June)

The Responsible Finance Officer reported that the accounts would be ready for the June Meeting of Council and that he was in discussions with both the Internal and External Auditors about the signing off of the Annual Return and sending documents for external inspection. The only stumbling block that he could see at present is when the public might be able to exercise their rights to inspect the accounts and that would be dependent on further lightening of lockdown which was out of the Council's control.

RESOLVED:

- (i) That Approval of Draft Accounts be set by 30 June 2020.**
- (ii) That the RFO set the Inspection Period within the time frames of the Regulations, subject to the lifting of necessary lockdown measures.**
- (iii) That the final publication of accounts by 30 November 2020 be noted.**

11/20 UPDATE ON COUNCIL WORK SINCE LOCKDOWN ON 23 MARCH 2020

The Town Clerk presented a report outlining the work that the Town Council had undertaken since the lockdown began. Officers had begun conversations with colleagues at both the BID and Shropshire Council regarding developing a Recovery Plan to encourage visitors and shoppers to Shrewsbury to return safely. The Town Clerk, Deputy Town Clerk & Operations Manager were part of the Shrewsbury Recovery Task Force and actively involved in those discussions; this Task Force meets weekly. It was felt that it would be beneficial to have a Council working group, not only to look after what the Town Council do in recovery but also to feed in from local people into the broader recovery.

Councillor Mosley suggested that if members were in agreement, the group should consist of a cross-section of the political parties. He felt it would be prudent for Councillor Nat Green to be involved as he was the member for the Town Centre.

Councillor Dean confirmed that he had a lot of people lobbying, particularly around space for walking and cycling and particularly as shops and business begin to open up, pavements could become a real issue so he was keen to see and be involved in those plans. Councillor Green confirmed that we would be happy to be involved. Councillor Vasmer agreed that it was particularly important to have member involvement. Councillors Mrs Burgess & Ms Mackenzie expressed their desire to be part of the Group.

Due to the urgency of going forward with Recovery, the Town Clerk asked that Group Leaders consider who should be in this group as soon as possible with a view to the group

meeting within the next couple of days. Councillor Mosley stressed care must be taken not to make the group too big as it might involve looking at proposals around and about in the town. He agreed that the Group Leaders would get together the next day and confirm to the Town Clerk which members would be part of the group.

Councillor Mosley congratulated the senior management team and all members of staff at the Town Council for their excellent work in very difficult circumstances throughout the pandemic and said he was confident that the excellent work would continue.

RESOLVED:

- (i) That the update on Council work since the start of the lockdown on 23 March 2020 be noted.**
- (ii) That the Council establish a Councillor Recovery Working Group and that membership of the group be determined by the Group Leaders in conjunction with the Town Clerk.**

12/20 PUBLIC QUESTIONS & ANSWERS

As set out in Minute 05/20 of this meeting, public questions had been submitted online and it had been agreed that a maximum of six would be answered within the meeting with the answers to these and any further questions being published on the Town Council's website within seven days of this meeting. The following questions had been received:

Question 1

Can you tell me what the Town Council are going to do to keep people safe when shops and restaurants open in the Town Centre?

Answered by Councillor Alan Mosley

Councillor Mosley reported that work was being undertaken by Shrewsbury Town Council, Shropshire Council and the BID in considering what could be done to maintain the space for people to walk and cycle, possibly the amount of road space would need to be limited as a consequence. Clear advice signage would be displayed around the town and he wished to assure the public that comprehensive plans were nearing fruition. All government advice was being followed and he was confident that the residents, visitors and people that work in and around the town would be satisfied with what would be done and feel safe to return to the town and make it the vibrant place that it should be.

Question 2

I have missed being able to go into the Dingle and sit and look at the lovely flowers. Will you be opening it up this Summer?

Answered by Helen Ball, Town Clerk

The Town Clerk reported that arrangements for the Dingle were currently being considered. It had been necessary to close the Dingle since lockdown as the pathways were quite narrow so the ability to social distance would have been extremely difficult. The team were in the

process of taking out Spring bedding and would be starting to put in the Summer bedding after half-term next week. When the Summer bedding was completed it was hoped the Dingle could re-open. The Dingle has four entrances so it was intended that two would be entrances and two would be exits, thereby enabling social distancing. It was likely that the benches would be out of action because of their close proximity to the paths, which made it impossible to retain the two metre distance. There may need to be some restricted access but it was hoped that it could open for the enjoyment of all.

Question 3

Will you be opening the play areas and splashpark soon?

Answered by Helen Ball, Town Clerk

The Town Clerk reported that the Town Council follow Government guidelines as to what and when assets are re-opened. Following the Government announcement last week, this week some sporting facilities had been opened such as the Golf Course, Tennis Courts, Bowling Greens and Croquet Lawns with significant social distancing rules and those rules had been enforced by the governing bodies of those sports. The Government guidelines so far specified that play areas were to remain closed so those would continue to be closed until such time as Government guidelines enabled them to re-open. This also included the Splashpark. Ordinarily the contractor would have been commissioned to prepare the Splashpark for opening at the beginning of May but as this had not been possible, he was on standby to potentially open when restrictions were lifted. Necessary measures would be put in place at that time.

Question 4

We were really glad that the Town Council declared a Climate Emergency last year. What have you done to make sure you are meeting your targets?

Answered by Councillor Alan Mosley

Councillor Mosley was proud that the Town Council had been at the forefront of Councils in Shropshire and in fact around the country in declaring a Climate Emergency. Since then a number of number of reports had been produced for the Finance & General Purpose Committee, which recorded the tremendous progress that had been made in investigating the Council's carbon footprint and measures to mitigate that carbon footprint. There had been two public meetings involving a large number of people from the various pressure groups and interested parties. The Council had just last week finished drawing up a number of Terms of Reference for a Standing Advisory Group which they were going to establish. This group would advise the Council as it moved forward with its action plan and those terms of reference, under the request, had gone out to a number of organisations in the town asking them to nominate their representatives for that group.

He re-assured the public that the Town Council were taking Climate Emergency very seriously and hoped to give a progress report along with an action plan with clear targets and timescales at the next Council meeting and it was hoped to convene another public meeting sometime in the future to further discuss.

Councillor Becky Wall reported having seen the electric bus within her Ward in and around Battlefield and wondered if it were possible to lobby Arriva to get more electric buses.

Councillor Mosley responded that the bus had been on trial and in operation in various areas of the town for quite some time now. The public transport was a matter for Shropshire Council and he was aware they were further considering this.

Councillor Phillips requested that the recovery group that was talked of earlier in the Agenda be asked to consider green growth. Although the lockdown had not been enjoyable, one of the advantages had been cleaner air and other environmental advantages and he felt it would be a missed opportunity not to address green growth as a part of a recovery agenda.

The Town Clerk confirmed that green growth was definitely on the agenda and she also reported that the Town Council had seen a significant increase in attendance in its countryside sites and parks and open spaces over the last two months, due to people exercising. A lot of the work was already being undertaken and really coming into the full with regards to the recovery task group. It was not just about having temporary measures to bring the town back into recovery but actually looking at focusing on adaptations to have continued usage.

Question 5

I don't have any questions but wanted to echo how impressed that I am that so much grounds maintenance is still going on. Thankyou

Comment responded to by Councillor Alan Mosley

Councillor Mosley acknowledged the compliment and congratulated the Town Council staff and operatives on their good work despite the challenging situation.

Question 6

The sale of Greenfields Recreation Ground has been legally determined as unlawful at the Judicial Review Dec2019 (document upon which the PIR is based and Town Council Accounts YE 18). The monies unlawfully allocated from this disposal in the Town Council Accounts YE18 need to be reallocated as Greenfields Recreation Ground. The Greenfields Community Group requests that this is done at the earliest opportunity, today 18 May 2020. The money is held in trust? We further request the Town Council reviews the actions of Senior Officers under the Code of Conduct in these unlawful; actions. We ask that these breaches in this Code require sanctions and that those who have acted unlawfully in this sale are sanctioned. Can the above be conformed at the meeting 18 May 2020?

Answered by Councillor Alan Mosley

Councillor Mosley responded that the Council would not confirm anything this evening and would not dispute or agree with any of the allegations within the question. This would be dealt with in a very transparent, open, rigorous and honest way.

Council recognised what the Auditor's report said about its actions relating to the sale of this land and it was intended to investigate all aspects of that sale. Terms of reference had been publicised for an investigation that would be entirely independent of anyone that had hitherto been involved in the sale or made decisions thereon and hence it was intended to get this independent thorough enquiry underway. He assured that the findings therein

would be publicised and it was hoped that a meeting to present those findings could be convened in an open and thorough manner in due course.

There would be further discussion during Item 14 of this evening's Agenda.

13/20 EXECUTIVE DECISIONS

- (i) Details of Executive Decisions were circulated ahead of the meeting. The Town Clerk reported that these had been taken as part the Executive delegation given at the meeting on 16 March and had been reported in the format that was specified in the Transparency Regulations.

RESOLVED:

That the Executive Decisions as presented made in accordance with Minute 85.2 of Full Council of the 16 March 2020 be approved.

- (i) Details of decisions taken following weekly meetings with the Group Leaders were circulated.

Councillor Mosley gave members an overview. The loss of income that the Council were suffering as a result of lost revenue was of concern. It was currently around £300,000 but could rise to up to £1m, a significant amount for an authority of the Town Council's size. He thanked the Town Clerk, who with support from other politicians and members had lobbied Government, who had given a small amount of money to Shropshire Council to be distributed among the minor authorities, of which Shrewsbury Town Council was one.

More details of the Recovery plan would be known in due course and members were in receipt of a report prepared by the Town Clerk.

As it had not been possible to have the intended discussions and meetings on the North West Relief Road, it was now planned to wait until the planning application was submitted, which would contain more information on the environmental and climate change impact and whether or not there would be any long term transport trends as a result of the current circumstances. The Town Council would then determine its response.

Group Leaders were keen to favour local suppliers/contractors in awarding of tenders/contracts. The need to follow Procurement Regulations over-rides any local favouritism and although many contracts were awarded locally, it was hoped that local contractors could be encouraged to register with a Local Framework List.

Members noted discussions with Shropshire Council regarding the Cattle Market and the Monkmoor Recreation Grounds. The Town Clerk was progressing those discussions.

RESOLVED:

That the report on decisions taken as a result of meetings with the Group Leaders be approved.

- (ii) Prior to the meeting, the Responsible Finance Officer circulated the Schedule of Payments. He reported that since lockdown there had been two payment runs and the list had been distributed to all of the Bank Signatories. Once two were in agreement he had proceeded to upload the payments onto the Town Council's Internet Banking Platform and these had been authorised by either the Town Clerk or the Operations Manager and all suppliers had been paid in a timely fashion.

RESOLVED:

That the schedule of payments passed for payment for the periods 1 February-31 March 2020 & 1 April-15 May 2020 be approved.

- (iii) The Deputy Town Clerk appraised members on the planning applications. A system had set up a system whereby the applications were extracted from the planning portal on a fortnightly basis. Together with the Planning Committee Clerk applications were considered and response made on any issues with a recommendation as to the comments the Council might wish to make. These were then sent to Councillors with a timescale for response, following which there was a conversation with the Chairman of the Planning Committee before the comments were uploaded onto the system. The full list of applications and decisions had been included with the meeting Agenda.

Councillor Nat Green the Chairman of the Planning Committee confirmed that the system was working well and everyone on the Committee was able to have their input and he proposed that the decisions taken within this period be accepted.

	Application No	Address	Proposal	Meeting Date	STC Decision	
1	20/01218/TPO	1 The Lees, Bicton Heath, Shrewsbury, Shropshire, SY3 5BD	Fell 1no Oak protected by the SABC (Land at and surrounding Bicton Heath North) TPO 2008 (Ref:SA/457)	01/04/2020	Objection	The Town Council objects to this planning application on the grounds that Members are reluctant to see the felling of a mature tree, which would have an impact on the existing street scene and respectfully requests Shropshire Council's Tree Officer visits the site to provide expert assessments and recommendations.
2	20/01073/FUL	73 Pool Rise, Shrewsbury, Shropshire, SY2 6EN	Erection of single storey rear extension and two storey side extension	01/04/2020	No Objection	No Comment
3	20/01012/VAR	Whitehorse Mews, Whitehorse Passage, Shrewsbury, Shropshire,	Variation of Condition no.13 (occupation restriction) pursuant of SA/95/1095 to allow for a mortgagee exclusion clause on properties 1-23 (inclusive) Whitehorse Mews	01/04/2020	No Objection	No Comment
4	20/00726/FUL	Shrewsbury College of Arts & Technology, London Road, Shrewsbury, Shropshire, SY2 6PR	Erection of steel portal framed building with ancillary store room to form engineering training centre following demolition of existing demountable buildings; improvements to vehicular access	01/04/2020	No Objection	No Comment
5	20/01128/LBC	Courtyard House Newport Place St Marys Court, Shrewsbury, Shropshire, SY1 1DF	Internal works including formation of stairs, alterations to partition walls and insertion of two rooflights to eastern roofline all to facilitate loft	01/04/2020	No Objection	No Comment

			conversion affecting a Grade II* Listed Building			
6	20/01120/FUL	72 Wyle Cop, Shrewsbury, Shropshire, SY1 1UX	Change of use (ground floor only) from A1 (Retail) to A3 (Food and Drink)	01/04/2020	No Objection	No Comment
7	20/01121/LBC	Chic Chocolate Henry Tudor House, 72 Wyle Cop, Shrewsbury, Shropshire, SY1 1UX	Minor internal alterations in association with change of use from A1 to A3 affecting a listed building	01/04/2020	No Objection	No Comment
8	20/01135/FUL	10 Well Meadow Gardens, Shrewsbury, Shropshire, SY3 8UP	Erection of a single storey extension to rear and replacement garage	01/04/2020	No Objection	No Comment
9	20/00757/FUL	9 Victoria Road, Shrewsbury, Shropshire, SY3 9HX	Erection of single storey rear extension	01/04/2020	No Objection	No Comment
10	20/00704/FUL	Shrewsbury Academy, Corndon Crescent, Shrewsbury, Shropshire, SY1 4LL	Erection of single storey extensions; formation of disabled access; internal reconfiguration.	01/04/2020	Support with Comment	Whilst the Town Council does not object to the principle of development at this site, Members support the comments made by Shropshire Council SUDs department and would like to see plans put in place to ensure that the building will not be subjected to surface water flood risk.
11	20/01067/FUL	44 Belvidere Avenue, Shrewsbury, Shropshire, SY2 5PA	Erection of a single storey rear extension	01/04/2020	No Objection	No Comment

12	20/01068/FUL	Radbrook Hall Court Radbrook Road, Shrewsbury, Shropshire, SY3 9AF	Application under Section 73A of the Town and Country Planning Act 1990 for the erection of timber clad fence along property boundary adjacent to Radbrook Road	01/04/2020	Representation	The Town Council does not object to this planning application per se, but in view of the large number of mature trees on this site, Members respectfully request that Shropshire Council's Tree Officer makes a site visit and provides expert advice and recommendations to protect the mature trees at this site.
13	20/01131/TCA	59 The Mount, Shrewsbury, Shropshire, SY3 8PL	Works to trees (See Schedule) within Shrewsbury Conservation Area	01/04/2020	Representation	Whilst the Town Council does not object to the proposed tree works, and in view of the large scale of works planned, Shrewsbury Town Council respectfully requests that Shropshire Council's Tree Officer makes a site visit and provides expert advice and recommendations especially as some trees are sited in The Mount Conservation Area.
14	20/01109/TCA	9 Longner Street, Shrewsbury, Shropshire, SY3 8QU	Fell 1no Ash (T1) and 1no Birch (T2) & cut to ground level 2no Goat Willow (T3 & T4) within Shrewsbury Conservation Area	01/04/2020	Representation	Whilst the Town Council does not object to this application, Members respectfully request that Shropshire Council's Tree Officer makes a site visit and provides expert advice and recommendations on replacements. The Town Council would wish to be assured that in light of Government Guidance on the treatment of Ash Trees, any removal and disposal will be dealt with in accordance with such guidelines.
15	20/01113/TPO	Reabrook Valley To The Rear Of 6 Burnside Gardens, Shrewsbury, Shropshire, SY3 9HH	Crown reduce height and spread by approx. 2m of 1no Field Maple protected by the Shrewsbury & Atcham Borough Council (Meole Brace) Tree Preservation Order 2002 (Ref: SA/354)	01/04/2020	No Objection	No Comment

16	20/01017/FUL	Wheatsheaf Inn Frankwell, Shrewsbury, Shropshire, SY3 8JY	Erection of entrance porch and replacement external door following removal of internal draught lobby and installation of secondary glazing to windows in public bar	01/04/2020	No Objection	No Comment
17	20/01018/LBC	Wheatsheaf Inn Frankwell, Shrewsbury, Shropshire, SY3 8JY	Erection of entrance porch and replacement external door following removal of internal draught lobby and installation of secondary glazing to windows in public bar	01/04/2020	No Objection	No Comment
18	20/00959/FUL	The Tower House Sutton Lodge Betton Street, Shrewsbury, Shropshire, SY3 7NY	Erection of single storey rear extension with roof lantern	01/04/2020	No Objection	No Comment
19	20/00986/TPO	2 Hillside Drive, Shrewsbury, Shropshire, SY2 5LW	Crown lift the tree base to a height of 5m to allow clearance to vehicles and Crown thin by 25% and remove deadwood from 1no Scots Pine protected by the Shrewsbury & Atcham Borough Council (Belvidere Paddocks) Tree Preservation Order 2005 (Ref: SA/411)	01/04/2020	No Objection	No Comment

20	20/01071/HHE	31 Armoury Gardens, Shrewsbury, Shropshire, SY2 6PH	Proposed single storey flat roofed rear extension, dimensions 6.00m beyond the rear wall of the dwelling, 2.956m maximum height and 2.956m height at the eaves.	01/04/2020	No Objection	No Comment
21	20/00664/ADV	24 The Square, Shrewsbury, Shropshire, SY1 1JZ	Advertisement consent for one fascia sign and one projecting sign both externally illuminated	01/04/2020	Support with Comment	Whilst the Town Council does not object to this planning application, Members fully support the comments made by Shropshire Council's Conservation Officer in relation to the size of the signs for this retrospective application within the Shrewsbury Conservation Area. Smaller signs would have reduced the visual impact in this high profile Town Centre Special Character Area.
22	20/00940/FUL	4 Longden Avenue, Shrewsbury, Shropshire, SY3 7RL	Erection of single and two storey extensions to side and rear	01/04/2020	No Objection	No Comment
23	20/00941/FUL	Bakers Court, Wyle Cop, Shrewsbury, Shropshire, SY1 1UT	Erection of garden studio	01/04/2020	No Objection	No Comment
24	20/00942/LBC	Bakers Court, Wyle Cop, Shrewsbury, Shropshire, SY1 1UT	Erection of garden studio affecting a Grade II Listed Building	01/04/2020	No Objection	No Comment
25	20/00962/FUL	54 Highfields, Shrewsbury, Shropshire, SY2 5PH	Erection of a single storey side extension	01/04/2020	No Objection	No Comment

26	20/00994/FUL	20 Belvidere Road, Shrewsbury, Shropshire, SY2 5LR	Erection of single storey rear/side extension	01/04/2020	No Objection	No Comment
27	20/00995/FUL	9 Shorncliffe Way, Shrewsbury, Shropshire, SY3 8TF	Erection of two storey side extension	01/04/2020	No Objection	No Comment
28	20/01051/TCA	Car Park St Austins Street, Shrewsbury, Shropshire,	To carry out works to 2no Liquidambar trees as per schedule and plan within Shrewsbury Conservation Area	01/04/2020	No Objection	No Comment
29	20/01052/TCA	Abbey Foregate Car Park, Shrewsbury, Shropshire,	To carry out works as per schedule and plan to trees within Shrewsbury Conservation Area	01/04/2020	No Objection	No Comment
30	20/00952/FUL	38 Monkmoor Road, Shrewsbury, Shropshire, SY2 5AU	Erection of a part two storey part single storey side extension	01/04/2020	Objection	Whilst the Town Council does not object to proposals to enhance and extend a residential property, Members fully support the comments made by Shropshire Council's Conservation Officer that the proposed two storey side extension would have a detrimental impact on the existing street scene adjacent to the Shrewsbury Conservation Area (Cherry Orchard Special Character Area). Members would like to see revised plans submitted that take account of the recommendations made by Shropshire Council's Conservation Officer in what is a highly visible area of Monkmoor.

31	20/00972/HHE	92 Underdale Road, Shrewsbury, Shropshire, SY2 5EE	Erection of rear single storey extension to a semi detached dwelling following demolition of existing utility and garden room, dimensions 4.0 metres beyond rear wall, 3.0 metres maximum height, 3.0 metres high to eaves	01/04/2020	No Objection	No Comment
32	20/00913/FUL	15 Highfields, Shrewsbury, Shropshire, SY2 5PQ	Erection of single storey and two storey extensions to rear and side following demolition of existing conservatory and side extension	01/04/2020	No Objection	No Comment
33	20/00848/FUL	27 Upper Road, Shrewsbury, Shropshire, SY3 9JW	Formation of off street parking to include dropped kerb	01/04/2020	objection	The Town Council objects to this application on the grounds that the proposals neither improve nor enhance the appearance of the Meole Brace Conservation Area. Whilst Members appreciate on-street parking issues in this area, they fully support the comments made by Shropshire Council's Conservation Officer that the removal of the boundary wall would change the existing street scene in the Meole Brace Conservation Area.
34	20/00882/FUL	The Old Farm House, Goldcrest Drive, Shrewsbury, Shropshire, SY1 4TP	Application under Section 73A of the Town and Country Planning Act 1990 for change of use from 7 bedroom house of multiple occupancy to a 10 bedroom house of multiple occupancy (retrospective)	01/04/2020	Objection	The Town Council objects to this retrospective planning application on the following grounds: Members feel that this is an over-development of the property in a residential area with limited parking provision. Members feel that the on-street parking proposed by the applicant to accommodate additional residents is insufficient and will exacerbate existing problems for residents in this cul-de-sac.

35	20/00853/ADV	Battlefield Services Restaurant, Robert Jones Way, Battlefield, Shrewsbury, Shropshire, SY4 3EQ	Erect and display 1No. internally illuminated 8m totem pole sign	01/04/2020	No Objection	No Comment
36	20/00885/FUL	69 Mardol, Shrewsbury, Shropshire, SY1 1PZ	Refurbishment and conversion of first, second and third floors to form two self-contained residential units, together with re-configuration of rear of ground floor Betting Shop to create a new separate access to the upper floors	01/04/2020	Deferred	Whilst the Town Council raises no objections to this planning application, Members fully support the comments made by Shropshire Council's Conservation Officer and would like to see additional details supplied in relation to the proposed works to the attic space. Members would also like to see revised plans submitted that will take into account the Conservation Officer's comments for the roof light, proposed roof terrace and its associated safety issues.
37	20/00886/LBC	69 Mardol, Shrewsbury, Shropshire, SY1 1PZ	Refurbishment and conversion of first, second and third floors to form two self-contained residential units, together with re-configuration of rear of ground floor Betting Shop to create a new separate access to the upper floors	01/04/2020	Deferred	Whilst the Town Council raises no objections to this planning application, Members fully support the comments made by Shropshire Council's Conservation Officer and would like to see additional details supplied in relation to the proposed works to the attic space. Members would also like to see revised plans submitted that will take into account the Conservation Officer's comments for the roof light, proposed roof terrace and its associated safety issues.
38	20/00888/COU	2 Market Street, Shrewsbury, Shropshire, SY1 1LE	Change of use of ground floor and basement from Class A1 (retail) to Sui Generis (aesthetics and skin clinic)	01/04/2020	No Objection	No Comment

39	20/00898/FUL	7 Battlefield Road, Shrewsbury, Shropshire, SY1 4AE	Formation of a hardcore parking lot for the storage of stock vehicles with a continuation of the access road linking the two existing car parks	01/04/2020	No Objection	No Comment
40	20/00910/FUL	56 Primrose Drive, Shrewsbury, Shropshire, SY3 7TP	Erection of single storey side/rear extension	01/04/2020	No Objection	No Comment
41	20/00917/FUL	42 Kenwood Drive, Shrewsbury, Shropshire, SY3 8SY	Erection of single storey rear extension	01/04/2020	Deferred	The Town Council is unable to comment on this application due to the lack of information available. Members would like to see plans submitted to be able to make a comment.
42	20/00944/TPO	4 Carrington Close, Shrewsbury, Shropshire, SY3 8DE	Crown reduction back to previous pruning points of 1no Lime protected by The Shrewsbury Borough Council (Shelton Road) Tree Preservation Order 1971 (Ref: SA/59)	01/04/2020	No Objection	No Comment
43	20/00955/TCA	43A Oakley Street, Shrewsbury, Shropshire, SY3 7JX	To crown reduce the 1no small Apple tree (a) by 30% and crown thin and re-pollard to previous points 1no larger mature Apple tree (b) within Shrewsbury conservation Area	01/04/2020	No Objection	No Comment

	20/00192/FUL	3 Meole Hall Gardens, Church Lane, Shrewsbury, Shropshire, SY3 9JS	Insertion of two rooflights to north facing roofline	01/04/2020	Objection	Re-consultation - Executive decisions made 01.04.20, The Town Council remains uncomfortable with the fact that a significant number of velux openings can be installed in one of a prominent pair of semi-detached properties in the heart of historic Meole within the Conservation Area. If the Planning Authority is so mindful to approve the application, Members would wish assurances as to the materials to ensure that the finish doesn't have a detrimental impact on the visual appearance of these period properties.
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1	20/01394/TCA	Whitehall Mansion, Monkmoor Road, Shrewsbury, Shropshire, SY2 5AP	Fell 1no Goat Willow, pollard to 5.5m and 5m 2no Lime, crown reduction by approx. 1m of 1no Pear & reduce in height by 1.52m 1no Holly within Shrewsbury Conservation Area	15/04/2020	Representation	Whilst the Town Council does not object to this application, and with no reasons given for the felling of the Goat Willow, Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations for a possible replacement specimen if appropriate.
2	20/01336/ADV	Unit 4 Bicton Heath Shopping Centre, Welshpool Road, Bicton Heath, Shrewsbury, Shropshire, SY3 5AD	Erect and display (proposed Unit 4a only) 2No. illuminated fascia signs	15/04/2020	No Objection	No Comment
3	20/01339/FUL	46 Woodvine Road, Shrewsbury, Shropshire, SY1 4NQ	Erection of single storey garden room	15/04/2020	No Objection	No Comment

4	20/01383/TCA	28 Lime Street, Shrewsbury, Shropshire, SY3 7EB	Crown reduce by 60% 1no Sycamore within Belle Vue Conservation Area	15/04/2020	No Objection	No Comment
5	20/01301/FUL	47 Westlands Road, Shrewsbury, Shropshire, SY3 8UT	Erection of a single storey extension to rear elevation	15/04/2020	No Objection	No Comment
6	20/01310/FUL	5 Oakwood Drive, Shrewsbury, Shropshire, SY1 3DY	Erection of partial two storey side extension, single storey rear extension and conversion of existing garage into a bedroom	15/04/2020	Representation	Whilst the Town Council does not object to homeowners improving their property, these proposals will produce a dominant feature within the existing street scene and if granted permission, would set a precedent for creating a terracing effect within this residential area. If permission is granted, Members respectfully request that the permission is conditioned to include that the converted garage remains within the curtilage of the property and cannot be sold as a separate residence.
7	20/01311/FUL	45 Westwood Drive, Shrewsbury, Shropshire, SY3 8YB	Erection of single storey extensions to front, side and rear elevations	15/04/2020	No Objection	No Comment
8	20/01325/FUL	47 Portland Crescent, Shrewsbury, Shropshire, SY2 5NJ	Erection of two storey rear extension	15/04/2020	No Objection	No Comment
9	20/01238/FUL	7 Haughmond View, Longner Street, Shrewsbury, Shropshire, SY3 8RG	Replacement of single glazed sliding sash windows x 6 (keeping the original frames), with new wooden (Accoya) sliding sashes	15/04/2020	Deferred	The Town Council wishes to defer a decision on this application until such time as they are able to consider any comments made by Shropshire Council's Conservation Officer.
10	20/01294/FUL	7 Woodlands Park, Shrewsbury, Shropshire, SY2 6JN	Internal modifications, balcony extension and basement extension to the rear of the dwelling	15/04/2020	No Objection	No Comment

11	20/01295/FUL	23 Forest Way, Shrewsbury, Shropshire, SY2 5RP	Erection of single storey side and rear extension (disability bedroom and ensuite)	15/04/2020	No Objection	No Comment
12	20/01252/FUL	106 Sundorne Road, Shrewsbury, Shropshire, SY1 4RS	Erection of single storey rear elevation	15/04/2020	No Objection	No Comment
13	20/01253/VAR	Oak House Sitka Drive, Shrewsbury, Shropshire, SY2 6LG	Variation of condition 2 of planning permission 19/03615/COU to also allow the use of the site for psychiatric clinic (Use D1) Condition Number(s): We believe that the building has been granted Class D1 use but there is a specification to just use it for Dental Practice. (in condition 2) We propose a variation to the planning permission and allow the first floor to be used for a psychiatric clinic use . The plan is that the first floor would be used for a mental health clinic whilst ground floor would be a dental clinic. Conditions(s)	15/04/2020	No Objection	No Comment
14	20/01226/FUL	2 Sutton Road, Shrewsbury, Shropshire, SY2 6DD	Conversion of garage to one self-contained residential unit (as ancillary accommodation) to include construction of first floor	15/04/2020	Deferred	The Town Council is unable to comment on this application due to the lack of information available. Members would like to see plans submitted to be able to make a comment.

15	20/01227/FUL	Fitzroy 165 The Mount, Shrewsbury, Shropshire, SY3 8YH	Erection of single storey extension to replace existing garage	15/04/2020	No Objection	No Comment
16	20/01233/TCA	1 Millingtons Hospital, Copthorne Road, Shrewsbury, Shropshire, Y3 8JW	Fell 1no Horse Chestnut (T1) within Shrewsbury Conservation Area	15/04/2020	No Objection	No Comment
17	20/01274/TCA	33 Hunter Street, Shrewsbury, Shropshire, SY3 8QN	Fell 1no Apple & 1no Plum tree within Shrewsbury Conservation Area	15/04/2020	Support with Comment	Whilst the Town Council does not object to this application, and with no suggestions for replacement of the felled trees, Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations.
18	20/01279/TCA	41-43 Mount House, The Mount, Shrewsbury, Shropshire, SY3 8PP	Reduce canopy by 2.5m, remove low limb along carpark road & clear broken branch and deadwood from 1no Cedar within Shrewsbury Conservation Area	15/04/2020	No Objection	No Comment
19	20/01205/FUL	Greenwood Court Industrial Estate, Unit, F8 Cartmel Drive, Shrewsbury, Shropshire, SY1 3TB	Change of use from B1 light industrial to D2 leisure	15/04/2020	No Objection	No Comment
20	20/01185/ADV	Wickes Kendal Road, Shrewsbury, Shropshire, SY1 4EN	Installation of 1 no. Built up Wickes Building Sign, 2 no. sets of product letters, 1 no. welcome sign tray, 1 no. post sign and 1 no. totem sign 1 no. set of 2 poster frames	15/04/2020	No Objection	No Comment

21	20/01130/FUL	33 Conway Drive, Shrewsbury, Shropshire, SY2 5XB	Erection of two storey side and rear extension and first floor front extension	15/04/2020	No Objection	No Comment
22	20/01157/FUL	Royal Shrewsbury Hospital North Mytton Oak Road, Shrewsbury, Shropshire, SY3 8XQ	Single storey extension to infill existing courtyard adjacent to the outpatients area and provide three additional consulting rooms accessed from the main department.	15/04/2020	No Objection	No Comment
	20/00917/FUL	42 Kenwood Drive, Shrewsbury, Shropshire, SY3 8SY	Erection of single storey rear extension	15/04/2020	No Objection	Re-consultation - The Town Council is unable to comment on this application due to the lack of information available. Members would like to see plans submitted to be able to make a comment. No objection decision made 16.04.2020

1	20/01491/FUL	162 Ellesmere Road, Shrewsbury, Shropshire, SY1 2RQ	Erection of single storey side and rear extension	29/04/2020	No Objection	No Comment
2	20/01512/TPO	9 Lonsdale Drive, Shrewsbury, Shropshire, SY3 9QJ	Fell 1no Lime protected by the Shrewsbury & Atcham Borough Council (Meole Brace) Tree Preservation Order 2002 (Ref: SA/354)	29/04/2020	No Objection	No Comment
3	20/01503/FUL	10 Lockwood Drive, Shrewsbury, Shropshire, SY1 3SG	Erection of part two storey/part single storey extensions to side of dwelling following demolition of detached single garage	29/04/2020	No Objection	No Comment

4	20/01488/FUL	Kingfisher Bridge, Shrewsbury, Shropshire,	Erection of a fish pass	29/04/2020	No Objection	No Comment
5	20/01466/TPO	3 Bowbrook Grange, Bicton Heath, Shrewsbury, Shropshire, SY3 8XT	Fell 1no Cherry protected by the SABC (Land at and surrounding Bowbrook Grange) TPO 2008 (Ref: SA/463)	29/04/2020	Objection	The Town Council objects to the felling of a small tree on the grounds of increasing damage to the driveway. Members are disappointed that a replacement tree will not be considered on the grounds that potential damage will be caused in the future. Members respectfully request that Shropshire Council's Tree Officer visits the site and provides expert assessment and recommendations to preserve much-needed greenery in a residential setting.
6	20/01459/FUL	128 Copthorne Road, Shrewsbury, Shropshire, SY3 8LX	Erection of single storey rear extension following demolition of existing conservatory	29/04/2020	No Objection	No Comment
7	20/01367/FUL	Land To The South West Of, Kingsland Bridge, Shrewsbury, Shropshire,	Erection of statue to mark the start/finish of the Shropshire Way long distance footpath	29/04/2020	Representation	The Town Council agrees in principle, but wishes to defer for further information on land ownership and maintenance issues as outlined below. Whilst the Town Council is generally supportive of measures to increase tourism and awareness of local landmarks, Members have the following concerns: • There are no measurements given in the plans for the sculpture, and the Town Council would like to be satisfied that, if granted, the size of the sculpture is not intrusive in the Kingsland Bridge Conservation Area. • Members would like reassurances over ownership of the land where the sculpture is to be sited. • Members have concerns about future maintenance issues for the sculpture and would like reassurances that this is conditioned with any planning permission that may

						be granted. • Members have concerns that Certificate B does not seem to have been filled in adequately. This is a very important legal requirement and should be raised with the case officer, viz. the date the certificate was served. Failure to do this properly nullifies the application.
8	20/01469/ADV	Cedar House, Sitka Drive, Shrewsbury, Shropshire, SY2 6LG	Erect and display 5 non illuminated fascia signs, 11 kerb mounted parking signs and one non illuminated monolith sign	29/04/2020	No Objection	No Comment
9	20/01203/FUL	St Laurence House, 37C Belle Vue Gardens, Shrewsbury, Shropshire, SY3 7JH	Erection of single storey rear and side extension	29/04/2020	No Objection	The Town Council does not object to this application per se but as the property is sited in the Belle Vue Conservation Area, Members would like to see the roof light style used as recommended by Shropshire Council's Conservation Officer. Members also respectfully request that Shropshire Council's Tree Officer visits the site to provide expert advice and recommendations should any trees be affected by this application.

10	20/01402/FUL	Land To Rear Of Sutton Farm Shopping Centre Tilstock Crescent, Shrewsbury, Shropshire,	Erection of 1No. 2 bed apartment with associated parking	29/04/2020	No Objection	No Comment
11	20/01410/FUL	39-40 Castle Street, Shrewsbury, Shropshire, SY1 2BW	Change of use of first, second and third floors of 39/40 Castle Street from (Class A1) Hair salon to (Class C3) residential, including erection of a roof extension, to provide a total of 4 apartments	29/04/2020	Representation	We support the Conservation Officer's request for further clarification and also for Historic England to comment on possible impacts on St Mary's Church.
12	20/01399/FUL	25 Hafren Road, Shrewsbury, Shropshire, SY3 8NG	Single-storey rear extension	29/04/2020	No Objection	No Comment

1	20/01669/LBC	30 Castle Street, Shrewsbury, Shropshire, SY1 2BQ	Refurbishment and extension to the rear of No 30 and 31 Castle Street to create new single dwelling affecting a Grade II Listed Building	12/05/2020	No Objection	No Comment
2	20/01668/FUL	30 Castle Street, Shrewsbury, Shropshire, SY1 2BQ	Refurbishment and extension to the rear of No 30 and 31 Castle Street to create new single dwelling	12/05/2020	No Objection	No Comment
3	20/01660/FUL	38 Roman Road, Shrewsbury, Shropshire, SY3 9AT	Erection of single storey extensions to rear and front elevations; extension to existing first floor balcony to rear	12/05/2020	No Objection	No Comment
4	20/01644/FUL	86 Mytton Oak Road, Shrewsbury, Shropshire, SY3 8UH	Erection of side and rear two storey and single storey extension; formation of new vehicular access	12/05/2020	No Objection	No Comment
5	20/01648/FUL	203 New Park Road, Shrewsbury, Shropshire, SY1 2SH	Installation of timber cladding to front and rear elevation	12/05/2020	Objection	Whilst the Town Council has no objections to residents improving their properties, Members object to this application on the following grounds: • The timber cladding for one half of a semi-detached property looks incongruous within the context of the existing street scene of identical brick-built properties • Members have concerns in relation to the ongoing maintenance of the timber cladding. • Members wish to be assured of the safety of the proposed cladding following the Grenfell tragedy.

6	20/01629/COU	Plot 30A, Anchorage Avenue, Shrewsbury Business Park, Shrewsbury, Shropshire,	Change of use from restaurant/public house (Class A3/A4) to medical services/training establishment (Class D1)	12/05/2020	No Objection	No Comment
7	20/01626/FUL	Montgomery Waters Meadow, Oteley Road, Shrewsbury, Shropshire, SY2 6ST	Erection of new two storey community building to facilitate Shrewsbury Town Football Club's sport and learning centre	12/05/2020	No Objection	No Comment
8	20/01603/FUL	24 And 23 King Street, Shrewsbury, Shropshire, SY2 5ER	Erection of single storey rear extension to replace existing and roofworks to no.s 23 and 24	12/05/2020	No Objection	No Comment
9	20/01453/COU	Unit 3, Monkmoor Trading Estate, Monkmoor Road, Shrewsbury, Shropshire, SY2 5TZ	Change of use from a garage to a fitness/boxing gym	12/05/2020	Deferred	Whilst the Town Council has no objections to a boxing club being established, the current application raises a few concerns: • The proposed hours of opening are likely to cause considerable disruption to local residents. We would like to see measures in place to prevent noise disruption to neighbouring properties in particular on weekends and bank holidays. • We are also aware that neighbour consultations have not yet taken place and site notices have not yet been issued. We understand that these issues are soon to be remedied and wish to wait until after this time to consider the application fully.

10	20/01335/FUL	Unit 4 Bicton Heath Shopping Centre, Welshpool Road, Bicton Heath, Shrewsbury, Shropshire, SY3 5AD	Sub-division to form two units; change of use from D1 (veterinary clinic) to A1 (retail); installation of extraction equipment	12/05/2020	No Objection	No Comment
11	20/01606/LBC	56 St Michaels Street, Shrewsbury, Shropshire,	Internal alterations to form 3 apartments from existing 4 apartment configuration	12/05/2020	No Objection	No Comment
12	20/01620/FUL	12 Longden Gardens, Shrewsbury, Shropshire, SY3 7EG	Erection of single storey extension and associated alterations to existing dwelling	12/05/2020	No Objection	No Comment
13	20/01614/LBC	6 Market Street, Shrewsbury, Shropshire, SY1 1LE	Conversion of first and second floors to 1No apartment, internal alterations including modifications to 2No existing staircases; installation of new kitchen and bathroom facilities; and associated works affecting a Grade II listed property	12/05/2020	No Objection	No Comment
14	20/01613/FUL	6 Market Street, Shrewsbury, Shropshire, SY1 1LE	Conversion of first and second floors to 1No apartment, internal alterations including modifications to 2No existing staircases; installation of new kitchen and bathroom facilities; and associated works	12/05/2020	No Objection	No Comment

15	20/01578/FUL	Pendizzard, Bryn Road, Shrewsbury, Shropshire, SY3 8PQ	Subdivision of existing property to enable use of detached ancillary residential building as separate residential unit to include internal alterations and erection of boundary fencing	12/05/2020	Objection	The Town Council objects to this planning application on the basis that permission was granted by Shropshire Council with the condition that the annex would remain ancillary to the main residential property to avoid any future undesirable fragmentation of the curtilage of the property. Members are concerned that these proposals could set a dangerous precedent that enables the applicant to over-ride planning conditions attached to the original planning permission.
16	20/01570/FUL	Rosemount Cottage, 1 Canonbury, Shrewsbury, Shropshire, SY3 7AG	Installation of new entrance gate	12/05/2020	Objection	The Town Council objects to this application on the grounds of highways safety, especially in view of the narrow width of Canonbury and Members have concerns in relation to the limited space available for vehicles to access and egress the property in forward gear with no turning circle. The gates have the potential to provide an added hazard to traffic in a narrow road. Members would also like clarification as to whether the fence, which is adjacent to a public highway, requires planning permission if it is higher than 1metre.
17	20/01553/FUL	Crowmoor, Frith Close, Shrewsbury, Shropshire, SY2 5XW	Erection of 33No dwellings and associated operational development following demolition of existing building	12/05/2020	Deferred	We have concerns about the proposed removal of trees and would like to see plans to replace with an appropriate schedule for urban gardens. We would also like to see the report from the Shropshire Council's Tree Officer before making a final decision
18	20/01340/FUL	95 Tilstock Crescent, Shrewsbury, Shropshire, SY2 6HQ	Erection of a single storey lean-to rear extension	12/05/2020	No Objection	No Comment

19	20/01598/FUL	3 Chantry Place, Shrewsbury, Shropshire, SY3 9FP	Conversion of existing roof space to living accommodation and installation of 2 dormer windows to front and rear roof slopes	12/05/2020	No Objection	No Comment
20	20/01586/FUL	22 Ladycroft Close, Shrewsbury, Shropshire, SY3 6BB	Installation of 6ft high, close boarded boundary fence	12/05/2020	No Objection	No Comment
21	20/01574/FUL	14 John Street, Shrewsbury, Shropshire, SY1 2RZ	Erection of a single storey rear extension following demolition of existing and associated alterations to include installation of solar panels and rooflights	12/05/2020	No Objection	Shrewsbury Town Council raises no objection to this application. Members fully support the comments made by Shropshire Council's Conservation Officer and would like to see that the proposed integrated solar panels on the rear of the property are of a matt black finish so that there is no undue impact on the property within the Castlefields and Spring Gardens Special Character Area of the Shrewsbury Conservation Area. Members would also like to see that flush-fitting, metal framed roof lights and sun tube are installed as recommended.
22	20/01571/FUL	35 Belvidere Walk, Shrewsbury, Shropshire, SY2 5LT	Alterations to dwelling in connection with loft conversion	12/05/2020	No Objection	No Comment
23	20/01565/FUL	Royal Shrewsbury Hospital, Mytton Oak Road, Shrewsbury, Shropshire, SY3 8XQ	Erection of a two storey extension to existing endoscopy suite to form two new procedure rooms, clean and dirty utility rooms and associated plant room above	12/05/2020	No Objection	No Comment

24	20/01531/FUL	103 Oakfield Road, Shrewsbury, Shropshire, SY3 8AN	Erection of part single/part two storey rear extension following demolition of garage and shed	12/05/2020	Objection	The Town Council objects to this planning application as members feel that these proposals represent an over-development of the property. Members would like to see revised plans submitted which do not dwarf the adjoining property.
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RESOLVED:

That the list of planning application comments made following receipt of recommendations by the members of the Planning Committee be accepted.

14/20 PUBLIC INTEREST REPORT

Members were in receipt of the Public Interest Report regarding the sale of land at Greenfields

Councillor Mosley began by proposing the following Motion:

Motion calling for an Independent Review into “serious governance failings”

The Leaders of the Labour, Conservative and Liberal Democrat Groups (Alan Mosley, Alex Phillips and David Vasmer) on Shrewsbury Town Council have examined the contents of the Public Interest Report (PIR) issued by the External Auditor.

We note that “serious governance failings within Shrewsbury Town Council have been identified”.

We therefore have a responsibility to make sure that lessons are identified and actions are taken as a consequence. We propose a Review which considers fully the issues identified in the Public Interest Report.

The public needs to have confidence that this process has been undertaken transparently and without prejudice. Hence, our view that it needs to be undertaken independently of anyone who has been involved to date.

We envisage the reviewer will present the report in the Autumn 2020 and that it will be published and discussed at a publicly accessible meeting of the Town Council.

Therefore, we propose that an Independent Review should be commissioned, to be undertaken by a ‘person of note’ fully independent of the Council, who will consider evidence and submissions from all interested parties.

We further propose the following Terms of Reference be adopted:

- 1. Did the Council take all reasonable steps to ensure that the sale of the Greenfields land was carried out in accordance with relevant legal requirements regarding its ownership, designation and usage?**
- 2. Following on from the sale of the land, are there any realistic legal impediments to its development, subject to planning permission, and, if so, what course of action should the council take to ensure that these matters are considered fully in accordance with the law?**
- 3. Has the Council acted in a reasonable manner in its dealings with the Greenfields Residents Associations?**
- 4. Are there any other matters outstanding which the Council needs to consider regarding its role in the sale of the land at Greenfields?**

- 5. What lessons does the Council need to learn from the findings in the External Auditor's Public Interest Report of "serious governance failings".**

- 6. In the light of the findings of the Judicial Review and recommendations within the PIR, what amendments to the Council's Policy and Procedures should be made in accordance with 'best practice'.**

Furthermore, we propose that we, as Group Leaders, be designated to manage the process. This to include the preparation of all documentation necessary for establishing the scope and specifications for the review, the procurement and appointment process, together with timelines and reporting process.

Proposed by - Alan Mosley – Leader of Shrewsbury Town Council and Leader of the Labour Group

Seconded by -Alexander Phillips –Leader of the Conservative Group

Supported by - David Vasmer – Leader of the Liberal Democrat Group

Councillor Nutting supported the Motion but expressed concern that the report had been misinterpreted by some members of the public as being a criticism of the Town Council's decision to sell the land. He pointed out that the report was not criticising the decision but was suggesting that the process had not been quite right and so exactly what was said and done needed to be teased out. He felt this needed to be clarified as part of this report and hoped those sentiments would be given to whomever was appointed.

In seconding the Motion Councillor Phillips recognised that Councillor Mosley had covered a lot of points in addressing the public question earlier in the Agenda. There were various things that the Greenfields residents would like to see happen in the review and he noted that the Motion did state that submissions would be looked at from all interested parties, which would include the residents and also the issues surrounding point 2.4 (any outstanding issues) and point 2 (any legal impediments). He felt that should cover the points they had already raised and any other points they wished to raise should be considered making sure the process be full, open and transparent. All evidence should be considered in making sure the right conclusions and right lessons were learned and would satisfy the Greenfields Residents and benefit the whole of the Shrewsbury community in learning from this episode.

Councillor Fraser felt that people would be interested to know how the person would be selected and whom and why they were chosen. She also considered that it was a peculiar time to be doing this now and that it should in no way jeopardise the running of the Council at such a difficult time or make day jobs any harder when staff were doing a fantastic job of keeping the show on the road.

Councillor Mosley stressed that Group Leaders would take clear responsibility for having a major role and gave his assurance that the person selected to undertake this review would be a person of note with significant experience and a reputation for managing difficult scenarios involving legal issues. The timing of this was a product of reference made to the External Auditor and their report having been published several weeks ago and Group Leaders feeling that it was necessary to respond to that in terms of the actions that were being proposed at this meeting.

RESOLVED:

- (i) To appoint an independent review to be undertaken by a person fully independent of the Council who will consider evidence and submissions from all interested parties.**
- (ii) That the terms of reference set out within the Motion be adopted.**
- (iii) That the Group Leaders be designated to manage the process including the preparation of all documentation necessary for establishing the scope and specifications for the review and also the procurement and appointment process together with timelines and the reporting process.**

In closing the meeting the Mayor congratulated residents across the town who had stepped forward during the pandemic to join the huge number of mutual aid groups across Shrewsbury and gave a general thank you to everyone for following the lockdown rules. He thanked Councillors for attending this, the first Virtual Town Council meeting and thanked members of the public for tuning in. He also thanked staff, in particular Ruth Jones the Town Council's Office Manager who had worked hard to assist Councillors in being able to log in.

He reiterated that the answers to the public questions would be published on the Town Council's website within the next week.